



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 10th October 2018

In Attendance: Cllr Marsh, Cllr Wilkinson, Cllr Baggaley, Cllr Healy, Cllr Lambert and Cllr Green.

Also, in Attendance: Cllr Sarah Allen and Janice Curran (RMBC Parish Liaison Officer).

203/2018 Apologies: Cllr Cooper: Approved.

204/2018 Declarations of interest: None.

205/2018 fifteen-minute public discussion period: Six members of the public attended the meeting to raise the following concerns with the development on Sheffield Lane/Poplar Way:

- Flooding occurred in September/October, this has not happened previously.
- Vibrations from the construction traffic/machinery can be felt within the houses on Sheffield Lane and Woodland Close.
- The layout of the site has been changed by Barratts without permission.
- Excess mud has been left on Sheffield Lane.
- Construction traffic is still accessing the site via Sheffield Lane.
- Excess dust is stopping residents from opening windows, hanging out washing and sitting out in their gardens.

Cllr Mash advised that the Parish Council would try to arrange a public meeting to discuss the issues and also enquire about regular site visits for a member of the Council and a representative of the residents. Cllr Allen advised that she would contact the planning department at RMBC to ensure that the development is complying with the approved plans.

Cllr Allen introduced herself to the Council and advised that she is the Chair of The Joint Working Group and is meeting with all Parish Councils within the ward to establish the requirements and issues occurring. Cllr Marsh advised of an issue with missing bins, Cllr Simpson had advised that they would be replaced but they have not been replaced to date. Cllr Allen advised that she would look into the matter if the locations of the missing bins were provided. There is a new scheme being trialed to install solar power compaction bins within the borough and the old-style concrete bins will be removed. Cllr Wilkinson questioned if it is possible for Council tenants to apply for solar panels. Cllr Allen advised that there have been safety concerns with the installation of the panels. If tenants make an enquiry with RMBC then each case will be reviewed individually.

206/2018 To approve the minutes of the meeting held on Wednesday 12th September 2018: Cllr Baggaley requested minute: 189/2018 be amended to read "to be discussed in private". Once amended the minutes were approved as a true record of the meeting and signed.

207/2018 Matters arising from the minutes: 190/2018: Cllr Healy advised that he had received a copy of the Parish Council newsletter. 184/2018: Cllr Baggaley advised that the pedestrian access to Waverley from Orgreave Road has been closed, there are issues with excess mud on the pathway. 186/2018: Cllr Healy advised that the bus stop on Rotherham Road is still covered in paint. Cllr

Green advised that she had reported the issue again. Cllr Healy advised that he had received feedback regarding the flyer to advertise the Student Scholarship Scheme, the flyer needs modernising.

208/2018 Borough Councillors Report: None in attendance. Apologies received from Cllr Simpson.

209/2018 To Discuss Matters Relating to the Parish and to Assign Ownership:

- Cllr Healy reported a dead shrub that needs removing on Highfield View. The Clerk advised that the matter had been reported to Streetpride, if the shrub is not removed in the next few weeks then the caretaker can remove it.

210/2018 To Discuss Open Matters Relating to the Parish:

- Nisa Supermarket litter issues: **Ongoing:** Cllr Green advised that a resident had reported an issue with rats in the area and neighbouring gardens. Cllr Allen advised that she would report the matter to the enforcement team at RMBC.
- Condition of roundabout on Main Street: **Ongoing.** The Clerk advised that Cllr Simpson had advised that the roundabout has been added to the road managements task list and will be maintained in due course.
- Poplar Way fly tipping issues: **Ongoing:** Cllr Green advised that tyres had been dumped in the area. Cllr Allen requested further details to enable her to assist with the issue.
- Waverley View Garages fly tipping issues: **Ongoing:** Cllr Green advised that the fly tipping had been added to. Cllr Allen advised that she would look into the issue.
- Missing bins: **Ongoing:** Cllr Allen advised that she would look into the issue.
- Church Lane overgrown land: The Clerk advised that RMBC had confirmed that they are not responsible for the land. Cllr Allen advised that she would look into the matter.
- Football Club Fees: **Ongoing:** The Clerk advised that the Council could apply for a warrant of control to recover the money owed, the cost is £80. Council approved for the Clerk to apply for the warrant.

211/2018 Council Vacancy Update: The Clerk advised that Cllr Simpson would be co-opted at the next meeting.

212/2018 Meetings: None attended.

213/2018 Civic Service: Cllr Wilkinson advised that he was disappointed with the turnout of Councillors and the Council members who did attend should have sat with the Mayor at the front of the Church. Cllr Marsh advised that around 40 to 50 members of the public had attended the service. Cllr Marsh had also agreed to attend the Remembrance Day service on the 11th of November and required a wreath to lay. The Clerk advised that she would purchase a wreath.

214/2018 Website: Cllr Lambert advised that he had made changes to the website, the news is now on the homepage.

