



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 8th May 2019

In Attendance: Cllr Marsh, Cllr Cooper, Cllr Green, Cllr Lambert and Cllr Tideswell

80/2019 Signing of acceptance of office forms: Cllr's Marsh, Cooper, Lambert, Green and Tideswell signed the acceptance of office forms.

81/2019 Election of Chairman: Cllr Marsh nominated himself for the position of Chairman, Cllr Green seconded the proposal. Council approved the proposal.

82/2019 Election of Vice Chairman: Cllr Marsh nominated Cllr Cooper for the position of Vice Chairman, Cllr Green seconded the proposal, Council approved the proposal and Cllr Cooper accepted the role of Vice Chairman.

83/2019 Apologies: Cllr Healy: Holiday, Council approved the reason for absence.

84/2019 Declarations of interest: None.

85/2019 fifteen-minute public discussion period: None in attendance.

86/2019 To approve the minutes of the meeting held on Wednesday 10th April 2019: The minutes were approved and signed as a true record.

86/2019 Matters arising from the minutes: None.

87/2019 Borough Councillors Report: None in attendance.

88/2019 To Discuss Matters Relating to the Parish and to Assign Ownership:

- Cllr's Tideswell and Cooper reported an issue with missing grate on Sheffield Lane: Clerk to report to RMBC.
- Cllr Cooper reported a missing manhole cover in the of Sheffield Lane: Clerk to report to RMBC.
- Cllr Green raised an issue with litter to the rear of The Red Lion: Clerk to write to the owner of the building.
- Cllr Tideswell reported an issue with overgrown shrubs obstructing access on Waverley View: Clerk to report to RMBC.
- Cllr Cooper reported an issue with litter adjacent to the river bank on Orgreave Road/Poplar Way: Clerk to contact the fishing club and RMBC.
- Cllr Tideswell reported builders waste dumped on the public right of way adjacent to the Biffa site: Clerk to report to RMBC.
- Cllr Green advised that the bus stop outside The Red Lion requires cleaning: Clerk to report to SYPTE.

89/2019 To Discuss Open Matters Relating to the Parish:

- Land on Orgreave Road: Ongoing: Clerk to write to the owner of the land.
- Fly tipping on Biffa site: Cllr Marsh advised that the rubbish had been moved to the side of the site.
- Access to railway bridge: Reported to Network Rail.
- Removal of railway sleeper: Resolved.
- Fly tipping: Poplar Way/Orgreave Lane: Ongoing.
- Sheffield Lane overgrown shrub: Reported to RMBC.
- Victoria Street: The Clerk advised that the matter had been reported to RMBC. Cllr Lambert advised that lorries are still arriving in the early hours of the morning. Clerk to contact trading standards and environmental health at RMBC.

90/2019 Meetings: Cllr Cooper advised that the Friends of Catcliffe AGM had taken place, a new Chairman had been elected to replace Pete DeVeaux and the group would be continuing for the foreseeable future. The indoor bowling club had made a request to continue with sessions throughout the summer, Cllr Cooper provided the Council with wildflower seeds to be planted in the flower bed at the front of the memorial hall. Cllr Cooper advised that the Allotment Society AGM had also taken place, the committee are reviewing the terms of use for the site, there had also been an incident of fly tipping of 2 fridges on the land.

91/2019 Website: Cllr Lambert advised that a calendar of events has been added to the website.

92/2019 Civic Service: Cllr Cooper questioned whether the event should go ahead this year as St Mary's Church do not have a vicar and the number of people attending the event had declined, Cllr Lambert advised that he would contact Phillip Barringer from The River's Team to question whether a joint service could be held with Waverley Community Council.

93/2019 Council vacancies: The Clerk advised that an application had been received from Mr. DeVeaux, Council approved for Mr. DeVeaux to be co-opted at the next meeting.

94/2019 Highways and Footpaths:

- **Improvement of Rotherham Road crossing:** The Clerk advised that the maintenance work is now complete.
- **Reduction of New Brinsworth Road speed limit:** Deferred
- **Great British Spring Clean/Litter Issues:** Cllr Cooper advised that the event was well attended with lots of litter collected. RMBC would like to arrange regular litter picking events. The events will be promoted through Facebook, noticeboards and the Parish Council website.
- **Sheffield Lane:** Cllr Tideswell reported an issue with site workers speeding along Sheffield Lane when leaving the site. Cllr Cooper reported ongoing issues with dust, residents have been advised to report the issues to Environmental Health. Cllr Tideswell advised that the security company responsible for the site need to be made aware that Sheffield Lane is not accessible off Poplar Way.

