



Minutes of the Parish Council Meeting Held on Wednesday 8th December 2021

In Attendance: Cllr Cooper, Cllr DeVeaux (Chair), Cllr Green, Cllr Marsh, Cllr S Pashley, Cllr J Pashley, Cllr Brookes, Cllr Allen & Mr M Hughes, J Samuels (Clerk), 10 members of the public.

- 179. To note apologies and approve reasons for absence – Cllr Simpson**
- 180. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed – nil.**
- 181. To receive declarations of Interest – Cllrs S & J Pashley item 188 “e”.**

Cllr Green arrived.

- 182. Fifteen-minute public discussion period –** Eight members of the public attended to ask the Parish Council to continue to fund the Active Regen programme that provides exercise sessions for the elderly on a Thursday morning; the sessions are well attended and are mentally, physically, emotionally and socially important to all those that attend them. The group had been informed that the Parish Council is withdrawing the funding and the sessions are to close. The Parish Council responded that, as the budget and precept for 2022/23 has not been set, no decision on funding the classes has been made but that Active Regen has withdrawn its application to continue to provide any programmes for the elderly and youth at the Memorial Hall. It was agreed that the Parish Council would consider the Active Regen funding provision along with all other budget matters at the Parish Council meeting to be held on 26 January 2022. **RESOLVED 1.**
4 members of the public left the meeting.

- 183.** Cllr Allen and Mr Hughes attended the meeting to promote the refreshed Joint Working Agreement and identify any particular concerns or positive work that is currently taking place. Cllr Allen updated the meeting on the agreement and the efforts RMBC is making to improve the relationships with Parish Councils; issues still occur for Catcliffe Parish Council such as the lack of responses to Parish Council enquiries (quote for CCTV signs – Martin Hughes to progress). Following the last visit to parishes 3 years ago 4 common themes had emerged:

- The parishes did not feel attached to Rotherham Council
- The parishes felt like forgotten villages
- Consultation – Martin Hughes and his team has worked hard in ensuring Parish Councils are consulted and kept up to date with matters.
- Planning – information sessions on planning matters have been held and planning lists are sent out on a weekly basis. Concerns were expressed that the Parish Council feels that its objections aren't taken into account; Cllr Allen suggested watching webcasts of planning meetings or contacting the Joint Working Party's representative, Alan Buckley, and ask that he raises the issue.

The Joint Working Party agreement will be reviewed in May 2022 and the Parish Council was invited to get involved with the process. Joint training for Borough and Parish Councils such as the Flood

Resilience is already taking place. Cllr Allen invited any questions; the Old Red Lion pub – is RMBC involved in leasing the apartments as there are no details on private renting. Cllr Allen will try to ascertain if RMBC are involved.

Mr Hughes gave an overview of the work his team (Mandy Arden, Andrea Pearce & Janice Curran) get involved with. Flood resilience was an example of this with some Parish Councils such as Catcliffe doing a lot of work in this area. Cllr J Pashley pointed out he is still awaiting feedback on the draft plan that was submitted some time ago and is due to attend the training on 14 December.

Cllr Allen and Mr Hughes were thanked for their attendance and left the meeting.

2 members of the public also left the meeting.

184. To approve the minutes of the Parish Council meeting held on 10th November 2021 – the minutes were approved and signed by the Chair as a true record. RESOLVED 2.

185. To note matters arising from the minutes, not on the agenda – Issues with the amount of litter around the Family Shopper have still not been resolved. Action: the Clerk to contact RMBC to see if any action has been taken.

186. To receive Borough Councillors report – Cllr Brooke updated the meeting on the following:

- Issues with obtaining vaccines locally – Cllr Brookes to circulate the details of the 6 dedicated pharmacies in Rotherham
- Road surfacing – one of the roads highlighted in Catcliffe has been re-surfaced, the others remain on the pending list.
- Cllr Brookes has attended a seminar on traveller encampments in the summer. The police in attendance had advised that although they have the power to disperse the encampments there are constraints with human rights issues. Cllr Brookes was thanked for her involvement in the funding for the gate at the recreation ground that would considerably enhance the security of the site against unauthorised encampments.
- There is potential assistance with one-off projects.
- An overview on planning matters and objections was given
- The wild flowers on the Green would probably be done again next year

Cllr Brookes was thanked for her attendance and left the meeting.

187. To discuss matters relating to the Parish and assign ownership - nil

188. To discuss open matters relating to the Parish:

- a. To consider Queen's Platinum Jubilee Celebrations 2nd June 2022 – deferred
- b. Memorial Hall Trust – a meeting had been arranged with YLCA on 19 January 2022.
- c. Fencing off Orgrave Road near the recreation ground; no update. **Action: The Clerk to establish ownership of the fencing to the side of the recreation ground.**
- d. Recreation Ground (Land Registry) – PRH solicitors have now provided information on the benefits of having the land registered. It was agreed to proceed with the registering of the land through PRH solicitors. **RESOLVED 3.**
- e. A630 Parkway Maintenance – work is now 11 months into the 18 months programme. Phase 3 to commence in February 2022.
- f. Purchase of CCTV signage – still awaiting the quote from RMBC; Mr Hughes to chase.
- g. To set a date for the resumption of litter picks – deferred
- h. Promoting Women's Football – Cllr DeVeaux has made some initial enquiries, Ms Fernandez to assist.
- i. Parish Council Newsletter – referred to the Finance & Premises Committee; a date for articles to be received is to be set with the Newsletter published in April/May time.
- j. Ownership of the land near the bus shelter on Poplar Way – **Action: Cllr S Pashley to chase the response from RMBC**
- k. Security/storage of items at the Memorial Hall – referred to the Finance & Premises Committee

189. To discuss updates from any meetings attended by Council members – Cllrs DeVeaux and Cooper had attended the licensing ceremony for the new rector along with representatives from other Parishes.

