



**Minutes of the Meeting of Catcliffe Parish Council
Wednesday 10th January 2024
Catcliffe Memorial Hall Meeting Room, 6.30pm**

Present: Cllr Marsh (Chair), Cllr Bayliss, Cllr McKiernan, J Huddleston (Clerk)

- 115. Election of Chair**
RESOLVED: That Cllr Marsh will be Chair, and Cllr Bayliss will be Vice Chair
- 116. To receive apologies and approve reasons for absence**
Cllr Green, Cllr Simpson – reasons noted.
- 117. To receive declarations of Interest**
None
- 118. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed.**
N/A
- 119. Fifteen-minute public discussion period**
There were no members of the public in attendance.
- 120. To approve the minutes of the Parish Council meeting held on 8th November 2023**
RESOLVED: That the minutes are a true and accurate record.
- 121. To note matters arising from the minutes, not on the agenda and approve any action to be taken**
105b – The Environment Agency is investigating the floods and should report within 6 months of them happening.
- 122. To discuss matters relating to the parish and assign ownership**
- a. Items raised by Cllrs**
Cllr Marsh asked about the hotel that had building works stopped. There is a contact number at the hotel for information and new builders are expected to restart soon.
Cllr McKiernan asked if there was a contact for the company building the service station as the contractors had been parking irresponsibly and causing issues at the roundabout onto New Brinsworth Road.
- 123. Finance:**
- a. To approve the monthly budget monitoring, bank reconciliation and bank statements for November and December**
The Clerk reported that the current bank balance is £92427.83. Cllrs looked through the November and December payments and checked against the bank statements.
RESOLVED: That the budget monitoring, bank reconciliation and bank statements for November and December are approved
- b. To approve January payments**

RESOLVED: That the January payments are approved.

- c. **To consider and approve the 2024-25 budget and precept and suggest any amendments**
Cllrs discussed the proposed budget and agreed to add in extra money for a summer event and bulb planting in autumn.

RESOLVED: That the 2024-25 budget is approved, and the precept will be £85,750

- d. **To approve Cllrs to join the bank for authorisation of payments**
Cllrs Marsh and McKiernan said they would sign up as signatories for the bank.

124. To discuss ongoing matters and approve any action to be taken

a. **Playgroup**

The Clerk reported that Playgroup was back after the Xmas break, and that the garden area was complete and ready for use once the weather is better.

b. **Christmas Fayre**

Cllrs discussed the Christmas Fayre, what worked well, and what to improve on next year. It was agreed to book in Saturday 7th December for this year, and Saturday 6th July for the Summer Event in the hall, both 2-5pm so plans can be made early for both.

c. **Highfield View Play Area**

The Clerk reported that Harworth's had agreed to help with some landscaping and making the area look nice, and that Ward Cllrs had some funding available that could be used with some Parish Council funds to purchase play equipment. It was agreed to apply for the funding, and then approve the purchase once more details were available.

d. **Lottery bid**

The Clerk said she was waiting to hear from the lottery about whether the bid for staff and activities in the Memorial Hall had passed the first stage.

125. To discuss updates from any meetings attended by Council members and Clerk

The Clerk gave an update from the Catcliffe Flood Recovery meeting she had attended.

126. Policies:

a. **To consider and approve the Media and Communications Policy**

RESOLVED: That the policy is approved.

b. **To consider and approve the Recruitment Policy**

RESOLVED: That the policy is approved with the amendments that shortlisting and interviews will be done by the Clerk and at least one person from Staffing Committee

c. **To consider and approve the Health and Safety Policy**

RESOLVED: That the policy is approved.

127. To discuss matters relating to the recreation ground and approve any action to be taken

a. **Memorial Benches**

Cllrs were updated that the benches had been ordered and would be installed in the coming weeks. It was agreed where to place these.

b. **Damaged fence**

The Clerk reported that replacement panels were with the caretaker and would go up as soon as weather permitted.

c. **CCTV signs**

To be purchased and installed

d. **Pavilion flood**

The Clerk gave an update with how the insurance claim and renovations were doing, and said she would chase the loss adjusters to try to get things moving more quickly.

128. Planning:

- a. **To review and discuss new applications – None.**

- b. **To review planning determinations – None.**

c. To discuss other planning matters - None

- 129. To note all correspondence received and approve any necessary action**
- Resignation of Cllr DeVeaux.
- 130. To consider and approve the frequency of future meetings**
N/A – discussed at last meeting.
- 131. To approve items for the next agenda.**
Newsletter
- 132. To approve the date of the next meeting.**
RESOLVED: That the next meeting would be held of Wednesday 14th February.

Meeting Closed: 8.10pm

Signed