



Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP

Minutes of the Extra Ordinary Parish Council Meeting Held on Monday 28th June 2021

In Attendance: Cllr Cooper, Cllr DeVeaux, Cllr S Pashley, Cllr J Pashley
J Samuels (Clerk)
1 member of the public

1. **Apologies:** Cllr Vickers, Cllr Simpson, Cllr Brookes, Cllr Miro, Mandy Arden (RMBC)
2. **Declarations of interest:** Nil.
3. **To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed (agenda item 4 only):** Nil
4. **To consider action to be taken in respect of the removal of the unauthorised traveller encampment on Parish Council land - namely the Recreation Ground off Poplar Way, Catcliffe:** the travellers had left the site on 25th June 2021 following the serving of an official letter from the Parish Council instructing them to leave. Consideration was given to the following:
 - a. If the fun fair schedule to be on the recreation ground from 5th to 12th July be allowed to proceed; Cllr Cooper asked that it be minuted that she was unhappy for the fair to go ahead and felt the Parish Council would be letting the residents down by allowing it to proceed. It was agreed that there were no grounds to renege on the agreement for the fun fair to take place therefore it will go ahead. **Action: Cllr DeVeaux to meet with Mr Percival to conduct a site visit on 30 June at 5pm. RESOLVED 1.**
 - b. How to secure the site against future illegal encampments; installing boulders around the car park to prevent vehicle access onto the field was the preferred option. The Haworth Group had said they could provide and site boulders at the recreation ground. **Action: The Clerk to ascertain if there are any restrictions in doing this.**
 - c. Streetpride are clearing and cleaning the site this morning. **Action: The Clerk to contact them to ensure it is safe to reopen the area when this has been completed.**
 - d. The Playground to remain close until the equipment has been inspected and any essential repairs have taken place. **RESOLVED 2.**
 - e. The Clerk to contact RMBC concerning access required for the grass cutters.
 - f. Parker Rhodes Solicitors have been contacted to see if they are holding the deeds for the site in case of future issues and the need to prove ownership.

- g. The Clerk to contact the bowling club and the football teams that use the pitch regarding them gaining access to the car park.
- h. The formation of a Committee/Working Party to review the situation and put in place a procedure for any future issues to be considered at the Parish Council meeting to be held on 14th July 2021
- i. To contact RMBC regarding gaining access to its legal services team.
- j. To consider at the Parish Council meeting to be held on 14th July the need to hold a Parish Council meeting in August.
- k. Due to the amount of time spent on work regarding the traveller situation the Staffing Committee meeting due to be held on 30th June 2021 is cancelled.
RESOLVED 3.
- l. To include an agenda item for the meeting on 14th July regarding the overtime worked by the Clerk on recent issues. **RESOLVED 4.**

The member of public left the meeting.

- 5. To Note matters for Information and items for next monthly meeting agenda – included in item “4”
- 6. To approve the date of the next Parish Council meeting: 14th July 2021 at 6.30pm
RESOLVED 5.

The meeting closed at 11.00am

Signed: _____

Date: _____