



**Catcliffe Parish Council  
Catcliffe Memorial Hall  
Old School Lane  
Catcliffe  
Rotherham  
S60 5SP  
01709 837550**

## **Minutes of the Meeting Held on Wednesday 10<sup>th</sup> July 2019**

**In Attendance:** Cllr Marsh, Cllr Cooper, Cllr Green, Cllr Healy, Cllr Lambert and Cllr DeVeaux.

**124/2019 Signing of acceptance of office forms:** Cllr DeVeaux signed the acceptance of office form and was co-opted as a Councillor.

**125/2019 Apologies:** Cllr Tideswell, Council approved the reason for absence.

**126/2019 Declarations of interest:** None.

**127/2019 Fifteen-minute public discussion period:** None in attendance.

**128/2019 To receive an update from Embee Marketing:** Apologies received from Mike Burton.

**129/2019 To approve the minutes of the meeting held on Wednesday 19<sup>th</sup> June 2019:** The minutes were approved and signed as a true record.

**130/2019 Matters arising from the minutes:** Cllr Cooper advised that waste collection bags have been installed along the river bank.

**131/2019 Borough Councillors Report:** Cllr Buckley attended the meeting to advise that he had discussed the issues occurring on Victoria Street with RMBC planning department. There is evidence of a business operating from the address and the planning department will be attending the site to inspect the property. RMBC have a Community Chest grant scheme, up to £2,000 is available to local groups.

### **132/2019 To Discuss Matters Relating to the Parish and to Assign Ownership:**

- Cllr Healy reported fly tipping on Brinsworth Road and a fridge dumped at the top of Church Lane: Reported to RMBC by Cllr Simpson.
- Cllr Cooper reported an overflowing bin on Sheffield Lane: Clerk to report to RMBC.
- Cllr Healy reported a strong smell that could be caused by the cesspit at The Waverley pub. Clerk to contact environmental health.

### **133/2019 To Discuss Open Matters Relating to the Parish:**

- Land on Orgreave Road: Ongoing.
- Fly tipping on Biffa site: Ongoing.
- Victoria Street: Ongoing.
- Fly tipping: Orgreave Road/Poplar Way: Resolved.
- Weed spraying: Cllr Buckley advised that RMBC have a weed spraying schedule: Clerk to check with RMBC.
- Highfield View Bin: Ongoing.

- Empty Council property on High Hazel Crescent: Cllr Buckley to review.

**134/2019 Meetings:** Cllr Cooper advised that she had attended a meeting with Catcliffe & Brinsworth Heritage Group, RMBC, English Heritage and Friends of Catcliffe to discuss a Heritage Day of the 21<sup>st</sup> September. The Kiln will be open for the day and the event will be held at St Mary's Church, there is an art competition to involve local children. Cllr Cooper also advised that Morrison's now have a full-time community officer. Cllr Marsh questioned the progression of the plans to light up the Kiln, Cllr Cooper advised that English Heritage would like to open up the Kiln, however, a new floor is required before plans can progress. Cllr DeVeaux advised that he had attended a housing meeting, 100 years of Council Housing was announced at the meeting and there is a mobile display available promoting the anniversary. Cllr Lambert advised of the Great Ideas Grant for funding up to £300 for local groups and residents.

**135/2019 Website:** Cllr Lambert requested photographs from Council members to update the website, the layout of the website is to be re-designed and an accessibility statement is to be introduced. Cllr Marsh queried whether Waverley Community Council are interested in sharing the hosting fees for the website, Cllr Lambert advised that Waverley have their own contract at the moment.

**136/2019 Civic Service:** Cllr Lambert advised that Waverley Community Council are happy to join in the event and Phillip Barringer has agreed to coordinate the event. Council agreed to hold the event on the 13<sup>th</sup> October.

**137/2019 Council vacancies:** No updates.

**138/2019 Highways and Footpaths:**

- **Reduction of New Brinsworth Road speed limit:** Cllr Healy advised that he had provided Cllr Simpson with further information, Cllr Simpson is in the process of gaining support to reduce the speed limit. Cllr DeVeaux reported issues with shrubs obstructing the view for drivers exiting New Brinsworth Road onto the B6066.
- **Litter picking:** Council agreed to arrange a community litter pick on 17<sup>th</sup> August from 10am to 12.30pm.
- **Sheffield Lane:** The Clerk advised that all the issues had been reported to Barratt Homes but no response had been received.

