



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 12th September 2018

In Attendance: Cllr Marsh, Cllr Cooper, Cllr Wilkinson, Cllr Baggaley, Cllr Healy and Cllr Green.

Also, in Attendance: Cllr's Simpson.

180/2018 Apologies: Cllr Lambert.

181/2018 Declarations of interest: None.

182/2018 fifteen-minute public discussion period: None in attendance.

183/2018 To approve the minutes of the meeting held on Wednesday 12th September 2018: The minutes were approved as a true record of the meeting and signed.

184/2018 Matters arising from the minutes: Cllr Baggaley advised that the pedestrian access to Waverley from Orgreave Road will be closed whilst the next phase of work is ongoing.

185/2018 Borough Councillors Report: Cllr Simpson attended the meeting to advise that he had attended the annual highways meeting where it was reported that there are two thirds fewer potholes in the borough than in 2016. Complaints have been received regarding the new LED street lights, the lights are programmed to dim late at night but do have motion detectors installed so will brighten when required. RMBC have a one million pound budget to re-surface the roads within the borough. Any roads requiring resurfacing can be reported to Cllr Simpson. There is a meeting scheduled to discuss the snow warden scheme, arrangements to re-fill grit bins can now be made online. Cllr Marsh advised of anti-social behavior occurring on the Railway Bridge and Frederick Street. Cllr Simpson advised that the matter would be discussed at the next ward meeting. Council resolved to report the matter to Inspector Bakewell. Cllr Green advised that there are solar panel traffic signs on Whitehill Lane and questioned the cost of these units, Cllr Simpson advised that he is unable to advise of the cost for these units. Cllr Marsh questioned when cameras would be installed within the Parish, Cllr Simpson advised that the matter would be discussed at the next ward meeting. Cllr Green advised of an issue with vehicles speeding along Poplar Way and Orgreave Road at night. Cllr Simpson advised that the matter would be discussed at the Area Housing meeting.

186/2018 To Discuss Matters Relating to the Parish and to Assign Ownership:

- Cllr Healy advised that the bus stop outside the Church on Rotherham Road is covered in white paint and there has also been graffiti painted on the railway bridge. Cllr Green advised that she had reported the issue with the bus stop to SYPT.

187/2018 To Discuss Open Matters Relating to the Parish:

- Nisa Supermarket litter issues: **Ongoing:** Council noted that the shop is changing to a Spar.
- Condition of roundabout on Main Street: **Ongoing;** Cllr Marsh advised that new bollards had been installed. Cllr Simpson advised that the weeds had been reported to Streetpride.

- Poplar Way fly tipping issues: **Ongoing:** The Clerk advised that Streetpride had attempted to resolve the issue but were unable to find the fly tipping. Cllr Simpson to report again to Streetpride.
- Condition of Morrison's roundabout: **Resolved.**
- Waverley View Garages fly tipping issues: **Ongoing:** The Clerk advised that RMBC had confirmed that they own the land. Cllr Simpson to report to Streetpride.
- Missing bins: **Ongoing:** Cllr Simpson advised that the bins will be replaced soon.
- Football Club Fees: **Ongoing:** The Clerk advised that The County Court had advised that they would provide details of how to recover the money owed.

188/2018 Community Governance Review: Cllr Baggaley advised that the review had been approved by RMBC and the next step is to establish the timelines for establishing a new Parish.

189/2018 Council Vacancy Update: To be discussed in camera.

190/2018 Autumn Newsletter: The Clerk advised that the newsletters should have been delivered to all households. Cllr Wilkinson advised that he had not received a copy.

191/2018 Meetings: Cllr Marsh advised that a meeting had taken place with members of the Council and Barratt Homes. The meeting had been very positive, the issues involving traffic movements along Sheffield Lane and the dust levels were discussed. An application to form a temporary access to the site off Poplar Way has been submitted to RMBC. The preparation of the site is scheduled to take 17 weeks, at the time of the meeting they were 5 weeks into the project. Cllr Healy suggested requesting a construction program from Barratts. Cllr Green advised that when discussing the Community Infrastructure Levy payment, RMBC received 85% of the fund which they should be encouraged to spend on the Parish.

192/2018 Student Scholarship Scheme: The Clerk advised that there had been one application received which had been forwarded to the committee for a decision.

