



Minutes of the Parish Council Meeting Held on Wednesday 11th August 2021

In Attendance: Cllr Cooper, Cllr Marsh, Cllr DeVeaux (Chair), Cllr S Pashley, Cllr J Pashley, Cllr Brookes J Samuels (Clerk)

- 77. To note apologies and approve reasons for absence - nil.**
- 78. To consider exclusions of the press and public by virtue of Public (Admissions to meetings) Act 1960 due to the confidential nature of the business to be disclosed – nil.**
- 79. To receive declarations of Interest:** Cllrs J & S Pashley item 86 “f”
- 80. Fifteen-minute public discussion period:** no public in attendance
- 81. To approve the minutes of the Parish Council meeting held on 14th July 2021:** The minutes were approved and signed by the Chair as a true record. **RESOLVED 55.**
- 82. To note matters arising from the minutes, not on the agenda – nil.**
- 83. To receive Borough Councillors report –** Cllr Brookes introduced herself to the meeting. She has already carried out walkabouts around Catcliffe and is aware of some of the issues and will ask that enforcement action is taken by RMBC regarding the ongoing litter issue outside the Family Shopper. Cllr Brookes is due to attend a Rotherham Council forum on unauthorised traveller encampments and will feedback to the Parish Council any pertinent information; the Clerk to forward to Cllr Brookes the YLCA advice. Cllr Brookes invited any questions; did RMBC own the former Red Lion pub redevelopment - It is a private development and details can be checked on the planning site. Cllr Brookes was thanked for her report.
- 84. To agree the Procedure/Policy for the Removal of Illegal Occupation on Parish Council land/premises –** the draft policy previously circulated was approved. **RESOLVED 56.**
- 85. To discuss matters relating to the Parish and assign ownership-**
- a. The gate on the public bridleway near the Bluemans Way estate was damaged and left open. Cllr Brookes to find out who it should be reported to at RMBC.
- 86. To discuss open matters relating to the Parish:**
- a. To consider Queen’s Platinum Jubilee Celebrations 2nd June 2022 – deferred.
 - b. Tree Inspection Report – not yet received from contractors

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- c. Poplar Way Fencing – fencing around the ground was discussed, concerns were expressed on the section off Orgreave Road next to the privately owned waste land. **Action; the Clerk to contact the landowner with a view to considering new fencing and tidying the area.**
- d. Recreation Ground registration with Land Registry – costings for the registration were discussed. **Action; the Clerk to find out what are the benefits in registering the land.**
- e. Sheffield Lane Traffic Issues – Andy Butler, RMBC, did not attend the meeting. **Action; the Clerk to invite Andy Butler to September’s meeting to discuss the findings of the survey.**
- f. A630 Parkway Maintenance – now 7 months into the 18 months programme of works with phase 1 completed on schedule.
- g. Purchase of CCTV signage – it was agreed that it is the blue CCTV in operation signs required, as used near Ulley, and not the one previously circulated. **Action; the Clerk to obtain costings.**
- h. To arrange cover for the Caretakers annual leave from 16th to 22nd August – the caretaker at the pavilion to provide cover Monday to Friday, the memorial Hall’s caretaker would resume on 21 August. **RESOLVED 57.**

Cllr Brookes left the meeting.

- i. Litter Issues, Family Shopper – no improvement to the litter around the shop. Cllr Brookes had discussed in item 83. **Action; to be removed from future agendas.**
- j. Litter Picks – a date for the resumption of the litter picks to be set at the September meeting.
- k. Blitz Day for Catcliffe 2021/22 – Cllr S Pashley establishing ownership of some of the land.

87. To discuss updates from any meetings attended by Council members: walkabout with RMBC officers and Cllrs held on 13 July 2021; cuttings are still to be removed.

88. To Receive a Brief Flood Committee Update - a response to points raised in the draft flood plan is still awaited. Keys have been issued and the locks on gates are inspected on a weekly basis. The next Committee meeting is scheduled for 7 September 2021.

89. To Receive a Brief Neighbourhood Watch Update – a date for the next meeting is due to be set in September.

90. To Receive a Brief Finance and Premises Committee Update – a draft illegal Occupation on Parish Council Land had been drawn-up (now ratified by the Parish Council), and a site meeting at the recreation ground had taken place earlier today to identify any preventative measures that could be taken. Finance had been discussed along with the future of Highfield View playground. Quotes for repairs at the Poplar Way park were being sought. The pavilion had passed the legionella test but various recommendations had been made for which a quote was being obtained. The Bowling club and Allotment Association agreements were to be discussed at the next meeting which is scheduled for 31 August 2021.