95/2019 Matter relating to recreational grounds:

- **Maintenance and repairs:** The Clerk advised that 2 quotes had been received to repair the cableway at Highfield View:
Play Maintain: £345.55 plus VAT
DMBC: £215.00
DMBC had been instructed to carry out the work.
Cllr Green advised that parts of the fencing on Poplar Way recreation grounds have been stolen, Clerk to contact RMBC regarding the ownership of the fencing.

- **Party on the park event:** The Clerk advised that Embee Marketing had agreed to the fee of £500 to hold the event on the recreation ground.

96/2019 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Monday:	Baby Weighing Clinic	9.45am to 11.45am (1 st and 3 rd Monday)
Tuesday:	Baby Assessment Clinic	9am to 12pm
	Indoor Bowling	7pm to 9pm
Wednesday:	Boot Camp	6pm to 7pm
	Scottish Dancing	7.30pm to 10pm
Thursday:	Active Regen	10am to 12pm
	Yoga	7pm to 8.30pm
Friday:	Chance to Dance	4.30pm to 8.30pm
Other bookings:		
18 th May	Private booking	12pm to 6pm
23 rd May	European Elections	6.30am to 10pm
25 th May	Private booking	12pm to 3pm
2 nd June	Private booking	1pm to 5pm
7 th June	Alan Buckley	5pm to 6pm

Cllr Lambert suggested advertising the hall and facilities in Wave magazine.

- **Health and safety and maintenance issues:** The Clerk advised there is an issue with food waste spilling out of the drain on the land of Riverside Spice restaurant. Clerk to report to Yorkshire Water and Environmental Health. The Clerk also advised that an invoice for £907.29 had been received from Yorkshire Water with an excessive use letter. An engineer from Yorkshire Water had visited the hall to inspect the meter, no fault had been found. A plumber had also attended the site and had found an issue with water constantly running in the male toilets, a repair had been made at a cost of £502.10.
- **Purchase of outdoor storage:** No updates.

97/2019 Planning:

- **To review and approve applications:**
 - RB2019/0626:** 21 Nunnery Crescent: Demolition of existing extension and erection of single storey side extension.
 - RB2019/0577:** The Car People, Britannia Way: Display of No.4 internally illuminated signs.
- **To review planning determinations:**
 - RB2018/1988:** Land adjacent to Europa Link: Outline application with all matters reserved except for structural landscaping, for Phase 4 Sheffield Business Park for Use Classes B1 b/c, B2 and B8, and associated works: **GRANTED CONDITIONALLY.**
 - RB2019/0402:** Specsavers Opticians: Siting of 1 No. modular building: **GRANTED CONDITIONALLY.**
 - RB2019/0417:** Specsavers Opticians: Display 2 No. illuminated fascia signs and 1 No. illuminated hanging sign: **GRANTED CONDITIONALLY.**

98/2019 Correspondence:

- Dr Alan Billings: South Yorkshire Police and Crime Commissioner Newsletter
- RMBC: Joint Networking Meeting 21st May 6pm Aston Parish Hall
- YLCA: Training Programme June 2109 to September 2019
- YLCA: Guide to CIL Funding
- YLCA: Neighbourhood Planning Programme Update
- RMBC: Parish Council Joint Working Group Newsletter
- British Red Cross: Offer of First Aid Courses
- YLCA: White Rose Newsletter

- RMBC: Rotherham's Thriving Neighbourhood Strategy
- RMBC: Joint Working Group Minutes
- Welcome to South Yorkshire: Invitation to advertise in the next edition.

99/2019 Staffing: To receive an update from the staffing committee: Cllr Cooper advised that a staffing meeting had been held prior to tonight's meeting. The Council will be informed of the discussions once all matters have been resolved.

100/2019 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements
- **To approve and sign part two of the AGAR for 2018-2019:** Deferred.
- **To approve the accounts for payment:** Council approved the following payments:

Online:	S Youngman	£70.91
Online:	Wages	£2,392.35
Online:	Vulcana Gas	£426.00

Cllr Cooper agreed to authorise the online payments.

- **CIL Payment from RMBC:** The Clerk advised that £29,151.00 had been received from RMBC from the CIL funding from the development off Sheffield Lane. Council agreed to consult with the public via Facebook, Parish Council website and noticeboards to establish how the community would like to see the funds spent.

101/2019 Items for future agenda: None.

There being no further business the meeting closed at 8.35pm.