



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 10th January 2024

**at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP
At 6.30pm**

Signed: Josie Huddleston - Clerk

JH

Dated: 19.12.2023

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

- 115.** Election of Chair
- 116.** To receive apologies and approve reasons for absence
- 117.** To receive declarations of Interest.
- 118.** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) act 1960 due to the confidential nature of the business to be discussed.
- 119.** Fifteen-minute public discussion period.
- 120.** To approve the minutes of the Parish Council meeting held on 8th November 2023.
- 121.** To note matters arising from the minutes, not on the agenda and approve any action to be taken.
- 122.** To discuss matters relating to the parish and assign ownership
 - a. Items raised by Cllrs
- 123.** Finance:
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements for November and December
 - b. To approve January payments
 - c. To consider and approve the 2024-25 budget and suggest any amendments
 - d. To approve Cllrs to join the bank for authorisation of payments
- 124.** To discuss ongoing matters and approve any action to be taken
 - a. Playgroup
 - b. Christmas Fayre
 - c. Highfield View Play Area
 - d. Lottery bid
- 125.** To discuss updates from any meetings attended by Council members and Clerk.

- 126.** Policies:
- a. To consider and approve the Media and Communications Policy
 - b. To consider and approve the Recruitment Policy
 - c. To consider and approve the Health and Safety Policy
- 127.** To discuss matters relating to the recreation ground and approve any action to be taken
- a. Memorial Benches
 - b. Damaged fence
 - c. CCTV signs
 - d. Pavilion flood
- 128.** Planning:
- a. To review and discuss new applications.
 - b. To review planning determinations.
 - c. To discuss other planning matters.
- 129.** To note all correspondence received and approve any necessary action.
- 130.** To consider and approve the frequency of future meetings
- 131.** To approve items for the next agenda.
- 132.** To approve the date of the next meeting.