**139/2019 Matter relating to recreational grounds:**

- **Maintenance and repairs:** None. The Clerk advised that a request had been received from AMRC to hold a glider launch event on the recreation ground. Council approved the request subject to a fee of £100 and proof of public liability insurance.
- **To review and approve quotes to replace the fencing on Poplar Way recreation ground:** The Clerk advised that 3 contractors had visited the site to provide quotes but only 2 quotes had been received, due to the time restrictions in place the Clerk suggested working with the quotes provided:  
**Allen Engineering £523.32 plus VAT.**  
**Rotherham Gates: £655.00 plus VAT.**  
 Cllr Marsh proposed to accept the quote from Allen Engineering, Cllr Healy seconded the proposal.
- **To discuss the funding to purchase 2 noticeboards:** The Clerk advised that funding of £1,060.00 had been received from RMBC to purchase the noticeboards. Council approved the purchase of 2 Green noticeboards from Whitehill Direct Ltd.

#### 140/2019 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

<b>Monday:</b>	Baby Weighing Clinic	9.45am to 11.45am (1 <sup>st</sup> and 3 <sup>rd</sup> Monday)
<b>Tuesday:</b>	Baby Assessment Clinic	9am to 12pm
	Indoor Bowling	7pm to 9pm
<b>Thursday:</b>	Active Regen	10am to 12pm
	Yoga	7pm to 8.30pm
<b>Friday:</b>	Chance to Dance	4.30pm to 8.30pm

**Other bookings:**

13 <sup>th</sup> July	Coin and medal evaluation	9am to 4.30pm
14 <sup>th</sup> July	Private booking	11am to 2pm
19 <sup>th</sup> July	Alan Buckley	5pm to 6pm
21 <sup>st</sup> July	Private booking	1pm to 3pm
24 <sup>th</sup> July	Waverley Council	6.30pm to 9pm
27 <sup>th</sup> July	Wedding	8am to 11pm
28 <sup>th</sup> July	Chance to Dance	2.30pm to 5.30pm
11 <sup>th</sup> August	Private booking	3pm to 6pm
18 <sup>th</sup> August	Private booking	2pm to 8pm
24 <sup>th</sup> August	Private booking	6pm to 11pm
- **Health and safety and maintenance issues:** The Clerk advised that extra sets of keys had been purchased to allow regular users to access the hall. A replacement printer has been purchased at a cost of £70.00 to replace a defective printer.

#### 141/2019 Planning:

- **To review and approve applications:**

**RB2019/1027:** Unit 3a Brindley Way off Brunel Way: Display 1 No. non-illuminated fascia sign.  
No objections raised.
- **To review planning determinations:** None.

#### 142/2019 Correspondence:

- NALC: Monthly bulletin.
- NALC: Chief Executive bulletins.
- YLCA: White Rose Updates.
- YLCA: Protocol on marking the death of a senior national figure.
- RMBC: Planning enforcement seminar: 18<sup>th</sup> July from 6pm to 7.30pm at Rotherham Town Hall.
- YLCA: Annual review 2018/2019.
- YLCA: Joint annual meeting 13<sup>th</sup> July
- South Yorkshire Police and Crime Commissioner newsletter.

**143/2019 Staffing: To receive an update from the staffing committee:** Cllr Marsh advised that the staffing committee had dismissed the caretaker, notice of one week had been offered but the caretaker chose to leave immediately. An advert for a new caretaker will be published, the role has been reduced to 15 hours per week. Council reviewed the hall bookings and arranged cover for the period without a caretaker.

#### 144/2019 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements
- **To approve the accounts for payment:** Council approved the following payments:

<b>Online:</b>	<b>M Lambert</b>	<b>£31.15</b>
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<b>Online:</b>	<b>HMRC</b>	<b>£1,267.92</b>
<b>Online:</b>	<b>Wages</b>	<b>£2,688.87</b>
<b>Online:</b>	<b>S Youngman</b>	<b>£128.24</b>
<b>Online:</b>	<b>The Fire House Group</b>	<b>£53.08</b>
<b>Online:</b>	<b>P&amp;N Accountants</b>	<b>£432.00</b>

Cllr Cooper agreed to authorise the payments.

- **Insurance renewal:** The Clerk advised that the following insurance quotes had been received from Came and Company:

<b>Inspire:</b>	<b>£2,452.00</b>	<b>(no flood damage for the pavilion)</b>
<b>Hiscox:</b>	<b>£3,038.00</b>	<b>(no flood damage for the pavilion)</b>
<b>Ecclesiastical:</b>	<b>£2,528.00</b>	<b>(£5,000 excess for flood damage at the pavilion)</b>
<b>Ecclesiastical:</b>	<b>£2,452.00</b>	<b>(no flood damage for the pavilion)</b>

Cllr Marsh proposed to accept the quote from Ecclesiastical with no cover for flood damage to the pavilion, Cllr DeVeaux seconded the proposal.

**145/2019 Items for future agenda:** None.

There being no further business the meeting closed at 8.40pm.