



You are hereby summoned to the Meeting of Catcliffe Parish Council to be held on

Wednesday 8th July 2020 at 6pm

Remotely via Zoom

Members of the public are required to email the Clerk for access details.

S Youngman, Clerk to the Council

26th June 2020

AGENDA

Please note that there is a 10-minute maximum time period to discuss each item.

1. To note apologies and approve reasons for absence.
2. To receive declarations of Interest.
3. Fifteen-minute public discussion period.
4. To approve the minutes of the Parish Council meeting held on 11th March 2020.
5. To note matters arising from the minutes, not on the agenda.
6. To receive Borough Councillors report.
7. To discuss matters relating to the Parish and assign ownership.
8. To discuss open matters relating to the Parish:
 - Damaged/missing manhole covers: Sheffield Lane/Waverley View
 - Fly tipping St Mary's Drive
 - Graffiti issues
 - Abandoned shopping trolley's
 - Abandoned bins
 - Litter issues: High Hazel Crescent
 - Sheffield Lane: Grass verge issue
 - Dog fouling issues: Poplar Way recreation ground
9. To discuss meetings attended by Council members.
10. To review the Parish Council vacancies.
11. To discuss the suggestion of implementing a Neighbourhood Watch Scheme
12. To discuss highways: maintenance requirements and Issues:
 - Reduction of New Brinsworth Road speed limit

- Community litter pick events
- A630 Parkway maintenance

13. To discuss: matters relating to recreational grounds and play areas:

- Maintenance and repairs
- To discuss outstanding football team fees and 2020-2021 fees
- To receive updates regarding the funding of new play equipment and discuss options to improve the facilities.

14. Memorial Hall:

- To approve bookings
- To discuss health and safety and maintenance issues including COVID-19 restrictions

15. Planning:

- To review and discuss new applications: None.
- To review planning determinations:
RB2020/0233: Boundary Outlet Poplar Way: External alterations including 2 No. canopies, relocation of coffee shop within the store and space returned to retail, change of use of 520 sq mtrs of retail floor space to a pizza restaurant Class A3 with outside seating area: GRANTED CONDITIONALLY.
RB2020/0603: land adj Advantage House Poplar Way: Display of various illuminated & non-illuminated signs: GRANTED CONDITIONALLY.
- To discuss other planning matters

16. To note all correspondence received and consider any necessary action.

17. To receive updates: Parish Council website.

18. Newsletter: To agree articles and deadline for publishing

19. Events:

- Civic service
- History Day

20. Staff

- To receive an update regarding staffing arrangements.

21. Finance:

- To approve the monthly budget monitoring and bank statements.
- To approve the year end accounts for 2019-2020
- To review the internal auditors report for 2019-2020
- To approve and sign the Annual Governance Statement for 2019-2020
- To approve and sign the Accounting Statements for 2019-2020
- To approve accounts for payment.
- To review and approve Financial Regulations

22. To approve items for next agenda.

23. To approve the date of the next meeting.