91. To receive updates: Parish Council website: the website is up-to-date, the need for personal information such as home addresses on the website was questioned. **Action; Cllr DeVeaux to seek advice from YLCA.**

92. To discuss Parish Council vacancies: David Vickers’ resignation was accepted, the Chair had already thanked Mr Vickers for his contributions to the Parish Council. **RESOLVED 58. Action; the Clerk to inform Electoral Services.**

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93. To discuss highways: maintenance requirements and Issues:

- a. Proposed Carriageway Resurfacing, Nunnery Crescent – noted.

94. To discuss: matters relating to recreational grounds and play areas.

- a. The recent removal of native Hogweed was discussed.

95. Memorial Hall:

- Balfour Beatty's use of the hall for community meetings is in the process of being arranged.
- Scottish Dancing is to resume at the hall in September
- Rainbows, Brownies and Guides are also due to start at the hall in September

96. Planning:

- a. To review and discuss new applications – the following were noted;
 - RB2021/1403 - Phase 4 Sheffield Business Park, land off Europa Link Catcliffe
 - RB2021/1449 - Installation of two rapid electric vehicle charging stations with associated equipment, Costa Coffee 1 Poplar Way, Catcliffe
- b. To review planning determinations - nil.
- c. To discuss other planning matters – RB/2021/1372: concerns were expressed on the foul and surface water being directed to the New Street pumping station. **Action; due to annual leave commitments of the Clerk, Cllr DeVeaux to submit an objection on behalf of the Parish Council to RMBC.**

97. The following correspondence was noted:

- a. Weekly Planning List
- b. Licensing New Applications
- c. VAR Bulletin
- d. YLCA Training Bulletin
- e. SYFAB Funding News
- f. Police & Crime Panel Annual Report 2020/21
- g. Ballot to select 3 parish reps. and deputy to the RMBC Standards and Ethics Committee
- h. Law and Governance bulletin - 9 July, 2021
- i. Magna Tram Train Stop and Park & Ride Scheme – Public Consultation from Monday 26 July to Friday 3 September 2021
- j. Phase 2 Public Sector Low Carbon Skills Fund
- k. Flooding & Emergency Planning workshops

98. Staffing Matters – the last Staffing Committee meeting had been cancelled; the meeting now re-scheduled for 31 August 2021 at 2pm.

99. To consider adopting a Complaints Policy – deferred.

100. To consider the next Parish Council newsletter – Submission, publishing and distribution dates were discussed. Action; Cllr Marsh to ascertain publishing lead-times

101. Finance:

- a. To approve the monthly budget monitoring and bank statements – approved, **RESOLVED**
59. The £5,000 shown in Reserved Funds Income was discussed; it was unclear what this referred to and if it would be received.

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b. To approve accounts for payment – approved. **RESOLVED 60.**

Employees	Salaries	£2,178.67
Zurich Municipal	Insurance	£1,568.70
M Pickering	Locks & Keys for shutter in Memorial Hall	£54.40
PlayInspections	Inspection Report - Poplar Way	£300.00
Cllr J Pashley	Locks & Keys - recreation field	£75.00
J Samuels	padlocks - park gates Poplar Way	£8.50
Worrall Business Supplies	Cleaning & stationery	£107.94
R Scott	Refund on hire of football pitch	£30.00
SSSystems	Alarm maintenance	£615.52
Pureflow Solutions	Legionella Testing - pavilion	£288.00
Active Regen	Summer Sports Activities 25 - 29 July (4 days)	£800.00
Cllr J Pashley	Digger Hire	£120.00
M Pickering	Key	£3.75
Memorial Trust ac	Transfer of Polling Station hire fee	£310.00
	Total £	£6,460.48

The quotes for works identified during the service of the alarms and emergency lighting were approved. **RESOLVED 61.**

c. Funding opportunities – on-going.

102. To approve items for next agenda – nil.

103. To approve the date of the next meeting – 8th September 2021. RESOLVED 62.

Meeting closed at 8.35pm

Signed: _____