



You are hereby summoned to the Catcliffe Parish Council Events Committee to be held on

Wednesday 5th July 2023

at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP
At 6.30pm

Signed: Josie Huddleston - Clerk

A handwritten signature in black ink, appearing to be 'JH', is written below the printed name.

Dated: 28.6.23

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

- 29 To note apologies and approve reasons for absence.
- 30 To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.
- 31 To receive declarations of interest.
- 32 Fifteen-minute public discussion period.
- 33 To approve the minutes of the Events meeting held on 14th June
- 34 To note matters arising from the minutes, not on the agenda, and approve any action to be taken
- 35 To discuss the Summer Fayre and approve any action to be taken:
 - Stalls
 - Activities
 - Dog Show – to ratify cancellation
 - RUCST
 - Scarecrow Competition
 - Litter Pick – date/time/roads covered
- 36 To assign ownership of tasks at the Fun Day:
 - Collect chairs, tables, bunting & litter picking equipment from Memorial Hall & take them back afterwards
 - To put up gazebo for art and craft activities
 - To put up bunting
 - To take contact details of scarecrow competition entries and pics of scarecrows
 - To meet people running activities on the field

- To let fairground ride onto field – which entrance/who has keys
- To run arts activities
- To set up pavilion for Jack's
- To advertise community litter pick
- Prizes – someone to take them to keep in pavilion to be handed out
- Any other tasks identified

37 To approve items for the next meeting

38 To approve the date of the next meeting