



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP**

Minutes of the Meeting Held on Wednesday 11th March 2020

In Attendance: Cllr Marsh, Cllr Green, Cllr DeVeaux, Cllr Pashley.

42/2020 Apologies: Cllr Healy and Tideswell, Borough Cllr's Buckley and Simpson.

43/2020 Election of vice-chairman: Cllr Marsh nominated Cllr DeVeaux; Cllr Pashley seconded the proposal. Cllr DeVeaux accepted the role of vice-chairman.

44/2020 Declarations of interest: Cllr Pashley: Item 54/2020 – Parkway Maintenance.

45/2020 Fifteen-minute public discussion period: One member of the public attended the meeting to raise the following concerns:

- Overflowing household bins on Brinsworth Road. Cllr Pashley advised that the issue had been reported to RMBC on several occasions but the matter does not seem to be dealt with. Council agreed for the Clerk to write a letter of complaint to RMBC.
- Speed matrix sign to be located on Brinsworth Road, Council decided to clarify the location with Cllr Simpson.
- Parked vehicles obstructing the view for drivers entering Brinsworth Road. Council agreed for the Clerk to report the matter to RMBC.

46/2020 To approve the minutes of the meeting held on Wednesday 12th February 2020: The minutes were approved and signed as a true record.

47/2020 Matters arising from the minutes: None.

48/2020 Borough Councillors Report: None in attendance.

49/2020 To Discuss Matters Relating to the Parish and to Assign Ownership: None raised.

50/2020 To Discuss Open Matters Relating to the Parish:

- Damaged/missing manhole cover: Sheffield Lane/Waverley View: Ongoing.
- Fly tipping: St Mary's Drive: Ongoing.
- Graffiti issues on bridge leading from St Mary's Drive: Ongoing.
- Abandoned shopping trolley's: Ongoing.
- Abandoned bins: Ongoing
- Litter issues: High Hazel Crescent: Ongoing.
- Sheffield Lane: Grass verge issue: Ongoing.
- Dog fouling issues: Poplar Way recreation ground: Ongoing.

51/2020 Flood Committee update: Council agreed for the Clerk to arrange a meeting with a drainage engineer from RMBC.

52/2020 Meetings: Cllr DeVeaux advised that he would be attending the last Area Housing Panel meeting the following week.

53/2020 Grow Catcliffe Project: Cllr's Marsh and Green advised that they are in the process of finalising the plans to obtain funding from Well Rotherham, there are difficulties with finding the owners of the areas of land that they plan to improve.

54/2020 Youth club provision: Council requested the Clerk to contact Active Regen to confirm a start date for the project.

55/2020 Highways and Footpaths:

- **Reduction of New Brinsworth Road speed limit:** No updates. Cllr DeVeaux advised that speeding continues to be an issue on New Brinsworth Road, Sheffield Lane and Poplar Way. Council agreed for the Clerk to contact South Yorkshire Police to request speed monitoring sessions.
- **Community Litter Pick:** To be held on Saturday 28th March from 10am to 12pm.
- **A630 Parkway Maintenance:** Cllr Pashley advised that RMBC had confirmed that:
 - Appropriate new safety barriers will be installed
 - A scheme of tree planting will be undertaken
 - The project is currently in final stages of development and once complete, final business case will be submitted to the Government.
 - For major highways scheme, the business case will look in detail at the potential impact on residents such as changes to noise and air quality.
 - A full environmental assessment report is being prepared which will be considered in detail by the Department of Transport.
 - This assessment will consider both the construction phase and the operational phase
 - Baseline noise and air quality data has been collected in order to establish a reliable model to predict the impacts of the scheme
 - During construction appropriate monitoring and liaison with residents will be agreed between the Council and the Contractor and be in line with appropriate legislation.
 - Once completed and submitted as part of the final business case, the environmental assessment report will be published on the Council's website.

