



Minutes of the Meeting of Catcliffe Parish Council

**Wednesday 9th October
Catcliffe Memorial Hall Meeting Room, 6.30pm**

Present: Cllr Marsh (Chair), Cllr Bayliss (Vice Chair), Cllr McKiernan, Cllr Mempoou, J Huddleston (Clerk)

67. To receive apologies and approve reasons for absence

None received.

68. To receive declarations of Interest

None

69. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed*

Item with asterisk

70. Fifteen-minute public discussion period

There were no members of the public in attendance.

71. To approve the minutes of the Parish Council meeting held on 18th September 2024

RESOLVED: That the minutes are a true and accurate record of the meeting.

72. To note matters arising from the minutes, not on the agenda and approve any action to be taken

58b - The Clerk reported she had emailed Harworth Estates about the work on the hotel but had not yet received a response.

73. To discuss matters relating to the parish and assign ownership

a. Community Energy Fund – Cllr Mempoou

Cllr Mempoou told the meeting that he had emailed links to community energy funding to the Clerk and he would be interested in the Parish Council exploring a project to help the area become more energy efficient. He explained that some of the funds are between £500,000 and £1million, and can be for large projects. Cllrs discussed the implications of something this large on how the council could function, and current capacity. It was agreed that any action would need to be community led and that a taster session/consultation could be carried out by the new Activities Coordinator to see if there was public interest in this kind of project.

b. Items raised by Cllrs

- i.** Cllr Bayliss suggested starting up another Warm Hub/Social session in light of winter fuel payments being cut. It was agreed this would be a good start for the Activities Coordinator when they start.
- ii.** The Chair said he had been contacted to check if a business had planning permission to create a new doorway at their premises. It was agreed this information would be held by RMBC and to signpost to them.
- iii.** The Chair asked about the drilling rig on Orgreave Road. The Clerk said she would try to find out about it.
- iv.** Cllrs had noticed the roads around the rec getting parked up when there are football matches on. It was agreed to contact Crompton and Moore to see if they would agree to being used as an overflow car park

- v. Cllr McKiernan reported the trees on New Brinsworth Road were overhanging the road. The Clerk said she would report this to RMBC if someone sent pictures of the area

74. Finance:

- a. **To approve the monthly budget monitoring, bank reconciliation and bank statements for September**

The Clerk reported that the current bank balance was £117,864.98. Cllrs looked through the income, expenditure and bank reconciliation for September and checked against the bank statements.

RESOLVED: That the budget monitoring, bank reconciliation and bank statements are approved
- b. **To approve October payments**

Cllrs discussed the list of payments. The Clerk reported that while the shutter door had still not been fixed at the pavilion, she had received reassurances from contractors this would be done, and that if the payments were not made this month there was a risk of being charged interest on them.

RESOLVED: That the October payments are approved.
- c. **To receive a finance and budget update**

Cllrs went through the budget monitoring document and asked questions about the current financial position.
- d. **To receive a bank account update and approve any action to be taken**

The Clerk reported she was still exploring options for a bank card and was hoping to have something set up in time for the lottery project starting

75. To discuss ongoing matters and approve any action to be taken

- a. **Lottery bid**

The Clerk reported that the first set of interviews for the vacancies would take place on Friday, with her, and Cllrs Bayliss and McKiernan. She reported that any further applications would be sent to these Cllrs for shortlisting and further interviews after the closing date for applicants who meet the essential criteria for the jobs.

RESOLVED: That Cllr McKiernan was added to Staffing Committee
- b. **Christmas Fayre**

The Clerk said she was waiting for an update from Catcliffe Cone group on 14th October about the Santas Grotto and would then advertise the Xmas Fayre.
- c. **Playgroup**

No update
- d. **Newsletter**

Cllr McKiernan said he had sent a draft copy to the Clerk and still needed photos. Cllr Bayliss said he would send a pic of the memorial benches, and the Clerk said she would send a couple of alterations over, along with poster for the xmas fayre.
- e. **Remembrance**

The Clerk said she was waiting for details from the Rivers team about the remembrance service. The Chair said he would call in the office the week before the service to get the wreath and chains.

76. To discuss updates from any meetings attended by Council members and Clerk

The Clerk said she had attended training on an update in employment law, which would mean a new harassment policy, along with changes to the grievance and disciplinary policies in the coming months.

The Clerk had also been on training about changing to a .gov.uk domain and would get quotes for this for a future meeting. Cllr McKiernan suggested this might be a chance to have the website redesigned as well.

77. To discuss matters relating to the recreation ground and approve any action to be taken

- a. **Pavilion fascias and soffits**

Cllrs were told the Clerk and Pavilion caretaker had made contact with builders who will provide a quote for the work.

b. Petanque pitch

The Clerk reported that RMBC had quoted £2537.28 + VAT for the installation of the pitch. It was agreed to consult with the public via the newsletter and Xmas Fayre to see if there was interest in having this installed.

c. Football Pitches

Cllrs acknowledged that RMBC had quickly rectified the issues with the markings on the football pitches, but noted that the strimming around the goal posts had still not been done.

78. Planning:

- a. **To review and discuss new applications:** None
- b. **To review planning determinations:** None
- c. **To discuss other planning matters:** None

79. To note all correspondence received and approve any necessary action

a. Email re member of staff*

The issue was discussed and agreed a response from the Chair would be sent.

80. To approve items for the next agenda

Cllrs were reminded to email the Clerk with any items for the next agenda.

81. To approve the date of the next meeting

RESOLVED: That the next meeting will be held on 13th November.

Meeting Closed: 7.30pm

Signed