



CATCLIFFE PARISH COUNCIL

Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP

Minutes of the Finance & Premises Committee Held on 20th July 2021 at 6.00pm

In attendance: Cllr Cooper, Cllr DeVeaux (Chair), Cllr Marsh, Cllr S Pashley, Cllr J Pashley, J Samuels (Clerk & RFO)

1. **To elect a Chair** – Cllr DeVeaux was proposed by Cllr Cooper & seconded by Cllr S Pashley. **RESOLVED 1.**
2. **To accept apologies** – nil.
3. **To adopt Terms and Conditions** – the draft Terms and Conditions were amended and agreed. **RESOLVED 2. Action – the Clerk to circulate the amended Conditions.**
4. **Finance Matters:**
 - a. **To review finance matters; To Review Budget Allocation Heading; Active Regen** – following a discussion on budget headings it was agreed that the expenditure for Active Regen for the present year would be allocated to Parish Projects. **RESOLVED 3.**
 - b. **To Review Income & Expenditure for the Recreation Ground and Pavilion** – a loss of just under £10,000 was expected this year on this facility; over the last few years the average loss was around £6,000. Various options to reduce the loss were discussed but it was generally agreed that it was a good facility for Catcliffe residents to have. The grounds maintenance contract was discussed; currently 3rd year of 3 years contract with RMBC. Other quotes to be obtained for when the contract ends.
 - c. **To consider football pitch fees for 2021/22** – it was agreed that no increase would be proposed. **RESOLVED 4.**
5. **Highfield View Park , to consider future requirements** – A discussion took place on projected costs for new equipment, ongoing maintenance costs at both play parks in the village, lack of funding options available and if the Parish Council is able to financially support ongoing costs for 2 play parks within the village. It was agreed that an article on projected costs be included for public consultation in the Parish Council's autumn newsletter and on social media. **RESOLVED 5. Action – the Clerk to circulate the quotes obtained for redeveloping the park in 2019.**

6. **Poplar Way Park, to review the Annual Inspection and consider maintenance schedule** – the inspection report had been circulated.
Action – the Clerk to obtain quotes for the Low-Risk repairs.

7. **Illegal Occupation of Parish Council Land/Premises:**
 - a. **To review the recent traveller encampment on the recreation ground** – this matter has previously been discussed.
 - b. **To consider preventative measures and restrict access to the recreation ground; including installation of boulders supplied by Harworth's** – Harworth's would provide and install the boulders free of charge. Due to notification on a traveller encampment at Kimberworth, the lock on the access barrier to be changed and the lock on the gates off Orgreave Road to be changed to allow access for grass cutting. **RESOLVED 6. Action – Cllr J Pashley to liaise with Harworth's regarding the siting of the boulders.**
 - c. **To draft a procedure to follow in any future illegal occupations on land/premises** deferred to the next meeting.

8. **To arrange the date of the next meeting** it was agreed the next meeting would take place at 6pm on 9th August 2021 in the meeting room at the Memorial Hall. **RESOLVED 7.**

Signed: _____