190. Finance:

- a. To approve the monthly budget monitoring and bank statements - approved.
- b. To approve accounts for payment – approved

Employees	Salaries	£2,047.83
CISWO	Admin Fee for copy of lease	£12.00
Worrall Business Supply	Stationery & Cleaning	£130.30
Patman	PAT Testing	£42.00
Bardon Environmental	Asbestos Testing - Pavilion	£588.00
Steel Services Company	Gate - recreation ground	£2,258.40
Worrall Business Supply	Printer cartridges, Nitrile Gloves	£17.99
Defib Store	Defibrillator Battery	£264.00
	Total £	£5,360.52

- c. To Consider the Budget and Precept Setting for 2022/23– considerations on budgets were briefly discussed. It was agreed to set the budgets and precepts after the meeting on 19/1/22 with YLCA to discuss the Memorial Hall Trust’s constitution. The budgets and precepts to be set at the Parish Council meeting in January to be held on 26/1/22 at 6pm. **RESOLVED 4.**
- d. Funding – discussed under item 182.

191. To Receive a Flood Committee Update – Cllr J Pashley to attend the workshop organised by RMBC on 14 December.

192. To Receive a Neighbourhood Watch Update – a meeting to be arranged; there is a poor uptake from Catcliffe residents with only 3 people on the committee.

193. To Receive a Staffing Committee Update – a lot of work has recently been done on policies with the Health and Safety and Lone Working policies reviewed next. Now that employment contracts have been finalised staff appraisals will be undertaken shortly.

194. To receive a Finance & Premises Committee update;

- a. To consider the draft Allotment Association Agreement – with a slight amendment to paragraph on Livestock the agreement was approved. **RESOLVED 5.**
- b. Consider the opening/locking of the car park barrier at the recreation ground – to limit the time the barrier is open and avoid unauthorised access it was agreed that the football teams would be responsible for unlocking the barrier and lock upon leaving unless there were other cars left in the car park. The caretaker for the pavilion would ensure the barrier was locked after the matches. **RESOLVED 6.**
- c. Consider the use of the meeting room and main hall by different hirers – deferred until the running and management of the hall has been clarified.

Standing Orders were suspended to allow the meeting to continue.

195. To receive updates: Parish Council website – the website is up to date.
196. To discuss Parish Council vacancies – Victoria Fernandez has submitted an application and was in attendance at the meeting. Ms Fernandez introduced herself; she is passionate about events, sustainability, technology, wellness related issues and sports and fitness. Ms Fernandez was welcomed to the Parish Council. **RESOLVED 7.** One Cllr vacancy still remains.
197. To discuss highways: maintenance requirements and Issues – nil.
198. To discuss: matters relating to recreational grounds and play areas:
a. To consider the Bowling Club's proposal to install an irrigation system – the proposal was approved on the conditions that the Bowling Club fund and arrange the installation of water and electricity meters in order for them to pay for their usage. **RESOLVED 8.**
b. To consider the use of the recreation field by an U12 team for football training – no longer needed.
199. Memorial Hall – the Trust's constitution and the implications for the Parish Council were discussed; all Cllrs have received copies of the constitution, lease and LTN 28 and this matter will be subject of the meeting with the YLCA representative on 19 January 2022.
200. Planning:
a. To review and discuss new applications –
• RB2021/2063 - Application to vary condition 02 (approved plans - to realign the approved foul water raising main) imposed by RB2020/0681, Waverley New Community off High Field Spring Catcliffe. noted
b. To review planning determinations – nil.
• RB2021/0771 - Enabling development including earthworks to level the site, the provision of drainage infrastructure, construction of an access off Stephenson Way, an internal road to service all plots, the relocation of the AMRC Training Centre vehicle access point off Stephenson Way, construction of a retaining structure to include a stepped access to Highfield Spring, the construction of 4 electrical substations & temporary access to them at land off Mitchell Way Catcliffe for Harworth Estates (Waverley Prince) Ltd - GRANTED CONDITIONALLY. noted
c. To discuss other planning matters – nil.
201. To note all correspondence received and consider any necessary action
a. Weekly Planning List
b. YLCA White Rose Bulletins
202. To approve items for next agenda – Contingency Planning.
203. To approve the date of the next meeting – 26 January 2022 at 6.00pm. **RESOLVED 9.**

Meeting closed at 8.55pm

Signed - _____

Date - _____