



## Minutes of the Meeting of Catcliffe Parish Council

Wednesday 13<sup>th</sup> September 2023

Catcliffe Memorial Hall Meeting Room, 6.30pm

Present: Cllr DeVeaux (Chair), Cllr Marsh (Vice Chair), Cllr Bayliss (arr. 7.40pm), Cllr Green (arr. 6.50pm), Cllr McKiernan, J Huddleston (Clerk), 3 members of the public

**68. To receive apologies and approve reasons for absence**

Cllr Simpson, reasons noted

**69. To receive declarations of Interest**

None

**70. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed**

N/A

**71. Fifteen-minute public discussion period**

Members of the public raised the following issues:

- Litter picking and setting up a litter picking group
  - Drains being blocked causing flash flooding in heavy rainfall
  - Request for other members of the public to have keys for locked gates around the village for emergencies.
- Cllrs agreed to consider these at future meetings.

**72. To approve the minutes of the Parish Council meeting held on 12<sup>th</sup> July 2023**

**RESOLVED:** That the minutes are a true and accurate record.

**73. To note matters arising from the minutes, not on the agenda and approve any action to be taken**

**58. 48** – There had been no more anti social behaviour reports to the Parish Council

**60d** – The Clerk reported that she had a meeting tomorrow with a potential internal auditor and would bring details to the next meeting for approval

**61c** – The Chair reported that he and the Clerk opened the hall one morning in the summer holidays with craft activities, games etc but it was only attended by one family.

**74. To discuss matters relating to the parish and assign ownership**

**a. CCTV**

**RESOLVED:** That the Clerk will look into CCTV and signs for the recreation ground and report back to a future meeting

**b. Bulb planting**

Cllrs agreed it would be nice to plant more bulbs around the area and discussed options of where to ask to see if anyone could supply free bulbs.

**c. Items raised by Cllrs**

- Fencing on Orgreave Rd – Cllr Green reported this has still not been fixed. The Clerk said it had already been reported to RMBC as the Parish Council, and she had a

response saying they would try to find the owner, so would need individuals to report as well.

- Neighbourhood Watch – Cllr DeVeaux said he was the only member of the Catcliffe Neighbourhood Watch group which at some point had been agreed to be run by the Parish Council. It was agreed to put this on a future agenda to discuss.
- Phone Box – Cllr McKiernan mentioned the BT adopt a phone box scheme for the one in the village. After discussion, there were concerns about the cost of upkeep of this as it gets damaged quite frequently.

#### **75. Finance:**

##### **a. To approve the monthly budget monitoring, bank reconciliation and bank statements for July and August**

The Clerk reported that the current bank balance is £58,465.24. Budget monitoring documents were looked at by cllrs and the Clerk clarified that payments to SSSystems were for the annual inspection of the alarm and fire safety equipment in the hall, and that the money in from Foers was due to extra work as part of the Pavilion insurance work that the Parish Council had paid Foers for, and the insurance company had then paid to Foers instead of the Parish Council. Payments were checked against the bank statements for July and August

**RESOLVED:** That the July and August payments are approved.

##### **b. To ratify August Payments**

The Clerk reminded cllrs that the August payment schedule had been emailed for info due to there being no meeting in August.

**RESOLVED:** That the August payments are ratified

##### **c. To approve September payments**

**RESOLVED:** That the September payments are approved.

#### **76. To discuss ongoing matters and approve any action to be taken**

##### **a. Playgroup**

The Clerk reported that playgroup had just started back and had been well attended that morning. She said she should have heard by the end of the month if the Lottery bid for another year and money to develop the area at the back of the Memorial Hall was successful or not.

##### **b. Christmas Fayre**

Cllrs were reminded this has been agreed for Saturday 18<sup>th</sup> November 1-4 and it was reported that 6 of the 9-10 stalls were already booked. The Clerk said she had received a request from a kids football team to use the garden for a penalty shoot out. After discussion it was agreed with the car park being used, unpredictable weather, likelihood of balls going in the river and mud being brought inside, it would not be appropriate for this to happen. The Clerk said she would ask Jacks theatre school if they could sing some carols at it. Cllr DeVeaux said he would ask at the coffee pot if a cake could be donated again for Cllrs to serve with teas and coffees

##### **c. Highfield View Play Area**

The Clerk reported that she had one quote to remove the wet pour surface at £5000 per 5 square metres, and another company who could remove everything leaving just mud and grass, and also take the 2 damaged notice boards, for £1950 + VAT

**RESOLVED:** That the removal of the remaining play equipment, wet pour surface and broken notice boards would go ahead and the play area re-seeded with grass seed until play equipment could be purchased.

##### **d. Allotment Society Lease**

**RESOLVED:** That a 10 year peppercorn rent lease is approved.

##### **e. Bowling Club Lease**

**RESOLVED:** That a 5 year peppercorn rent lease is approved.

#### **77. To discuss updates from any meetings attended by Council members**

None

**78. To discuss matters relating to the recreation ground and approve any action to be taken**

**a. Memorial Benches**

The Clerk said she had circulated the email link with bench options from Foers to Cllrs, and that installation would be an extra £190 on the price. She was still waiting for confirmation on if engraving was included or if that would be extra. Cllr DeVeaux said he would let Cllrs know which bench he had seen at Foers. It was agreed to initially offer 10 and decide where on the recreation ground to put them.

**79. Planning:**

**a. To review and discuss new applications – RB2023/1009 - Noted**

**b. To review planning determinations – RB2023/0458 - Noted**

**c. To discuss other planning matters – RB2018/1988 - Notes**

**80. To note all correspondence received and consider any necessary action.**

- Email from Treeton Parish Council and Wild Sheffield about work on the River Rother. The Clerk said she had passed on comments to RMBC that while the work was welcomed as it should alleviate the risk of flooding, they would have liked to have been consulted earlier.
- Emails from members of the public about litter. The Clerk explained one was from someone asking the same questions that had previously been addressed in a FOI request and that she had responded to say nothing had changed since then. Another was about the Plough area and a response had been sent to say that this is private land, and to offer to support any members of the public wanting to get involved/start a litter picking group but had no response back.

**81. To approve items for the next agenda**

Xmas lights

Remembrance/Civic Service

Newsletter – Deadline 31<sup>st</sup> October

**82. To approve the date of the next meeting**

**RESOLVED:** That the next meeting will be held on 11<sup>th</sup> October

**Meeting Closed 8.40pm**

**Signed:**