



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on
Thursday 8th May 2025

Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP

At 6.30pm

Signed: Josie Huddleston - Clerk

***JH* Dated: 1.5.25**

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

- 16.** To elect a Chair and sign acceptance of office forms
- 17.** To elect a Vice Chair and sign acceptance of office forms
- 18.** To receive apologies and approve reasons for absence
- 19.** To receive declarations of interest
- 20.** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed
- 21.** Fifteen-minute public discussion period.
- 22.** To approve the minutes of the Parish Council meeting held on 17th April 2025.
- 23.** To note matters arising from the minutes, not on the agenda and approve any action to be taken.
- 24.** To approve the Memorial Hall Committee Terms of Reference and membership
- 25.** To approve the Staffing Committee Terms of Reference and membership
- 26.** To discuss matters relating to the parish and assign ownership
 - a. Items raised by Cllrs
- 27.** Finance:
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements for March
 - b. To approve May payments
 - c. To consider and approve the Risk Assessment
 - d. To receive a finance year end update
- 28.** To discuss ongoing matters and approve any action to be taken
 - a. Reaching Communities Memorial Hall Project
 - b. Summer Fayre
- 29.** To discuss updates from any meetings attended by Council members and Clerk.
- 30.** To discuss matters relating to the recreation ground and approve any action to be taken
 - a. Wild area
- 31.** Planning:
 - a. To review and discuss new applications:
 - b. To review planning determinations:
 - c. To discuss other planning matters:
- 32.** To note all correspondence received and approve any necessary action
- 33.** To approve items for the next agenda.
- 34.** To approve the date of the next meeting.