



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

**Wednesday 11<sup>th</sup> August 2021**

at the  
**Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP**  
At 6.30pm

**J Samuels, Clerk to the Council**  
4<sup>th</sup> August 2021

### **AGENDA**

**Please note that there is a 10 minutes maximum time period to discuss each item.**

- 77.** To note apologies and approve reasons for absence.
- 78.** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed – item 97.
- 79.** To receive declarations of Interest.
- 80.** Fifteen-minute public discussion period.
- 81.** To approve the minutes of the Parish Council meeting held on 14<sup>th</sup> July 2021.
- 82.** To note matters arising from the minutes, not on the agenda.
- 83.** To receive Borough Councillors report.
- 84.** To agree the Procedure/Policy for the Removal of Illegal Occupation on Parish Council land/premises.
- 85.** To discuss matters relating to the Parish and assign ownership.
- 86.** To discuss open matters relating to the Parish.
  - a. To consider Queen's Platinum Jubilee Celebrations 2<sup>nd</sup> June 2022
  - b. Tree Inspection Report
  - c. Poplar Way Fencing
  - d. Recreation Ground – Land Registry
  - e. Sheffield Lane Traffic Issues
  - f. A630 Parkway Maintenance
  - g. Purchase of CCTV signage
  - h. To arrange cover for the Caretakers annual leave from 16<sup>th</sup> to 22<sup>nd</sup> August

- i. Litter Issues – Family Shopper
- j. Litter Picks
- k. Blitz Day for Catcliffe 2021/22

**87.** To discuss updates from any meetings attended by Council members: walkabout with RMBC officers & Cllrs held on 13 July.

**88.** To Receive a Brief Flood Committee Update

**89.** To Receive a Brief Neighbourhood Watch Update

**90.** To Receive a Brief Finance & Premises Committee Update

**91.** To receive updates: Parish Council website.

**92.** To discuss Parish Council vacancies – to consider the resignation of Cllr Vickers

**93.** To discuss highways: maintenance requirements and Issues:  
a. Proposed Carriageway Resurfacing: Nunnery Crescent, Catcliffe

**94.** To discuss: matters relating to recreational grounds and play areas.  
a. To consider issues with Hogweed

**95.** Memorial Hall:

**96.** Planning:

- a. To review and discuss new applications.
  - RB2021/1403 - Phase 4 Sheffield Business Park, land off Europa Link Catcliffe
  - RB2021/1449 - Installation of two rapid electric vehicle charging stations with associated equipment, Costa Coffee 1 Poplar Way, Catcliffe
- b. To review planning determinations.
- c. To discuss other planning matters –
  - l. RB2021/1372 – Surface & Foul Water Motorway Services

**97.** To note all correspondence received and consider any necessary action.

- a. Weekly Planning List
- b. Licensing New Applications
- c. VAR Bulletin
- d. YLCA Training Bulletin
- e. SYFAB Funding News
- f. Police & Crime Panel Annual Report 2020/21
- g. Ballot to select 3 parish reps. and deputy to the RMBC Standards and Ethics Committee
- h. Law and Governance bulletin - 9 July, 2021
- i. Magna Tram Train Stop and Park & Ride Scheme – Public Consultation from Monday 26 July to Friday 3 September 2021
- j. Phase 2 Public Sector Low Carbon Skills Fund
- k. Flooding & Emergency Planning workshops

**98.** Staffing Matters – update from the Staffing Committee on employees' job descriptions, pay scales, contracts.

**99.** To consider adopting a Complaints Policy – draft previously circulated.

**100.** To consider the next Parish Council's Newsletter

**101.** Finance:

- a. To approve the monthly budget monitoring and bank statements.
- b. To approve accounts for payment.
- c. Funding opportunities

**102.** To approve items for next agenda.

**103.** To approve the date of the next meeting