



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 28th September 2022

**at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP
At 6.30pm**

Signed: Josie Huddleston - Clerk

A handwritten signature in black ink, appearing to be "JH", written below the printed name.

Dated: 20.9.2022

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

- 67.** To note apologies and approve reasons for absence.
- 68.** To receive declarations of Interest.
- 69.** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.
- 70.** Fifteen-minute public discussion period.
- 71.** To co-opt members onto the council
- 72.** To approve the minutes of the Parish Council meeting held on 13th July 2022.
- 73.** To note matters arising from the minutes, not on the agenda and approve any action to be taken.
- 74.** To receive Borough Councillors report.
- 75.** To discuss matters relating to the Parish and assign ownership.
 - a. Memorial Hall becoming a warm hub
 - b. Purchasing a poster/event stand
- 76.** Finance:
 - a. To approve the monthly budget monitoring, bank reconciliation and bank statements
 - b. To ratify August and September Payments
 - c. To consider and approve whether to handle cash
 - d. To note the conclusion of audit

77. Policies:

- a. To review and approve the Volunteer Policy

78. To discuss open matters relating to the Parish and approve any necessary action:

- i. Youth Club & Toddler Group
- ii. Christmas Event
- iii. Remembrance
- iv. Storage
- v. Notice Boards

79. To discuss updates from any meetings attended by Council members.

80. To discuss Parish Council vacancies and approve any action to be taken.

81. To discuss highways maintenance requirements and issues and approve any action to be taken

82. To discuss matters relating to recreation grounds and play areas and approve any action to be taken.

- a. Quote for cutting back brambles on the recreation ground.

83. To discuss matters relating to the Memorial Hall and approve any action to be taken

- a. To consider and approve request to become sole trustee of the Memorial Hall Trust

84. Planning:

- a. To review and discuss new applications.
- b. To review planning determinations.
 - i. RB2022/1301 – Discharge of condition 26 imposed by RB2018/1998
- c. To discuss other planning matters.

85. To note all correspondence received and consider any necessary action.

86. To approve items for next agenda.

87. To approve the date of the next meeting.