



Catcliffe Parish Council  
Catcliffe Memorial Hall  
Old School Lane  
Catcliffe  
Rotherham  
S60 5SP

## Minutes of the Parish Council Meeting Held on Wednesday 16<sup>th</sup> June 2021

**In Attendance:** Cllr Cooper, Cllr Marsh, Cllr DeVeaux, Cllr Green, Cllr S Pashley, Cllr J Pashley, Cllr Simpson  
J Samuels (Clerk)  
Mr W Percival (Funfair)

**50/2021 Apologies:** None received    **Absent:** Cllr Vickers

**51/2021 Declarations of interest:** Nil.

**52/2021 To approve the minutes of the meeting held on Wednesday 9<sup>th</sup> June 2021:** The minutes were approved and signed by the Chair as a true record. **RESOLVED 30.**

**53/2021** To discuss: matters relating to recreational grounds and play areas. (As Mr Percival was in attendance it was agreed to discuss item "g" first)

**Cllr Simpson arrived.**

- Maintenance and repairs.
- g. Fun Fair: Mr Percival originally asked for 12 to 19<sup>th</sup> July 2021 but these were subsequently changed and agreed to be brought forward to Monday 5<sup>th</sup> to Monday 12 July 2021. The following was also agreed: **RESOLVED 30:**
  - i. The fun fair to arrive on the Monday and set-up on Tuesday & Wednesday. To operate; Thursday & Friday 5pm to 9pm, Saturday 1pm to 9pm, Sunday 1pm to 7pm. To leave the field on Monday 12<sup>th</sup> July.
  - ii. The fun fair would not be held if there was heavy rain in the run-up to the dates and, if it did operate, track mats would be used for large vehicles.
  - iii. The fun fair would be sited on the tree side to the first set of goal posts.
  - iv. The fun fair would provide toilets for the public and has covid-19 safe measures and risk assessments in place.
  - v. Generators would be turned off by 11pm and not run through the night.
  - vi. All posters advertising the fair would be removed after the event.
  - vii. The Parish Council would send an invoice to Mr Percival for the agreed £1,000 rent before the event.
  - viii. Mr Percival to provide the Parish Council with his certificate of insurance and certificate for the rides before the event.
  - ix. Cllr DeVeaux and Mr Percival to carry out a site visit at 5pm on 26<sup>th</sup> June and after the event on 12 July at 5pm.
  - x. Water would be made available for use; to be agreed at the site visit but ideally from an outside tap at the bowling club or pavilion. It was agreed that an additional charge would be made based on the amount of water used.

