



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 14th July 2021

at the
Catcliffe Memorial Hall Meeting Room, Old School Lane, Catcliffe S60 5SP

J Samuels, Clerk to the Council
7th July 2021

AGENDA

Please note that there is a 10 minutes maximum time period to discuss each item.

- 50.** To note apologies and approve reasons for absence.
- 51.** To receive declarations of Interest.
- 52.** Fifteen-minute public discussion period.
- 53.** To approve the minutes of the Parish Council meeting held on 16th June 2021.
- 54.** To approve the minutes of the Extra Ordinary meeting held on 28th June 2021.
- 55.** To note matters arising from the minutes, not on the agenda.
- 56.** To receive Borough Councillors report.
- 57.** To discuss matters relating to the Parish and assign ownership.
 - a. Litter Picks
 - b. Blitz Day for Catcliffe 2021/22
- 58.** To discuss open matters relating to the Parish: deferred to meeting in August.
- 59.** To discuss updates from any meetings attended by Council members: deferred to meeting in August.
- 60.** To Receive a Brief Flood Committee Update
- 61.** To Receive a Brief Neighbourhood Watch Update
- 62.** To consider the terms of reference for the Highfield View Park Working Party

- 63.** To consider forming a Finance Committee
- 64.** To consider forming a Committee/Working Party to draft procedures for illegal occupation of Parish Council land and/or premises
- 65.** To receive updates: Parish Council website.
- 66.** To discuss Parish Council vacancies
- 67.** To consider and review the Parish Council's insurance renewal schedule
- 68.** To discuss highways: maintenance requirements and Issues:
- a. Sheffield Lane Traffic Issues
 - b. A630 Parkway Maintenance
 - c. Purchase of CCTV
 - d. Fly Tipping and Litter
 - e. Waverley Lake Footpath
 - f. M1 Rother Lane Bridge & Long Lane Bridge - essential maintenance
- 69.** To discuss: matters relating to recreational grounds and play areas.
- a. Football Pitch Fees for 2021/22
 - b. Poplar Way – Annual Inspection of Play Equipment
 - c. Tree Inspection Report
 - d. Entrance to Poplar Way Play Area
 - e. Poplar Way Fencing
 - f. Ownership of Land at Highfield View
 - g. Village Green Status – Land off Orgreave Road
 - h. Traveller Encampment on Recreation Ground
 - i. Recreation Ground – Land Registry
 - j. Request to Hold Car Boots Sales on Recreation Ground
- 70.** Memorial Hall:
- To consider the Revised Terms of Use and application for to hire the venue
 - To consider providing cover for the Caretakers annual leave (16th to 22nd August)
 - To consider Balfour Beatty use of the hall without charge for community meetings.
- 71.** Planning:
- a. To review and discuss new applications.
 - b. To review planning determinations.
 - c. To discuss other planning matters.
- 72.** To note all correspondence received and consider any necessary action.
- a. Weekly Planning List
 - b. Licensing New Applications
 - c. VAR Bulletin
 - d. YLCA Training Bulletin
 - e. SYFAB Funding News
 - f. WAVE Magazine
 - g. Military Community Veterans Centre
 - h. White Rose Update
 - i. The Queen's Platinum Jubilee Beacons - 2nd June 2022
 - j. SYPTE - Notice of Intention to Prepare an Enhanced Partnership Plan & Enhanced Partnership Scheme

73. Staffing Matters

74. Finance:

- a. To approve the monthly budget monitoring and bank statements.
- b. To approve accounts for payment.
- c. To consider and review the income & expenditure at the recreation ground; surveys outstanding – asbestos, fixed wire testing, fire equipment testing, legionella testing.
- d. Active Regen Programme funding 2021/22
- e. To consider the amount of overtime worked by the Clerk due to the increased workload from the closure of Highfield Park and the illegal traveller encampment.
- f. To consider the quote(s) for repairing the fire damage at the Poplar Way Playground

75. To approve items for next agenda.

76. To approve the date of the next meeting – due to the major issues the Parish Council has recently experienced it is proposed that a meeting be held in August 2021.