



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 12th April 2023

**at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP
At 6.30pm**

Signed: Josie Huddleston - Clerk

A handwritten signature in black ink, appearing to be "JH", written below the printed name.

Dated: 4.4.2023

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

1. To note apologies and approve reasons for absence.
2. To receive declarations of Interest.
3. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.
4. Fifteen-minute public discussion period.
5. To approve the minutes of the Parish Council meeting held on 8th March 2023.
6. To note matters arising from the minutes, not on the agenda and approve any action to be taken.
7. To receive Borough Councillors report.
8. To discuss matters relating to the Parish and assign ownership.
 - a. Items raised by Cllrs
9. Finance:
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements
 - b. To approve April payments
 - c. 2022-23 Budget Monitoring and Audit Update
 - d. To consider and approve clock repair
10. Policies:
 - a. To consider which policies to adopt over the coming year

- 11.** To discuss open matters relating to the Parish and approve any necessary action:
 - i. Youth Club
 - ii. Toddler Group
 - iii. Logo
 - iv. Newsletter
 - v. Summer fayre
- 12.** To discuss updates from any meetings attended by Council members.
- 13.** To discuss Parish Council vacancies and approve any action to be taken.
- 14.** To discuss highways maintenance requirements and issues and approve any action to be taken
- 15.** To discuss matters relating to recreation grounds and play areas and approve any action to be taken.
 - a. Pavilion insurance claim
 - b. Memorial benches
- 16.** Planning:
 - a. To review and discuss new applications.
 - b. To review planning determinations.
 - c. To discuss other planning matters.
- 17.** To note all correspondence received and consider any necessary action.
- 18.** To approve items for the next agenda.
- 19.** To approve the date of the next meeting.