



Minutes of the Meeting of Catcliffe Parish Council

Wednesday 12th July 2023

Catcliffe Memorial Hall Meeting Room, 6.30pm

Present: Cllr DeVeaux (Chair), Cllr Marsh (Vice Chair), Cllr Green, J Huddleston (Clerk)

53. To receive apologies and approve reasons for absence

Cllr Bayliss, Cllr McKiernan, Cllr Simpson. Reasons noted

54. To receive declarations of Interest

None

55. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed

N/A

56. Fifteen-minute public discussion period

N/A

57. To approve the minutes of the Parish Council meeting held on 14th June 2023

RESOLVED: That the minutes are a true and accurate record

58. To note matters arising from the minutes, not on the agenda and approve any action to be taken

42 – 33c – The Clerk reported that RMBC had said a decision on the Harworth Estates application to change work done near the Plough was to be expected by November at the earliest

43 biii – The Clerk showed examples of business cards and an events stand. It was agreed to purchase the business cards.

48 – The Clerk said she had reported the anti social behaviour at the recent CAP meeting just so police are aware of it in case anything escalates. She had also reported to RMBC Outreach team who had been out one evening but with lots of football games going ahead, there were no kids on the park.

59. To discuss matters relating to the parish and assign ownership

a. D Day Plans

It was agreed that the Clerk would contact the History Society to see if they were planning on anything for this

b. Bulb planting

As this can only be done on parish council land, it was agreed to defer until the next meeting

c. Items raised by Cllrs

- i. Rubbish on the rec – this had been reported to Streetpride but is becoming a problem. The Clerk had put something on social media, and caretaker will put what they can in the bin by the pavilion
- ii. Notice boards – the Clerk said she would get quotes for the removal of the damaged boards on Olivers Way and the bottom of Sheffield Road

60. Finance:

- a. **To approve the monthly budget monitoring, bank reconciliation and bank statements**

The Clerk reported that the current bank balance was £75,583.34. Cllrs talked through payments and the Clerk said she was speaking to the insurers to see if they could be given help with the water bill that was much higher due to the flood.

RESOLVED: That the monthly budget monitoring, bank reconciliation and bank statements are approved.

b. To approve July payments

RESOLVED: That the July payments are approved, except the Japanese Knotweed inspection payment which will be withheld until RMBC give more information on this

c. To consider and approve quarterly budget monitoring

The Clerk showed Cllrs the budget monitoring for the first quarter

RESOLVED: That the monitoring is approved

d. To receive an update on internal auditor

The Clerk reported that VAR have stopped providing the internal audit for Parish Councils so she is looking for alternatives in time for next year. She said she would bring any quotes to future meetings

e. To consider and approve insurance quotes for the year

Quotes from 3 companies were compared and it was agreed to stay with Zurich as this was the best value for money

61. To discuss ongoing matters and approve any action to be taken

a. Youth Club

The Clerk reported that the last youth club was this week and with 3 attendees over the course of it, it was agreed that there was no scope for this to continue

b. Toddler Group

The Clerk reported that the end of term picnic/open day had been a success and had a few new members turn up. A special session paid for by CLF money would be the final session until September

c. Summer Fayre

While the fun day had been cancelled due to bad weather, the Clerk said she had 3 emailed entries to the scarecrow competition. It was agreed to contact them to let the children choose a prize, and then contact the providers of larger prizes to see if they were happy for these to be rolled over to the Xmas event. The Clerk also offered to open up the hall one morning in the summer holidays for people to bring their kids to do craft activities and games.

62. To discuss updates from any meetings attended by Council members - None

63. To discuss matters relating to the recreation ground and approve any action to be taken

a. Memorial Benches

Cllr DeVeaux said he had been to see the benches and had been quoted prices including the memorial name and installation which seemed competitive to others available online. The Clerk said she would chase Foers for the pictures for other Cllrs to see and it was agreed to decide at the next meeting on numbers of benches and placement before offering this to the public.

b. Pavilion – Bowling club repairs

The Clerk reported that a very basic repair had been done to the toiled in the bowling club, but that it may need looking at in the future.

64. Planning:

a. To review and discuss new applications - None

b. To review planning determinations - None

c. To discuss other planning matters - None

65. To note all correspondence received and consider any necessary action

Other than items already circulated for info, the Clerk reminded Cllrs of the request to put a clothing bank on council land which may raise money for the parish council. After deliberation, it was decided it may not be right for the space available.

66. To approve items for the next agenda

CCTV

67. To approve the date of the next meeting

RESOLVED: That the next meeting will be 13th September