



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

**Wednesday 14<sup>th</sup> June 2023**

**at the  
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP  
At 6.30pm**

**Signed: Josie Huddleston - Clerk**

A handwritten signature in black ink, appearing to be "JH", is written below the printed name.

**Dated: 7.6.2023**

## **AGENDA**

**Please note that there is a 10 minutes maximum time period to discuss each item.**

- 37.** To receive apologies and approve reasons for absence
- 38.** To receive declarations of Interest.
- 39.** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.
- 40.** Fifteen-minute public discussion period.
- 41.** To approve the minutes of the Parish Council meeting held on 10<sup>th</sup> May 2023.
- 42.** To note matters arising from the minutes, not on the agenda and approve any action to be taken.
- 43.** To discuss matters relating to the parish and assign ownership
  - a. Highfield View Play Area
  - b. Items Raised by Cllrs
- 44.** Finance:
  - a. To approve the monthly budget monitoring, bank reconciliation and bank statements
  - b. To approve June payments
  - c. To approve the AGAR Forms
  - d. To consider and approve the Risk Assessment
- 45.** Terms of Reference:
  - a. To consider and approve Trust Committee Terms of Reference
  - b. To consider and approve Staffing Committee Terms of Reference
  - c. To consider and approve Events Committee Terms of Reference

d. To consider and approve Appeals Committee Terms of Reference

**46.** To discuss ongoing matters and approve any action to be taken

- a. Youth Club
- b. Toddler Group
- c. Logo
- d. Summer Fayre

**47.** To discuss updates from any meetings attended by Council members.

**48.** To discuss matters relating to the recreation ground and approve any action to be taken

- a. Memorial Benches

**49.** Planning:

- a. To review and discuss new applications.
- b. To review planning determinations.
- c. To discuss other planning matters.

**50.** To note all correspondence received and consider any necessary action.

**51.** To approve items for the next agenda.

**52.** To approve the date of the next meeting.