



## **Minutes of the Meeting of Catcliffe Parish Council**

**Wednesday 8<sup>th</sup> March 2023**

**Catcliffe Memorial Hall**

**Present: Cllr DeVeaux (Chair), Cllr Marsh (Vice Chair), Cllr Green, Cllr Bayliss (7.35pm) J Huddleston (Clerk)**

**There were no members of the public in attendance**

- 167. To note apologies and approve reasons for absence**  
Cllr Simpson – reasons noted, Cllr Bayliss to be late, reasons noted.
- 168. To receive declarations of Interest.**  
Cllr DeVeaux said he would declare an interest in item 181b
- 169. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed**  
N/A
- 170. Fifteen-minute public discussion period**  
There were no members of the public in attendance
- 171. To approve the minutes of the Parish Council meeting held on 8<sup>th</sup> February 2023**  
**RESOLVED:** That the minutes were a true and accurate record
- 172. To note matters arising from the minutes, not on the agenda and approve any action to be taken**  
162b – The Clerk said she had reported dog fouling to the dog warden and asked about what the parish council could do about this on the recreation ground, but was still waiting for a response.
- 173. To receive Borough Councillors report**  
There were no Borough Cllrs in attendance. The Clerk was asked to contact Borough Cllrs about the state of the building owned by Myspace Housing.
- 174. To discuss matters relating to the Parish and assign ownership.**
- a. Items raised by Cllrs**  
The following items were raised
- The fence on the waste ground on Orgreave Road that is falling down – the Clerk said she would contact Streetpride about this
  - The graffiti on the bus stop has still not been removed. The Clerk said she would contact South Yorkshire Transport about it.

- 175. Finance:**
- a. To approve the monthly budget monitoring, bank reconciliation and bank statements**  
The Clerk reported that the current bank balance was £94,933.93, but that problems with online banking had not allowed for the current bank statement to be printed so this would be fetched to the next meeting.  
**RESOLVED:** That the budget monitoring was approved and bank reconciliation and statements would be approved at the next meeting
  - b. To approve March payments**  
**RESOLVED:** That the March payments are approved
  - c. To consider and approve a bank account with debit card**  
**RESOLVED:** That the Clerk would look into getting a debit card to use for some payments to alleviate so much going through expenses.
- 176. Policies:**
- a. N/A**
- 177. To discuss open matters relating to the Parish and approve any necessary action:**
- i. Youth Club**  
It was reported that attendance at youth club was still low, and agreed to continue advertising
  - ii. Toddler Group**  
The Clerk reported that Playgroup was really popular, and the first of the end of term activities paid for by CLF funding would be a petting zoo taking place in a couple of weeks.
  - iii. Logo**  
It was agreed the Clerk would email the logo around cllrs to make a decision at the next meeting
  - iv. Newsletter**  
Cllr DeVeaux asked for the last Cllr profiles to go in the newsletter which would then be ready for print. It was agreed to use the same company to print and deliver as previously used as their quotes were still cheaper than others.
  - v. Summer fayre**  
A date was set for Saturday 8<sup>th</sup> July. The Clerk said she would advertise for stalls and contact RUCST, the police, and fire and rescue service and local sports organisations to see if they could provide some activities. It was agreed another Events meeting would be organised to go through more details.
- 178. To discuss updates from any meetings attended by Council members.**  
The Chair said he had attended the Towns and Villages consultation about the funding to improve the area around the Plough and Garage, and that RMBC were collating feedback from the public on this.
- 179. To discuss Parish Council vacancies and approve any action to be taken.**  
The Clerk reported that nobody had triggered an election from the most recent vacancy notice, so there were now 4 casual vacancies. It was agreed these would be advertised in the newsletter and on social media.
- 180. To discuss highways maintenance requirements and issues and approve any action to be taken**  
Cllr DeVeaux said he had recently been on the Highfield estate and litter didn't seem to be a problem.  
Pot holes on New Brnsworth Road were noted, as were those that had been filled badly on California Drive.

- 181. To discuss matters relating to recreation grounds and play areas and approve any action to be taken.**
- a. Pavilion insurance claim**  
The Clerk reported that the insurance payment had been received but that there were some extra costs identified by the builder that she had sent to the insurers to see if these would also be covered. The work in the pavilion was almost complete but was waiting until everything was dried out in order to do the final bits. It is still unclear how long this would take.
  - b. Memorial benches**  
The Clerk reported that a member of the public had asked her about having benches on the rec, and that Mandy Ardron from RMBC had been asked by 4 members of the public about the same which had led to Ward cllrs saying they may be able to fund a bench should the Parish Council agree to have some on the field. A request had also been received from a resident asking if they could pay for a memorial bench for a family member to go on the rec.  
**RESOLVED:** That the Clerk would contact local companies to find out the cost of supply and installation of wooden benches, and would look for examples of policies on this for consideration at a future meeting.
  - c. Rotherham Flux**  
The Clerk reported that the Flux project would be hosting a circus on 15<sup>th</sup> & 16<sup>th</sup> April on the rec, and that she had sent over the appropriate hire form waiving the fee. It was agreed this would be advertised in the newsletter and on social media nearer the time.
  - d. Cllr Green** noted that there were rats living in the bottom corner of the rec. The Clerk said she would look into what could be done about this.
  - e. Cllrs** discussed a member of the public getting locked in the Poplar Way car park as builders had locked up and left while a car was still there. Builders have usually been keeping the gate locked behind them so it seems like this is just a one-off situation. It was agreed to re-look at the car park being open during the day once all building work is complete.
- 182. Planning:**
- a. To review and discuss new applications** - None
  - b. To review planning determinations** – RB2023/036, RB2023/0213 - Noted
  - c. To discuss other planning matters** - None
- 183. To note all correspondence received and consider any necessary action**
- Letter received from a resident asking for a memorial bench as discussed in item 181b
  - Email from Catcliffe Cone Group saying they had decided not to take on the notice boards offered to them.
- 184. To approve items for the next agenda**  
The Chair reminded Cllrs to email the Clerk with any items for the next agenda.
- 185. To approve the date of the next meeting**  
**RESOLVED:** That the next meeting will be on 13<sup>th</sup> April

**Meeting closed 9.00pm**

**Signed.....**