



**Catcliffe Parish Council  
Catcliffe Memorial Hall  
Old School Lane  
Catcliffe  
Rotherham  
S60 5SP  
01709 837550**

## **Minutes of the Meeting Held on Wednesday 8<sup>th</sup> January 2020**

**In Attendance:** Cllr Marsh, Cllr Cooper, Cllr Healy, Cllr Green, Cllr Tideswell, Cllr Simpson, Cllr DeVeaux, Cllr Pashley and Cllr Kirk-Kingstone.

**01/2020 Co-option of new Councillor:** The Clerk advised that Leslie Kirk-Kingstone had attended the meeting to fill the Parish Council vacancy. Council approved the co-option and Cllr Kirk-Kingstone signed the acceptance of office form.

**02/2020 Apologies:** None received.

**03/2020 Declarations of interest:** Cllr Pashley: Item 12/2020 – Parkway Maintenance.

**04/2020 Fifteen-minute public discussion period:** 7 members of the public attended the meeting. A resident advised that a meeting would be taking place later in the month with MP Sarah Champion to discuss the A630 Parkway widening scheme and impact it will have on residents. The petition regarding the same matter had been handed in to RMBC at the full Council meeting. The residents questioned whether a new RMBC contact had been assigned to the project, Cllr Simpson advised that Simon Moss is the RMBC contact. Cllr Simpson also advised that he had reiterated to RMBC the importance of installing sound barriers between the houses and A630 Parkway. Cllr Pashley advised that she would be contacting DEFRA as the highway is a noise and emissions hotspot. A resident raised concerns with the effect the pollution is having on the health of residents and children in the area. The Clerk advised that a request for information could be made to the Clinical Commissioning Group. A resident raised concerns with the speed limit on New Brinsworth Road, Council members advised that the matter is being looked into and requests have been made for RMBC to reduce the speed limit for several years. A resident reported issues with anti-social behaviour occurring on the grassed areas at the entrance to Oliver's Way, Cllr Buckley agreed to raise the issues at the next Borough Council meeting. A resident reported an issue with leaves outside Catcliffe Primary School, the Clerk agreed to report the use to RMBC.

**05/2020 To approve the minutes of the meeting held on Wednesday 11<sup>th</sup> December 2019:** The minutes were approved and signed as a true record.

**06/2020 Matters arising from the minutes:** Cllr Cooper questioned whether there had been any updates from RMBC regarding the "Welcome to Catcliffe" signs. The Clerk advised that no updates had been received.

**07/2020 Borough Councillors Report:** Cllr Buckley advised that he would arrange for PCSO's to carry out speed checks on Sheffield Lane. Cllr Cooper advised that they had carried out checks previously but had attended during a quiet period. Cllr Tideswell suggested carrying out the speed checks between 4pm and 6pm. Cllr Simpson advised that RMBC are implementing a Social Value Policy, which involves sourcing local companies for contracts.

### **08/2020 To Discuss Matters Relating to the Parish and to Assign Ownership:**

- Cllr Green reported a faulty street light outside Riverside Spice: Clerk to report to RMBC.
- Cllr Green reported an issue with litter around the Morrisons car park: Clerk to report the matter to Morrisons.
- Cllr Green reported an issue with dog fouling on Poplar Way recreation ground.
- Cllr Pashley reported a damaged bin outside Catcliffe Primary School: The Clerk advised that the matter had been reported to RMBC in December.
- Cllr Healy reported an abandoned bin on Nursery Drive: Clerk to report to RMBC.
- Cllr Pashley reported an issue with bins being left on the footpath on Brinsworth Road, the residents are not using the bins correctly which has led to them not being emptied. The Clerk advised that the landlord of the properties and RMBC had been notified.
- Cllr Healy reported an issue with litter being left behind on bin collection day on High Hazel Crescent and the surrounding streets, Streetpride seem to ignore the issue: Clerk to write to Streetpride.
- Cllr Tideswell reported an issue with a grass verge opposite the Glassworks development, the verge has been churned up by construction traffic: Clerk to report to RMBC.
- Cllr Tideswell reported an abandoned bin on Frederick Street: Clerk to report to RMBC.
- Cllr Cooper reported a missing manhole cover at the top of Sheffield Lane: Clerk to report to RMBC.
- Cllr Green reported an issue with a cone causing an obstruction on the road leading to Morrisons, Clerk to write to Boundary Mills.
- Cllr DeVeaux reported several abandoned supermarket trolleys: Clerk to write to Morrisons.

### **09/2020 To Discuss Open Matters Relating to the Parish:**

- Damaged/missing manhole cover: Sheffield Lane/Waverley View: Ongoing.
- Fly tipping: St Mary's Drive: Ongoing.
- Graffiti issues on bridge leading from St Mary's Drive: Ongoing.

**10/2020 Flood Committee update:** Cllr Green advised that arrangements are being made to meet with Yorkshire Water, RMBC and Harworth Estates. Cllr Pashley advised that she would compile a report for the committee as there were issues with flooding on Brinsworth Road. Cllr Tideswell advised that the staff at Chapel Walk Centre are happy for a key safe to be located at the centre for the lock on the Frederick Street Gate; residents are also happy that the trees have been cut back.

