



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 12th October 2022

at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP
At 6.30pm

Signed: Josie Huddleston - Clerk

A handwritten signature in black ink, appearing to be "JH", written below the printed name.

Dated: 5.10.2022

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

- 88.** To note apologies and approve reasons for absence.
- 89.** To receive declarations of Interest.
- 90.** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.
- 91.** Fifteen-minute public discussion period.
- 92.** To co-opt members onto the council
- 93.** To approve the minutes of the Parish Council meeting held on 28th September 2022.
- 94.** To note matters arising from the minutes, not on the agenda and approve any action to be taken.
- 95.** To receive Borough Councillors report.
- 96.** To discuss matters relating to the Parish and assign ownership.
 - a. Highfield View park
- 97.** Finance:
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements
 - b. To approve October Payments
 - c. To note the 6 month budget monitoring and approve any action to be taken
 - d. To approve a new payroll provider
 - e. To approve a gas contract

98. Policies:

- a. To review and approve the Grant Policy

99. To discuss open matters relating to the Parish and approve any necessary action:

- i. Youth Club & Toddler Group
- ii. Christmas Event
- iii. Remembrance
- iv. Storage
- v. Notice Boards
- vi. Poster/event stand
- vii. Newsletter

100. To discuss updates from any meetings attended by Council members.

101. To discuss Parish Council vacancies and approve any action to be taken.

102. To discuss highways maintenance requirements and issues and approve any action to be taken

103. To discuss matters relating to recreation grounds and play areas and approve any action to be taken.

- a. Quote for cutting back brambles on the recreation ground.

104. To discuss matters relating to the Memorial Hall and approve any action to be taken

- a. To consider and approve request to become sole trustee of the Memorial Hall Trust

105. Planning:

- a. To review and discuss new applications.
- b. To review planning determinations.
- c. To discuss other planning matters.

106. To note all correspondence received and consider any necessary action.

107. To approve items for next agenda.

108. To approve the date of the next meeting.