193/2018 Civic Service: No updates.

194/2018 Website: Cllr Healy advised that his mobile number needed updating.

195/2018 Highways – Maintenance and Issues: Cllr Healy reported an issue with litter on High Hazel View and the surrounding streets. The Clerk agreed to report the issue to Streetpride. Cllr Simpson advised that he would invite Colin Knight (Head of Services – Highways) to the next meeting.

196/2018 Matter relating to recreational grounds:

- **Maintenance and repairs:** The Clerk advised that a quote to carry out all the repairs in both play areas had been received. Cllr Green advised that she thought the costs were excessive. Council resolved to review the repairs and assign the small repairs to the caretaker. Cllr Cooper advised that the facilities need updating and should include facilities for older children. The Clerk advised that the funding from the CIL could be used to upgrade the facilities. Cllr Baggaley suggested contacting Well Rotherham for funding.
- **Miniature railway project:** Cllr Marsh advised that the project has been cancelled.
- **Tree planting – Poplar Way:** Council resolved to contact The Woodland Trust to enquire about the type of trees available.

197/2018 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Tuesdays	9am to 12pm	Baby Clinic – Starting 2nd October
	6pm to 6.45pm	Zumba
	7pm to 9pm	Indoor Bowling – Starting 25th September
Wednesdays	7.30pm to 10pm	Scottish Dancing
Thursdays	7pm to 8.30pm	Yoga
Fridays	4.30pm to 8.30pm	Chance to Dance
15th September	Heritage Day	11am to 4pm
22nd September	Private Function	6pm to 11pm
23rd September	Children’s Party	11am to 3pm
29th September	Ceilidh	6.30pm to 11pm
2nd October	Waverley Residents	7pm to 8.30pm
5th October	Alan Buckley	5pm to 6pm
7th October	Private Function	1pm to 4pm
	Partylite	7pm to 9pm

- **Updates and maintenance issues:** The Clerk advised that cover is required when the caretaker is on leave. Council agreed for the Clerk to arrange cover. The Clerk advised that the painting of the main hall is ongoing; Cllr Cooper suggested obtaining prices to cover the lower part of the wall in a PVC cladding to protect the walls. Cllr Marsh advised that the grass in the memorial hall garden requires an autumn feed applying.

198/2018 Planning:

- **To review and approve applications:**

RB2018/1335
Land to the south of Poplar Way: Engineering operations to form acoustic bund and erection of 2.5m acoustic fencing along the Foers boundary

RB2018/1353
Land off Poplar Way: Formation of temporary access

RB2018/1320
Discharge of condition 08 (RB2018/0494)

RB2018/1256
8 Pickwick Drive: Demolition of existing conservatory and erection of two storey extension with new rear steps and wall
No objections were raised by members of the Council.
- **To review planning determinations:**

RB2018/0496
Plough Hotel, Unit 3, 7 Main Street
Change of use of part of retail shop to café (Use Class A3): **Granted Conditionally**

RB2018/1124
Land off Poplar Way
Discharges of conditions 11,23,24,25,26,27,35 & 36 (RB2018/0441): **Granted**

RB2018/1068
Land off St Mary’s Drive
Discharge of condition 07 (RB2018/1653): **Granted**

RB2018/0611
AMP Technology Centre Unit B8 Brunel Way
Alterations to window units: **Granted Conditionally**

199/2018 Correspondence:

- YLCA: White Rose Update
- NALC: Chief Executive’s Bulletin
- SYHA: Introduction of The Well Rotherham Project
- RMBC: BDR Waste Treatment Facility Tours: Cllr Marsh registered an interest in attending.

200/2018 Staffing: To receive an update from the staffing committee: Meeting scheduled to review all job descriptions and arrange staff appraisals.

201/2018 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements.
- **To approve the accounts for payment:** Council approved the following payments:

Online:	S Youngman	£747.55
Online:	O&P Construction	£9,588.70
Online:	HMRC	£1,377.03
Online:	C Sheppard	£1,378.81
Online:	S Youngman	£1,005.53
Online:	T Downing	£221.30
Online:	ALD Print Ltd	£610.00
Online:	The Play Inspection Co	£126.00

Cllr Cooper agreed to authorise the online payments.

202/2018 Items for future agenda:

There being no further business the meeting closed at 8.45pm.