**Mr Percival left the meeting.**

- a. To consider the emergency actions taken by the Chair and Clerk at Highfield View Play area - urgent action was required to close the play area and remove the climbing frame and rotator following a safety inspection. Due to the risk to life dangers some of the equipment presented the Chair and Clerk took emergency action to remove the risk by closing the park and having the equipment safely removed. Retrospective approval was given. **RESOLVED 31**
- b. To consider the future requirements of Highfield View Park – a discussion on the future of the park took place; funding issues(lack of monies available to Parish Council for such a large project), what is needed there, public consultation, keeping the community up-to-date regarding the park in the next newsletter, park inspection training requirements. It was agreed that a Working Party should be formed that is tasked with looking into the needs of the community and funding available. **Action: Cllrs Cooper, J Pashley, Green & S Pashley to hold an initial meeting on 23<sup>rd</sup> July 2021 at 6.30pm in the Memorial Hall’s meeting room. RESOLVED 32.**
- c. Poplar Way – Annual Inspection of Play Equipment. Although the new equipment had a post-installation inspection in December 2020 the existing equipment had not been inspected since 2019. **Action: it was agreed that an urgent play equipment inspection be arranged by the Clerk. RESOLVED 33.**
- d. Entrance to Poplar Way Play Area - deferred
- e. Poplar Way Fencing – a quote had been received for £1357.75 for chain link fencing and £1836.45 for galvanised steel. A discussion followed on if the fencing was required and if it should be a priority for the Parish Council. Decision deferred to next meeting.
- f. Ownership of Land at Highfield View – no update.
- h. Bowling Club’s use of the Pavilion – the requests from the bowling club to use the pavilion for meetings during the summer and to store equipment in was refused. The issues regarding the waste bin at the pavilion being filled with grass cuttings from the bowling club was discussed, the cleaner at the pavilion is unable to put all the litter collected from the field in the bin. **Action: it was agreed that the Clerk should write to the bowling club stating garden waste should not be put in the waste bin but they should arrange for separate disposal of the garden waste and that the bin should be located next to the pavilion and not next to the bowling green. RESOLVED 34.**
- i. Village Green Status, Land off Orgreave Road – ownership of the land to be ascertained before looking into village green status. **Action: Cllr S Pashley to contact Land Terriers regarding ownerships.**
- j. Waverley Wanderers request to hire recreation ground – permission was granted for the Waverley Wanders to mark a pitch at the top of the field; to be charged the same as the Winterhill Team. All football teams using the field should provide a fixtures list for the new season. Approval was granted for the Catcliffe resident that had ask if the field could be used for an hour per week football training for her son’s team during the summer weeks; no charge. **RESOLVED 35.**

**54/2021 Memorial Hall:**

- To consider setting a restriction regarding the locality of ad-hoc hall hirers; it was agreed not to set a restriction regarding on locality but to amend the Terms of Hire to include no BBQs permitted. It was also agreed that anyone wishing to hire the hall should complete a hire application form which is to be posted to their home address. **Action: the Clerk to revise Terms of Use and draft application form. RESOLVED 36.**

**27. Planning:**

- a. To review and discuss new applications - nil

- b. To review planning determinations -nil
- c. To discuss other planning matters.
  - i. Consultation - proposed hotel development at Highfield Commercial, Waverley- noted.

**28.** To note all correspondence received and consider any necessary action.

- a. Weekly Planning List
- b. Licensing New Applications
- c. YLCA – Parish Appointments to the RMBC Local Councils Joint Working Group – (Cllr DeVeaux volunteered but nominations had closed on 11 June).
- d. YLCA Training
- e. Funding news from SYFAB
- f. South Yorkshire: Bus Capacity Change
- g. Traffic Delay Reports – (circulation no longer required)
- h. White Rose Update
- i. Rotherfed Befriending Calls
- j. Rotherham Council New Cabinet Details
- k. PCC Blog
- l. NALC Chief Executive’s Bulletin
- m. YLCA – Law & Governance Bulletin
- n. Anti-social behaviour – High Hazels Crescent
- o. Proposal to close 18 pay phones in Rotherham
- p. Letter of appreciation – Active Regen activities

**29.** Staffing Matters

- a. Staffing Committee – the actions from the minutes of the meeting held 25.05.2021 were discussed and approved. **RESOLVED 37.**

Cllr Simpson left the meeting

- b. Attendance at Training Events – training requirements were discussed.

**Standing Orders were suspended to allow for the meeting to be completed.**

**30.** Finance:

- a. To approve the monthly budget monitoring and bank statements – approved.
- b. To approve accounts for payment – the 2 payments were approved. **RESOLVED 38.**
- c. 2021-2022 Active Regen Programme – the programme for 2021/22 had been approved. Options for 2022/23 to be considered at a later date.

Cllr Green left the meeting.

- d. To consider the maintenance quote from SSSystems for the Memorial Hall – the maintenance quote was considered and approved. **RESOLVED 39. Action: The Clerk to obtain costing for a maintenance contract at the pavilion.**

**31.** To approve items for next agenda - nil

**32.** To approve the date of the next meeting – 14<sup>th</sup> July 2021.

The meeting closed at 9.00pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_