



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on
Wednesday 5th May 2021 following the meeting of Catcliffe Memorial Hall Trust

**Remotely Via Zoom
Meeting ID: 853 4544 4495
Passcode: 626865**

**J Samuels, Clerk to the Council
28th April 2021**

AGENDA

Please note that there is a 10 minute maximum time period to discuss each item.

1. Election of Chairman.
2. Election of Vice Chairman.
3. Signing of acceptance of office forms by Chairman and Vice Chairman.
4. To note apologies and approve reasons for absence.
5. To receive declarations of Interest.
6. Fifteen-minute public discussion period.
7. To approve the minutes of the Parish Council meeting held on 10th March 2021.
8. To approve the minutes of the Extraordinary Parish Council meeting held on 15th March 2021.
9. To note matters arising from the minutes, not on the agenda.
10. To review Standing Orders and Financial Regulations
11. To review members on committees
12. To receive Borough Councillors report.
13. To discuss matters relating to the Parish and assign ownership.
14. To discuss open matters relating to the Parish:
15. To discuss updates from any meetings attended by Council members.

16. To receive updates: Parish Council website.

17. To discuss Parish Council vacancies.

18. To discuss highways: maintenance requirements and Issues:

- Sheffield Lane Traffic Issues
- A630 Parkway Maintenance
- Purchase of CCTV
- Fly Tipping and Litter
- River Rother Footpath
- Waverley Lake Footpath

19. To discuss: matters relating to recreational grounds and play areas.

- Maintenance and repairs.
 - Entrance to Poplar Way Play Area
 - Poplar Way Fencing
 - Ownership of Land at Highfield View
 - Request for new Bin at the Bowling Green
 - Fun Fair dates suggested 17 – 20th June or 24th – 27th June 2021

20. Memorial Hall:

- Strictly NHS – request received for no charge for hire of hall for training sessions.

21. Planning:

- To review and discuss new applications.
 - a. RB2021/0621: 75 Sheffield Lane, Catcliffe: Conversion of undercroft parking area to form granny annex
 - b. RB2021/0559 - 24 High Hazel Crescent: Single Storey Rear Extension
 - c. RB2021/0319 - 11 Main Street: Convert existing dwellings into 2 flats with external alterations
 - d. RB2021/0598 - Application to undertake works to a tree protected by RMBC - land adjacent A630/off Bluemans Way
- To review planning determinations.
- To discuss other planning matters.
 - a. RB2021/0037 – Land West of Blue Mans Way, Catcliffe – amended plans

22. To note all correspondence received and consider any necessary action.

- Letter of Complaint (Various issues)
- Letter of Complaint (Anti-Social Behaviour)
- Anti-Social Behaviour ((near railway lines)
- Weekly Planning List x 1
- Licensing New Applications

23. Parish Council Website

24. Finance: To approve the 2020 – 2021 Year End Accounts.

- To approve the monthly budget monitoring and bank statements.
- To approve accounts for payment.
- To consider purchase of mobile telephone for Clerk
- To consider setting an account up for purchase of cleaning products, stationery etc.
- 2021-2022 Active Regen Programme

25. To approve items for next agenda.

26. To approve the date of the next meeting.