



**Minutes of the Meeting of Catcliffe Parish Council  
Wednesday 12<sup>th</sup> June 2024  
Catcliffe Memorial Hall Meeting Room, 6.30pm**

**Present: Cllr Marsh (Chair), Cllr Bayliss (Vice Chair), Cllr Green, J Huddleston (Clerk)**

**36. To receive apologies and approve reasons for absence**

None

**37. To receive declarations of Interest**

None

**38. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed**

None

**39. Fifteen-minute public discussion period**

There were no members of the public in attendance.

**40. To approve the minutes of the Parish Council meeting held on 8<sup>th</sup> May 2024**

**RESOLVED:** That the minutes are a true and accurate record of the meeting.

**41. To note matters arising from the minutes, not on the agenda and approve any action to be taken**

- **26.a.iii** – It was noted that the traffic lights have now been turned off completely which is still causing issues
- **26.a.iv** – Cllr Green said she had reported the state of the car park to Streetpride but had not yet heard back from them.

**42. To discuss matters relating to the parish and assign ownership**

**a. To receive an update on upcoming elections**

The Clerk reported that the Memorial Hall will be used as a Polling Station for the upcoming general election

**b. Items raised by Cllrs**

- i. Sheffield Lane – The Clerk reported that RMBC had said cameras would be installed in June, with all checks being carried out for a month before going live. There will then be a time period where drivers would receive a letter saying they have gone the wrong way, before fines are issued as standard.
- ii. Cllr Bayliss reported that Blue Man's Way residents have reported speeding issues to Highways who are looking into the issue.
- iii. The Chair asked about work on the hotel. The Clerk said she would contact Marriot Courtyard for an update.
- iv. Cllrs raised concerns about grass verges being left uncut by RMBC causing visual obstructions to drivers. The Clerk said residents had also been in touch with her about it and she had signposted to the RMBC website where this can be reported and photos added so their staff can see the issue.

**43. Finance:**

**a. To approve the monthly budget monitoring, bank reconciliation and bank statements for May**

The Clerk reported that the current bank balance was £98,452.21 and Cllrs looked through the May monitoring, checking against the bank statement.

**RESOLVED:** That the monthly monitoring, bank reconciliation and bank statements for May are approved.

**b. To approve June payments**

**RESOLVED:** That the June payments are approved

**c. To receive a finance and internal audit update**

The Clerk reported that the accounts are now with the internal auditor, and public rights notices on the notice board and website.

**44. To discuss ongoing matters and approve any action to be taken**

**a. Highfield View Play Area**

Cllrs were informed that all play equipment was now installed at Highfield View and that Harworth Estates would be doing the final landscaping next week.

**b. Lottery bid**

The Clerk reported that the lottery bid was now in and would go the 27<sup>th</sup> June panel for a decision. Cllrs discussed the details of the bid.

**c. Summer Fayre**

Final plans for the summer fayre were discussed, with Cllrs and the Clerk taking on specific roles and tasks.

**45. To discuss updates from any meetings attended by Council members and Clerk**

None

**46. To discuss matters relating to the recreation ground and approve any action to be taken**

**a. Pavilion flood**

The Clerk reported that work was continuing in the pavilion, with door frames installed and the rest of the building drying out and ready for the full refurb.

**b. Memorial benches**

Cllrs were told that the concrete bases for the benches were in, with the benches due to be fitted next week.

**c. Football Pitches**

Cllrs discussed the maintenance work on the pitches and rec, and when tasks are being done. The Clerk said she had reported the issues of pitch markings done a day before the grass cutting, and stones in the goal mouths to RMBC, who had confirmed they would look at them. The Clerk said she was expecting a schedule of work for the year, but discussed last years as it was unlikely to have changed.

**47. Planning:**

**a. To review and discuss new applications:** None

**b. To review planning determinations:** None

**c. To discuss other planning matters:** RB2024/0827, RB2024/0821 - noted

**48. To note all correspondence received and approve any necessary action.**

**a. Email from Justice for Orgreave**

The Clerk said she had received an email from the above asking about some unused, unregistered land they wanted to make into a memorial garden. The land came under Waverley boundary so she had signposted to Waverley Community Council and Harworth Estates, but said they could come back to Catcliffe if they needed support.

**b. Email re Oliver's Way estate**

An email about the uncut verges blocking visibility onto the main road had been received and the Clerk had signposted to where this could be reported to RMBC.

**49. To approve items for the next agenda**

Boules court.

**50. To approve the date of the next meeting.**

**RESOLVED:** That the next meeting will be on Wednesday 10<sup>th</sup> July.

Meeting closed: 7.45pm

Signed .....