**11/2020 Meetings:** None

### **12/2020 Highways and Footpaths:**

- **Reduction of New Brinsworth Road speed limit:** Council agreed for the Clerk to write to Sarah Champion. Cllr Simpson advised that the funding for "Slow Down" signs will be discussed at the next Ward Councillor meeting.
- **Community Litter Pick:** Council agreed to hold sessions on the last Saturday of each month from 10am to 12pm. Cllr DeVeaux advised that a community skip will be located on Nursery Drive on 28<sup>th</sup> January from 10am to 12pm.
- **Sheffield Lane:** Discussed under item 07/2020 and 08/2020.
- **A630 Parkway Maintenance:** Discussed under public participation.

### 13/2020 Matter relating to recreational grounds:

- **Maintenance and repairs:** None
- **To arrange a public open day to review playground designs:** The Council were provided with 3 designs for each play area and agreed to arrange a public open day on 25<sup>th</sup> January from 10am to 2pm.

### 14/2020 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

<b>Regular Sessions</b>			
Monday	Wellbeing Evening	First Monday of month	7pm to 9pm
Tuesday	Zumba		6pm to 6.45pm
	Indoor Bowling		7pm to 9pm
Wednesday	Boot Camp		6.30pm to 7.15pm
	Scottish Dancing		7.30pm to 10pm
Thursday	Active Regen		10am to 12pm
	Yoga		7pm to 8.30pm
Friday	Chance to Dance		4.30pm to 8.30pm
	Chance to Dance	Third Friday of month	7pm to 10pm
<b>One off bookings</b>			
Saturday	11 <sup>th</sup> January	Children's Party	11am to 5pm
Saturday	11 <sup>th</sup> January	Children's Party	2pm to 4pm
Sunday	12 <sup>th</sup> January	Positive Paws	11am to 12pm
Wednesday	15 <sup>th</sup> January	RMBC Health & Safety	10.1m to 12pm
Sunday	19 <sup>th</sup> January	Positive Paws	11am to 12pm
Friday	24 <sup>th</sup> January	Alan Buckley	5pm to 6pm
Saturday	25 <sup>th</sup> January	British Masters Cycle Racing	9.30am to 4pm
Sunday	26 <sup>th</sup> January	Positive Paws	11am to 12pm
Monday	27 <sup>th</sup> January	YLCA Training	6.30pm to 9pm
Saturday	1 <sup>st</sup> February	Children's Party	10am to 1pm
		Beetle Drive	7pm to 11pm
Sunday	2 <sup>nd</sup> February	Children's Party	10am to 1pm

- **To review and approve the terms and conditions to book Catcliffe Memorial Hall:** The Clerk advised that there are no issues with the policy.
- **Health and safety and maintenance issues:** The Clerk advised that the caretaker had painted the hall over the Christmas period.
- **Community Café idea:** Cllr Simpson suggested arranging pop café sessions at the memorial hall, Cllr Cooper advised that lots of assistance would be required to provide a café, Cllr DeVeaux suggested arranging coffee mornings to start with.

Cllr Simpson left the meeting.

### 15/2020 Planning:

- **To review and approve applications:**
- **RB2020/0016:** Land adjacent to Advantage House Poplar Way: Reserved matters application (details of appearance, landscaping, scale and layout) for the erection of a drive-through cafe and/or restaurant (reserved by outline RB2018/1481). No objections raised.
- **To review planning determinations:** None.
- **Other planning matters:** None.

### 16/2020 Correspondence:

- RMBC: Health and Safety workshop – 15th January
- RMBC: Far right Extremism Workshop – 30th January & 2nd March
- YLCA: National Association of Local Councils – Chairman’s Open Letter to all Council Members
- YLCA: Webinar Training session details – Understanding the Council Code of Conduct
- South Yorkshire Police: NPT December newsletter
- SYPTE: Rotherham bus service changes from 25th January
- Dr Alan Billings (South Yorkshire Police and Crime Commissioner) Christmas message
- RMBC: Election results
- YLCA: White Rose Update

### 17/2020 Staffing:

**To receive an update from the staffing committee:** Members agreed to meet to discuss the pay rates for 2020-2021 and the probationary period for the caretaker position. The Clerk advised that the litter picker vacancy would be advertised shortly.

### 18/2020 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements
- **To approve the accounts for payment:** Council approved the following payments:

Online:	Wages	£1,764.03
Online:	T Downing	£22.37
Online:	YLCA	£180.00
Online:	M Pickering	£40.00
Online:	S Youngman	£214.22
Online:	RMBC	£50.00

Cllr Cooper approved the payments.
- **To approve Financial Regulations:** Deferred.
- **To review the draft budget for 2020-2021:** Council reviewed the budget, Cllr Marsh proposed to accept the budget and Cllr Tideswell seconded the proposal.

**19//2020 Items for future agenda:** Spring newsletter, civic service, Grow Catcliffe and coffee mornings.

There being no further business the meeting closed at 8.30pm.