215/2018 Highways – Maintenance and Issues: The Clerk advised that Cllr Baggaley had forwarded an email from a Waverley resident raising concerns with the crossing outside Catcliffe Primary School. Vehicles are not stopping at the zebra crossing and the area is poorly lit. The Clerk advised that the concerns had been forward to the PCSO's and The Safer Roads Partnership, the PCSO's had advised that they would discuss the issue at the next meeting.

216/2018 Matter relating to recreational grounds:

- **Maintenance and repairs:** The Clerk advised that one of the showers at the pavilion requires replacing. A quote to replace the unit had been received at a cost of £160.00, Council approved the quote.
- **Tree planting – Poplar Way:** Council reviewed the schemes available through The Woodland Trust. Cllr Marsh advised that the trees available through the scheme are unsuitable and requested the Clerk to find costs to purchase 30-40 Poplar trees.

217/2018 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Tuesday: Baby Clinic – 9am to 12pm
 Zumba – 6pm to 6.45pm – Last class 30th October
 Indoor Bowling – 7pm to 9pm

Wednesday: Scottish Dancing – 7.30pm to 10pm

Thursday: Active Regen - 10am to 12pm
 Yoga - 7pm to 8.30pm

Friday: Chance to Dance – 4.30pm to 8.30pm

Other booking: 11th October – Allotment Group - 7pm to 9pm
 11th October – Dance Group - 6pm to 7pm
 19th October – Children’s Party – 4pm to 6.30pm
 3rd November – Children’s Party – 2pm to 6pm
 6th November – Waverley Residents – 7pm to 8.30pm
 9th November – Alan Buckley – 5pm to 6pm

- **Updates and maintenance issues:** None.
- **To review quotes received:** Fencing for rear garden:
MPM Fencing: £1,500.00
Bee Wise Landscaping Services: £2,350.00
Rotherham Fencing: £1,210.00
The Clerk advised that the quotes received from MPM and Bee Wise included concrete panels, Rotherham Fencing had not advised to use this method. Cllr Marsh proposed to accept the quote from MPM Fencing and Cllr Wilkinson seconded the proposal.

218/2018 Planning:

- **To review and approve applications:**

RB2018/1525

Land off Highfield Lane: Reserved matters application (details of access, appearance, landscaping, layout and scale) for the erection of a primary school infrastructure including landscaping, car parking & provision of play pitches. (Reserved by outline RB2017/0743).

RB2018/1508

Land at High Field Spring: Application to vary condition 02 (approved plans – alterations to block F and minor modifications to other blocks & scheme layout) imposed by RB2017/0650.

RB2018/1481:

Land adjacent to Advantage House Poplar Way: Outline application for the erection of a drive-through café and/or restaurant of up to 205 square metres (Use class A1/A3/A5) with associated access, parking and ancillary facilities including details of access. **Council resolved to object to the proposal due to concerns with the impact on local traffic and the need for another café/restaurant in the area.**

RB2018/1503:

Junction of Whittle Way/Brunel Way: Non-material amendment to application RB2017/1257 to include alterations to landscaping plan & retention of retaining wall.

RB2018/1506: Olivers Way: Two storey rear extension.

- **To review planning determinations:**

RB2018/1353

Land of Poplar Way: Formation of temporary access: **GRANTED CONDITIONALLY**

RB2018/1320

AMRC Training Centre High Field Spring: Discharge of condition 08 imposed by planning application RB2018/0494: **GRANTED**

RB2018/1256

8 Pickwick Drive: Demolition of existing conservatory and erection of two storey rear extension with new rear steps and wall: **GRANTED CONDITIONALLY**

219/2018 Correspondence:

- South Yorkshire Police and Crime Commissioner: Autumn newsletter.
- RMBC: Rotherham Parish and Town Council Network Meeting: To be held at The Centre, Brinsworth on 21st November at 6.30pm. Cllr's Marsh, Cooper and Marsh to attend.
- BBEST Neighbourhood Planning Forum, Sheffield: Invitation to take part in public participation.
- NALC: Chief Executives Bulletin.
- SYPTE: Tram Train announcement.

220/2018 Staffing: To receive an update from the staffing committee: Cllr Marsh advised that appraisal meetings would taking place shortly.

221/2018 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements.

- **To approve the accounts for payment:** Council approved the following payments:

Cheque 300272:	County Court	£80.00
Online:	S Youngman	£334.71
Online:	Austerfield PC	£28.75
Online:	PKF Littlejohn	£480.00
Online:	C Sheppard	£1,161.88
Online:	T Downing	£221.50
Online:	S Youngman	£1,005.33
Online:	The Play Inspection Co	£126.00

Cllr Baggaley agreed to authorise the online payments.

- **To note the external auditors report for 2018-2019:** The Clerk advised that the auditor had advised on the following issues:
Part 2 of the AGAR was approved before part 1.
Responses given to questions in section1, box 9 and section 2, box 11 are inconsistent.
Box 8 does not agree to the cash box figure on the bank reconciliation.

222/2018 Items for future agenda:

There being no further business the meeting closed at 8pm.