



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 10th April 2024

**at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP
At 6.30pm**

Signed: Josie Huddleston - Clerk

JH

Dated: 03.04.2024

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

1. To receive apologies and approve reasons for absence
2. To receive declarations of Interest.
3. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed.
4. Fifteen-minute public discussion period.
5. To approve the minutes of the Parish Council meeting held on 13th March 2024.
6. To note matters arising from the minutes, not on the agenda and approve any action to be taken.
7. To discuss matters relating to the parish and assign ownership
 - a. To receive an update on upcoming elections
 - b. Items raised by Cllrs
8. Finance:
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements for March
 - b. To approve April payments
 - c. To receive a finance and internal audit update
9. To discuss ongoing matters and approve any action to be taken
 - a. Highfield View Play Area
 - b. Lottery bid
 - c. Summer Fayre
 - d. Staff tasks
 - e. Bins on river bank
10. To discuss updates from any meetings attended by Council members and Clerk.

- 11.** To discuss matters relating to the recreation ground and approve any action to be taken
 - a. Pavilion flood

- 12.** Planning:
 - a. To review and discuss new applications:
 - b. To review planning determinations: RB2024/0287
 - c. To discuss other planning matters: RB2024/0385

- 13.** To note all correspondence received and approve any necessary action.
 - a. Letter from Sarah Champion re Poplar Way play area
 - b. Bowls Club facilities

- 14.** To approve items for the next agenda.

- 15.** To approve the date of the next meeting.