



Minutes of the Meeting of Catcliffe Parish Council

Wednesday 10th April 2024

Catcliffe Memorial Hall Meeting Room, 6.30pm

Present: Cllr Marsh (Chair), Cllr Bayliss (Vice Chair), Cllr Green, Cllr McKiernan, J Huddleston (Clerk)

- 1. To receive apologies and approve reasons for absence**
Cllr Simpson, Cllr Marsh. Reasons noted.
- 2. To receive declarations of Interest**
None
- 3. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed**
N/A
- 4. Fifteen-minute public discussion period**
No members of the public in attendance.
- 5. To approve the minutes of the Parish Council meeting held on 13th March 2024**
RESOLVED: That the minutes are a true and accurate record of the meeting.
- 6. To note matters arising from the minutes, not on the agenda and approve any action to betaken.**
154bii – Cllr Bayliss reported that speeding is still an issue around Blue Man's Way
158c – The Clerk reported that Treeton Terriers are looking for 4-5 teams to use the football pitches but won't be using the pavilion for now.
- 7. To discuss matters relating to the parish and assign ownership**
 - a. To receive an update on upcoming elections**
The Clerk reported that the Parish Council election will go uncontested in May and that notices had been displayed about this. Any Cllrs who did not hand their nomination packs in could still be co-opted on at the May meeting should they wish.
 - b. Items raised by Cllrs**
 - Cllrs discussed if/when work on the hotel would restart.
- 8. Finance:**
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements for March**
The Clerk reported that the current bank balance is £120,002.13 as the first half of the precept had been received. Cllrs looked through March payments and checked against the bank reconciliation, with the Chair checking against the bank statement.
RESOLVED: That the budget monitoring, bank reconciliation and bank statements are approved.

b. To approve April payments

RESOLVED: That the April payments are approved

c. To receive a finance and internal audit update

The Clerk reported that the accounts were with the internal auditor and are hoped to be back to complete the AGAR forms for next meeting.

9. To discuss ongoing matters and approve any action to be taken

a. Highfield View Play Area – Installation date still to come as equipment is still being made.

b. Lottery bid – This has passed stage 1 and the Clerk said she will be working on stage 2 to go to either May or June panel.

c. Summer Fayre – The Clerk said she had asked Jacks theatre school if they would like to attend, and will advertise for stalls now that year end accounts are completed.

d. Staff tasks – It was noted that the raised bed at the front car park had mainly been weeded. It is expected this will be covered in wood chips before the next meeting

e. Bins on river bank – The Clerk said she had reported this to the environment agency but had not heard anything back.

10. To discuss updates from any meetings attended by Council members and Clerk.

11. To discuss matters relating to the recreation ground and approve any action to be taken

a. Pavilion flood

Cllrs were informed that the first invoices relating to the work were going through and work would be starting imminently. The Clerk said she had asked that getting the playground opened was done as soon as possible as this did not rely on the pavilion being completed.

12. Planning:

a. To review and discuss new applications:

b. To review planning determinations: RB2024/0287 - noted

c. To discuss other planning matters: RB2024/0385 - noted

13. To note all correspondence received and approve any necessary action.

a. Letter from Sarah Champion re Poplar Way play area - noted

b. Bowls Club facilities - noted

14. To approve items for the next agenda

15. To approve the date of the next meeting.

RESOLVED: That the next meeting will be held on 8th May

Meeting Closed

Signed