



Minutes of the Meeting of Catcliffe Parish Council held on

**Wednesday 9<sup>th</sup> November 2022**

**Catcliffe Memorial Hall  
At 6.30pm**

**Present: Cllr DeVeaux (Chair), Cllr Bayliss, Cllr Green, Cllr Marsh, J Huddleston (Clerk)**

- 109. To note apologies and approve reasons for absence.**  
Cllrs Fernandez & Simpson. Reasons noted.
- 110. To receive declarations of Interest.**  
None
- 111. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.**
- 112. Fifteen-minute public discussion period.**  
No members of the public were in attendance
- 113. To co-opt members onto the council**  
The Clerk reported that the person interested in being a cllr has had to take a step back for health reasons.
- 114. To approve the minutes of the Parish Council meeting held on 12<sup>th</sup> October 2022.**  
RESOLVED: That the minutes are a true and accurate record.
- 115. To note matters arising from the minutes, not on the agenda and approve any action to be taken.**  
Pelican crossing – Cllr DeVeaux has spoken to RMBC to look at this but it is unlikely  
91 – The Clerk had written to the Catcliffe Cone Group in response to their letter  
97d – Done  
103a – Done  
Warm hub – Refreshments received from Morrisons, no-one has used the warm hub yet although it was noted that it has not been really cold yet, and the space will be available for anyone who needs it.
- 116. To receive Borough Councillors report.**  
None in attendance
- 117. To discuss matters relating to the Parish and assign ownership.**  
Roundabout/Garage area in the village – Cllr DeVeaux said a resident had offered to tidy up the area around the garage they own. Cllr DeVeaux has spoken to Mandy Ardron from RMBC who

is looking into a grant that might be able to be used for the area. Cllrs discussed inviting him to meeting to see if Parish Council could have any involvement as this isn't Parish Council land. Cllr DeVeaux has spoken to a resident with Aspergers wanting to volunteer. It was agreed that the Parish Council don't have the staffing capacity to support him in this role, but Cllr DeVeaux has found information on other support groups that might be good for him. Cllr Green reported that litter on the bottom of the rec seems to be getting worse. The Clerk said she would let the Caretaker know.

**118. Finance:**

**a. To approve the monthly budget monitoring, bank reconciliation and bank statements**

The Clerk read out the current bank balance as £94,857.95 and went through the monitoring documents. She explained spending had been high in October, and would be in November as well due to a number of annual inspections that were due, and the remedial work related to them.

**RESOLVED:** That the monthly budget monitoring, bank reconciliation and bank statements are approved

**b. To approve November Payments**

**REOLVED:** That the November payments are approved

**c. To discuss the 2023-24 Budget and approve any action to be taken**

The Clerk explained the draft budget document and the related document showing how increases to the budget would affect the precept. Different options to keep the precept as low as possible, while still covering costs were discussed, and it was agreed the Clerk would incorporate these into the budget and bring it back to the next meeting.

**119. Policies:**

**a. To review and approve the Civility and Respect Protocol**

**RESOLVED:** That the protocol is approved.

**120. To discuss open matters relating to the Parish and approve any necessary action:**

**i. Youth Club & Toddler Group**

The Clerk said the closing date for Youth Club vacancies is 18<sup>th</sup> November, and the Toddler group up has been running and really busy for the last 2 weeks with really positive feedback from people using the group

**ii. Christmas Event**

It was agreed to approve what Events committee suggested for the event.

**iii. Storage**

Funding from Ward Councillors has been approved for £1000. The shed has been installed already and the Clerk said she would look for internal storage cupboards and possibly a safe for the rest of the funding.

**iv. Poster/event stand**

Cllr Marsh reported that outdoor stands would be approx. £130. It was agreed that the clerk to look for a roller banner.

**v. Newsletter**

The Clerk gave quotes for newsletter printing and delivery. It was agreed to go with same delivery & print company. Cllr DeVeaux said he would pass the newsletter document to the Clerk when it was finished so she could arrange for printing and delivery.

**121. To discuss updates from any meetings attended by Council members.**

None

**122. To discuss Parish Council vacancies and approve any action to be taken.**

Cllr DeVeaux said vacancies will be advertised in the newsletter

**123. To discuss highways maintenance requirements and issues and approve any action to be taken**

None

**124. To discuss matters relating to recreation grounds and play areas and approve any action to be taken.**

None

**125.Planning:**

- a. To review and discuss new applications - RB2021/1403 - noted
- b. To review planning determinations - none
- c. To discuss other planning matters. – none

**126. To note all correspondence received and consider any necessary action.**

**a. Rotherham Flux**

The Clerk reported that Rotherham Flux are working on arts projects in Rotherham and are hoping to do soe work in Catcliffe in the coming months. She said she would meet with them to discuss ideas for Catcliffe and feedback at the next meeting.

**127. To approve items for next agenda.**

Cllrs were reminded to let the Clerk know if they have any items for the next agenda.

**128. To approve the date of the next meeting.**

14<sup>th</sup> December 2022

Meeting closed 8.30pm

Signed .....