



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP**

Minutes of the Meeting Held on Wednesday 9th December 2020

In Attendance: Cllr Marsh, Cllr Green, Cllr DeVeaux, Cllr Pashley and Cllr Vickers.

181/2020 Apologies: Cllr Tideswell, Council did not approve the reason for absence.

182/2020 Declarations of interest: Cllr Pashley: Item 194/2020: Parkway Maintenance and Cllr Vickers: Item: 197/200 Planning.

183/2020 Fifteen-minute public discussion period: William Percival from Farrar's Funfair attended the meeting to discuss the request to hold a funfair on Poplar Way Recreation Ground in 2021. The 4-day event would be held in summer with a maximum of 10 rides plus stalls, the company work with Sheffield City Council, RMBC and local Parish Councils and have provided written references. Risk assessments and proof of insurance will be provided before the event, first aid staff and stewards will be on site throughout the event, the event will end at 9pm Thursday to Saturday and 7pm on Sunday. Council voted 4 against 1 in favour of the event providing the following terms are complied with: The grounds are left as found, if the grounds are too wet for use then the event would be cancelled, COVID-19 restrictions are adhered to, track matting to be used to protect the grounds when vehicles access and leave the grounds, risk assessments and insurance details to be provided to the Council, car parking to be restricted to the concrete area next to the pavilion.

184/2020 To approve the minutes of the meeting held on Wednesday 11th November 2020: The minutes were approved and signed as a true record.

185/2020 Matters arising from the minutes: Cllr Marsh advised that the fishing club are continuing to promote the club to find new members.

186/2020 Borough Councillors Report: None in attendance.

187/2020 To Discuss Matters Relating to the Parish and to Assign Ownership:

a) Cllr DeVeaux questioned the area of land owned by the Parish Council on Highfield View, the Clerk agreed to look into the details of the lease and provide an update at the next meeting.

188/2020 To Discuss Open Matters Relating to the Parish:

- a) Orgreave Road grass verge: Ongoing.
- b) Weeds (Waverley View and California Drive): Ongoing.
- c) Overhanging tree: River Rother: No updates.
- d) Dropped manhole (Rotherham Road): Resolved.

189/2020 Meetings: Cllr's DeVeaux, Marsh and Vickers attended the Heritage Project meetings relating to Catcliffe Cone. An artist and the installation team have been approved; further meetings have been scheduled to discuss the project.

190/2020 Flood Committee: Cllr Marsh advised that one meeting had been held, members reviewed the SYCF bid being prepared by RMBC which currently includes 7 parishes but does not cover the needs of Catcliffe. Council members to be included in the bid as it is an opportunity for Parishes at risk of flood to share equipment. Cllr Green suggested arranging a meeting with the Environment Agency and the flood wardens, Cllr Marsh agreed to provide the contact details for both parties. Cllr Pashley advised that the issues that occur in the Brinsworth Road area have not been discussed, the Clerk advised that the concerns raised by Cllr Pashley had been sent to RMBC but a response has not yet been received.

191/2020 Council vacancies: The Clerk advised that there are 3 vacancies, no applications for the positions had been received.

192/2020 Environmental Sub-Committee: Cllr Pashley provided Council members with a proposal to form an Environmental Sub-Committee to work with Grow Catcliffe and volunteers to improve the local area with Cllr Pashley as the coordinator. Council did not agree to the proposal but agreed to establish a working party not linked to the Council to enable the group to have access to the funding available from Well Rotherham.

193/2020 Neighbourhood Watch Scheme: Cllr DeVeaux advised that application forms have been sent to potential coordinators and a meeting needs to be arranged.

194/2020 Highways and Footpaths:

- **Reduction of New Brinsworth Road speed limit:** No updates received.
- **Sheffield Lane traffic issues:** Cllr DeVeaux advised that RMBC had acknowledged receipt of the petition.
- **A630 Parkway Maintenance:** Cllr Pashley advised that the project will start in January 2021.
- **CCTV:** The Clerk confirmed the equipment had been ordered.
- **Catcliffe Blitz Day:** Cllr Pashley advised that she had been working with Mandy Ardron and the Borough Councillors to arrange a village clean up event. Volunteers would work on the areas around the pumping station, carry out fence painting and install bat boxes and RMBC will work on the roundabout on either the 9th & 10 or 16th & 17th of February. Council agreed to carry out the work on the 9th and 10th February and for Cllr Pashley to allocate duties at the January meeting.

195/2020 Matter relating to recreational grounds:

- **Maintenance and repairs:** The Clerk advised that the new equipment will be installed at Poplar Way on the 14th December.
- **Request to hold a fair on Poplar Way recreation ground:** Discussed under public participation.
- **Review of football club fees:** The Clerk advised that RMBC had confirmed that a partial refund will be provided for the ground maintenance contract relating to Poplar Way recreation ground and suggested reducing the rent paid by the football teams as they will have been impacted financially by the COVID-19 restrictions. Cllr DeVeaux proposed a reduction of £200 and Cllr Vickers seconded the proposal.

196/2020 Matter relating to the Memorial Hall:

- **Bookings:** The Clerk advised that the hall is open with only Mini Kicks Football and children's dance classes running. A new hirer will be holding ESOL classes at the hall from January 2021.
- **Health and safety and maintenance issues:** No updates.

197/2020 Planning:

- **To review and approve applications: RB2020/1851: 11 Main Street: Prior notification for the proposed change of use of a building from retail use to dwelling:** No objections raised.
- **To review planning determinations:** None determined.
- **Other planning matters:** None.

198/2020 Correspondence:

- RMBC: COVID-19 updates.
- RMBC: SYCF updates
- YLCA: White Rose Updates
- RMBC: Local Councils Joint Working Agreement review

199/2020 Parish Council Website: Ongoing.

200/2020 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements
- **To approve the accounts for payment:** Council approved the following online payments:

PKF Littlejohn	£480.00
S Youngman	£109.24
Wages	£1,958.89

Cllr DeVeaux agreed to approve the payments.
- **External audit report 2019-2020:** Council members received the report from the auditor stating: Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The Clerk advised that the auditor had advised that the authority did not comply with the exercise of public rights for 2020/21 however this has been challenged as the notices were displayed with the correct information.
- **2021-2022 budget:** The Clerk advised that the budget needs to be approved at the January meeting and requested Council members to email details of projects to include in the budget.

201/2020 Items for future agenda: Land at Highfield View.

There being no further business the meeting closed at 8pm.