56/2020 Matter relating to recreational grounds:

- **Maintenance and repairs:** No updates.
- **To approve the play area designs for Poplar Way and Highfield View:** The Clerk advised that the application for funding is being written and a decision from Veolia Environmental Trust will be made in June.

57/2020 Matter relating to the Memorial Hall:

The Clerk advised that Positive Paws Dog Training had failed to pay the previous months fees and all future sessions had been cancelled due to the non-payment.

Cllr DeVeaux suggested using the hall for badminton, Council agreed to consider the idea once the dimensions of the courts had been confirmed.

Cllr Marsh advised that the plans to provide table tennis equipment is ongoing.

- **To approve bookings:** Council approved the following bookings:

Regular Sessions			
Tuesday	Zumba		6pm to 6.45pm
	Indoor Bowling		7pm to 9pm
Wednesday	Boot Camp		To be held on recreation ground until autumn
	Scottish Dancing		7.30pm to 10pm
Thursday	Active Regen		10am to 12pm
	Yoga		7pm to 8.30pm
Friday	Chance to Dance		4.30pm to 8.30pm
	Chance to Dance	Third Friday of month	7pm to 10pm
One off bookings			
Sunday	15 th March	Children's Party	11am to 1pm
Saturday	21 st March	Children's Party	1pm to 3pm
Friday	3 rd April	Well Rotherham	11am to 3pm
Monday	6 th April	Active Regen	10am to 3pm
		MS Society	6pm to 8pm
Tuesday	7 th April	Active Regen	10am to 3pm
Wednesday	8 th April	Active Regen	10am to 3pm
Thursday	9 th April	Active Regen	10am to 3pm

- **Health and safety and maintenance issues:** The Clerk advised that one further quote to re-install the clock is required for the insurance claim.

58/2020 Planning:

- **To review and approve applications:**
RB2020/0233: Boundary Outlet Poplar Way: External alterations including 2 No. canopies, relocation of coffee shop within the store and space returned to retail, change of use of 520 square metres of retail floor space to a pizza restaurant Class A3 with outside seating area: No objections raised.
- **To review planning determinations:**
RB2020/0133: 12 Pickwick Drive: Prior Notification for a larger house extension with a 7m rear extension, a height of 2.7m to the eaves and an overall height of 3.7m: **REFUSED.**
RB2020/0043: 21 Nunnery Crescent: Demolition of single storey outhouse and erection of single storey side extension: **GRANTED CONDITIONALLY.**
RB2020/0119: 42 Blue Mans Way: Single storey rear extension: **GRANTED CONDITIONALLY.**
- **Other planning matters:** None.

59/2020 Correspondence:

- YLCA: White Rose Update
- SYPTE: Rotherham Bus Service Changes from 26th April 2020
- South Yorkshire Police: Newsletter
- RMBC: Mayor's Easter Egg Raffle – Request for a donation: Cllr Marsh proposed for the Clerk to purchase Easter eggs for the raffle with a budget of £10, Cllr Pashley seconded the proposal.
- RMBC: Area Housing Panel Meeting Details – 17th March 2020
- YLCA: Training Programme
- YLCA: NALC Chief Executive Bulletins

60/2020 Parish Council Website: No updates.

61/2020 Newsletter: Ongoing.

62/2020 Events:

- **75th Anniversary of VE Day (8th May):** Council agreed to arrange an event to be held at Catcliffe Memorial Hall on 9th May and Cllr DeVeaux to make the arrangements.
- **Yorkshire Day (1st August):** No updates.
- **Civic Service:** No updates.
- **History Day:** No updates.

63/2020 Staffing: No updates.

64/2020 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements
- **To approve the accounts for payment:** Council approved the following payments:

Online:	Wages	£1,764.23
Online:	HMRC	£511.90
Online:	S Youngman	£19.38

Cllr DeVeaux approved the payments.
- **To approve Financial Regulations:** Deferred.

65/2020 Items for future agenda: Table tennis and badminton sessions.

There being no further business the meeting closed at 8.20pm.