



Minutes of the Meeting of Catcliffe Parish Council

Wednesday 8th November 2023

Catcliffe Memorial Hall Meeting Room, 6.30pm

Present: Cllr DeVeaux (Chair), Cllr Marsh (Vice Chair), Cllr Bayliss, Cllr McKiernan, Cllr Simpson, J Huddleston (Clerk), Martin Hughes (RMBC), Catherine Oxtoby (RMBC), 4 members of the public

99. To receive apologies and approve reasons for absence

Cllr Green, reasons noted.

100. To receive declarations of Interest

None

101. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed

N/A

102. Fifteen-minute public discussion period

Members of the public raised issues relating to recent floods, including asking for an inquiry around what went wrong, and updates on when this might happen. RMBC staff said they would take this back, along with all other issues raised, and share information on their social media, website, and via the Clerk. One member of the public asked about progress in getting the Pavilion electricity back on and was given an update by the Clerk on the process of work that has been subcontracted out by the insurance company, while RMBC signposted to organisations who may be able to help community groups get back up and running.

103. To approve the minutes of the Parish Council meeting held on 11th October 2023

RESOLVED: That the minutes are a true and accurate record.

104. To note matters arising from the minutes, not on the agenda and approve any action to be taken

88.71 – The Clerk said she had contacted RMBC about the gates, and Mr Pashley had taken the locks off until he heard anything else, but nobody had been in touch as yet, Martin Hughes said he had also chased this and would feed back to the Clerk as soon as he heard anything.
88.74b – Cllr Bayliss said he hadn't had any luck with getting bulbs, and the rec was currently not suitable for planting anything. It was agreed to look at this again and plan early next year.

105. To discuss matters relating to the parish and assign ownership

a. Recent floods

The Chair reported that he had been in the hall a lot and thanked all staff that had been there and in the community for all their hard work to help residents. Cllrs all reported that residents are looking for more answers about why they floods happened, and that people are asking for somewhere to be able to do laundry if they will be living in caravans until their houses are habitable. Martin Hughes said he would look into this and report back to the Parish Council and via the daily bulletins if they could arrange this. Cllr Marsh said residents seemed confused about the £500 grant payment and was advised to point them to the RMBC daily bulletin which has info on this.

b. Items raised by Cllrs

Cllr McKiernan asked about when the traffic lights might be fixed near Waverley as it is getting dangerous, about whether roads will be checked for damage and if they need resurfacing, and mirrored other calls for an inquiry into what happened with the floods. Cllr Marsh said that Sarah Champion had mentioned arranging a meeting with the Environment Agency to include the Parish Council to discuss issues.

Martin Hughes and Catherine Oxtoby left the meeting.

106. Finance:

a. To approve the monthly budget monitoring, bank reconciliation and bank statements for October

The Clerk reported that the current bank balance is £108,260.34 with no further income expected for the financial year. Cllrs looked through the October monitoring and bank reconciliation, while the Chair confirmed this aligned with the bank statement.

RESOLVED: That the October budget monitoring is approved.

b. To approve November payments

RESOLVED: That the November payments are approved.

c. To consider the 2024-25 budget and suggest any amendments

The Clerk explained the proposed budget, where and why costs had increased or decreased, and things cllrs could consider amending, along with the document showing the approximate difference this would make to the amount of precept households pay. Cllrs agreed to look through this and discuss again at the next meeting.

107. To discuss ongoing matters and approve any action to be taken

a. Playgroup

The Clerk reported that the funding from National Lottery Awards for All was in the bank and she went through the 3 quotes for the work to start on the secure garden.

RESOLVED: That SAS would be asked to carry out the work.

b. Christmas Fayre

The Xmas fayre had been readvertised on facebook, and cllrs said they would be at the hall for 12 on the day to set up. It was agreed to sell raffle tickets to people on the way in.

c. Highfield View Play Area

The Clerk said that she had contacted Harworths and Balfour Beatty before the floods to see if they might be able to help eg landscape the play area and put some rocks or plants on there but had not heard back or had time to chase. She said there was the potential of Ward Cllr money for some play equipment but everything would need to be arranged by January for this to go ahead.

d. Neighbourhood Watch

Cllr DeVeaux reported that after lack of interest from residents, and his circumstances, he was not going to carry on the Neighbourhood Watch group.

e. Remembrance/Civic Service

The Clerk gave the Chair the wreath to lay at the service, and he and Cllr Marsh said they would be attending.

f. Newsletter

Door2Door had confirmed they were delivering the newsletter this week, and the Clerk said she had put on social media a reminder that the issue was written and printed before the floods happened so people would understand why nothing was mentioned in it.

g. Xmas Lights

Cllrs were informed the Caretaker would put all decorations up next week before the Xmas Fayre

108. To discuss updates from any meetings attended by Council members.

N/A

- 109. To discuss matters relating to the recreation ground and approve any action to be taken**
- a. Memorial Benches**
Cllrs were shown the price list from Foers and agreed to go ahead with this, offering to the family who had initially expressed an interest and then to the wider community.
 - b. Damaged fence**
The Caretaker had said she had sourced replacement panels. The Clerk said she would find out if they had been installed yet or if this had been delayed due to flooding.
 - c. CCTV signs**
It was agreed to put signs up around the recreation ground.
 - d. Pavilion flood**
The Clerk reported that the insurance company had appointed a loss adjuster, who had then appointed a company to fix the pavilion and sanitise the play equipment. The electrician would be attending on Friday to get heaters/dehumidifiers to start to dry out the building and the Clerk said she would keep cllrs and the bowling club updated with any info she got on progress on the work, but that the building couldn't be used until works had been completed.

110.Planning:

- a. To review and discuss new applications - None**
- b. To review planning determinations - None**
- c. To discuss other planning matters - None**

- 111. To note all correspondence received and approve any necessary action.**
The Clerk reported that other than usual correspondence that had been forwarded to Cllrs, she had received a lot of inquiries relating to the floods and had responded and signposted as appropriate.

- 112. To consider and approve the frequency of future meetings**
Cllrs were told that the reason for looking at this matter, and agreed to keep things as they are for now, and revisit at the AGM when it would be clear of the staff structure in place by then.

- 113. To approve items for the next agenda**
Cllrs were reminded to contact the Clerk with any agenda items.

- 114. To approve the date of the next meeting.**
14th December

Meeting Closed 8.40pm

Signed