



**Minutes of the Meeting of Catcliffe Parish Council  
Thursday 10th July 2025  
Catcliffe Memorial Hall Meeting Room, At 6.30pm**

**Present: Cllr Bayliss (Chair), Cllr Pashley (Vice-Chair), Cllr Wright, J Huddleston (Clerk), D Barron (Activities & Hall Coordinator)**

**52. To receive apologies and approve reasons for absence**

Cllr Marsh, Cllr Green. Reasons accepted.

**53. To receive declarations of interest**

None

**54. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed**

N/A

**55. Fifteen-minute public discussion period**

There were no members of the public in attendance.

**56. To approve the minutes of the Parish Council meeting held on 8<sup>th</sup> May 2025**

**RESOLVED:** That the minutes are a true and accurate record of the meeting.

**57. To note matters arising from the minutes, not on the agenda and approve any action to be taken**

None

**58. To discuss matters relating to the parish and assign ownership**

**a. Items raised by Cllrs**

None

**59. Finance:**

**a. To approve the monthly budget monitoring, bank reconciliation, bank & credit card statements for June**

The Clerk reported that the current bank balance was £160,734.49. Cllrs looked through June budget monitoring, checking against the bank and credit card statements. The Clerk clarified that the large payment to RUCT was the last year's worth of payments she had been chasing the invoices for.

**RESOLVED:** That the June budget monitoring, bank reconciliation, bank & credit card statements are approved.

**b. To approve July payments**

**RESOLVED:** That the July payments are approved.

**60. To discuss ongoing matters and approve any action to be taken**

**a. Reaching Communities Memorial Hall Project**

The Activities & Hall Coordinator and Clerk gave an update on the project. Cllrs agreed an October wellbeing months would be a really positive addition. The Chair said he would like to have the Men's mental health walking group up and running in September, which could then be advertised further as part of the wellbeing month.

**RESOLVED:** That the underspend would be used on storage, with quoted brought to the September meeting.

**b. Community Walk/Quiz**

Cllr Pashley said he was further exploring information on the bomb shelter for this. Cllrs agreed it would be nice to have this ready for next spring/summer.

**c. Abandoned cars**

The Clerk reported that the Neighbourhood Coordinator and Cllr Baggaley had been to look at the area and were chasing within RMBC to see if something could be done as there were more cars on the field than expected.

**d. Use of neighbouring property**

Cllrs were given an update on the property as most items have been removed. RMBC have visited again and any further activity can be reported.

**e. Litter**

Cllrs discussed bins in the village not being emptied enough by RMBC. Cllr Pashley had noted that bins emptied on Monday are full again by Tuesday afternoon. The Activities & Hall Coordinator said he would speak to his contact at RMBC about this to see if they would be emptied more frequently.

**61. To discuss updates from any meetings attended by Council members and Clerk**

Cllr Pashley and the Clerk said they had attended the Flood Emergency Plan meeting where the flood wardens had developed their part of the plan. The Clerk said she was still waiting for RMBC to provide the list of streets/houses most at risk so she could incorporate this in to the overall plan.

**62. Policies:**

**a. To consider and approve the Complaints Policy**

**RESOLVED:** That the policy is approved.

**b. To consider and approve the Disciplinary Policy**

**RESOLVED:** That the policy is approved.

**c. To consider and approve the Equal Opportunities Policy**

**RESOLVED:** That the policy is approved.

**63. To discuss matters relating to the recreation ground and approve any action to be taken**

**a. Fun Fair 2026**

The Clerk reported that Farrars had been in touch to see if they could hire the recreation ground next year.

**RESOLVED:** That the Clerk will organise the fair for 2026

**64. Planning:**

**a. To review and discuss new applications:** None

**b. To review planning determinations:** None

**c. To discuss other planning matters:** None

**65. To note all correspondence received and approve any necessary action**

Cllrs were given an email received from an writer. It was agreed not to get involved.

**66. To approve items for the next agenda.**

Planters around the village.

**67. To approve the date of the next meeting**

**RESOLVED:** That the next meeting will be 11<sup>th</sup> September at 6.30pm.

**Meeting Closed: 7.55pm**

**Signed:**