



Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550

Minutes of the Meeting Held on Wednesday 13th February 2019

In Attendance: Cllr Marsh, Cllr Cooper, Cllr Green, Cllr Healy, Cllr Wilkinson and Cllr Simpson.

20/2019 Apologies: Cllr Lambert and Cllr Tideswell (personal commitments) Council approved the apologies.

21/2019 Declarations of interest: Cllr Cooper item 34.

22/2019 fifteen-minute public discussion period: None in attendance.

23/2019 To approve the minutes of the meeting held on Wednesday 9th and 16th January 2019: The minutes were approved as a true record of the meeting and signed.

24/2019 Matters arising from the minutes: The Clerk advised that Gavin Wilkinson from Barratt Homes had advised that he could not attend an open meeting and if a closed meeting was to be arranged then a date and time suitable to them would need to be agreed along with an agenda listing the concerns to be discussed.

25/2019 Borough Councillors Report: Cllr Simpson attended the meeting to advise that he had attended several meetings and had discussed the implementation of new pedestrian crossings and a change to the bus passes provided to children. A new bin will be located outside The Plough, solar lights are to be installed around the kiln and it would be a good idea for Catcliffe to have a Christmas committee to organise the lighting. Cllr Cooper advised that concerns had been raised with the state of the private car park at Nisa on Main Street, Cllr Baggaley questioned whether a bin would be located on Highfield Spring, Cllr Simpson confirmed that this had been agreed by RMBC and there are plans to have solar bins located throughout the town centre. Cllr Wilkinson questioned when the bus interchange would re-open, Cllr Simpson confirmed that the interchange would be open in March.

26/2019 To Discuss Matters Relating to the Parish and to Assign Ownership:

Cllr Green advised that a microwave and basket had been dumped on Poplar Way – Clerk to report to Streetpride. Cllr Green advised that the fence bordering the recreation ground and the land on Orgreave Road required replacing by the landowner, the Clerk advised that the owner had been contacted but no reply had been received - Cllr Simpson to follow up.

27/2019 To Discuss Open Matters Relating to the Parish:

- Poplar Way fly tipping: Cllr Simpson: Ongoing.
- Football Club Fees: Clerk: The Clerk advised that the defendant had been found to have no assets to recover the outstanding fees.
- Overgrown garden on Sheffield Lane: Clerk: Cllr Copper advised that the matter had been resolved.

- Removal of shrub on Highfield View: Clerk: Cllr Simpson advised that RMBC would not remove the shrub as it is located on private land. Clerk to request caretaker to remove the shrub.
- Fly tipping on Biffa site: Clerk: Ongoing.

28/2019 Meetings: Cllr Marsh and Green attended a meeting with Harworth's to discuss the excess water on the land off Poplar Way. A pond has been built to capture the run off water from the Waverley development, the water will then run into the river at a natural speed and does not flow into the storage tanks. Cllr Baggaley advised that he had attended a Well Rotherham workshop and a meeting to discuss the creation of the Waverley Parish.

29/2019 2019 Elections: The Clerk advised that due to the boundary review all seats in Catcliffe, Orgreave and Waverley will be up for election in May. Any Councillors wishing to stand for election need to complete a nomination pack before 27th March. If more than 9 candidates put themselves forward for the Catcliffe seats then an election will be held on 2nd May 2019.

30/2019 Website: No issues.

31/2019 Parish Council Newsletter: The Clerk advised that the newsletters are in the process of being delivered.

32/2019 Highways and Footpaths:

- Improvement of Rotherham Road crossing: No updates received.
- Litter issues: Cllr Healy advised that he had carried out a litter pick along High Hazel Crescent and the surrounding streets. Council agreed to liaise with Treeton Parish Council regarding working together on the Keep Britain Tidy Campaign, to write to local shop owners and ask them to display notices to encourage customers to be responsible with their litter and to write to Catcliffe Primary School for support.

33/2019 Matter relating to recreational grounds:

- **Maintenance and repairs:** The Clerk advised that a shower had been replaced at the pavilion. Catcliffe Bowling Club are waiting for a response regarding the advertising banners, Council agreed for banners to be on site when matches are taking place.
- **Tree Planting:** No updates.
- **Party on the pitch request:** Council voted 5 in favour and 2 against the proposal to allow an organised event on the recreation field. Council agreed for the Clerk to Embee Marketing to the next meeting to discuss the plans.

34/2019 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Monday:	Baby Weighing Clinic	9.45am to 11.45am
Tuesday:	Baby Assessment Clinic	9am to 12pm
	Indoor Bowling	7pm to 9pm
Wednesday:	Boot Camp	6pm to 7pm
	Scottish Dancing	7.30pm to 10pm
Thursday:	Active Regen	10am to 12pm
	Yoga	7pm to 8.30pm
Friday:	Chance to Dance	4.30pm to 8.30pm
Other bookings:		
23 rd February	Private booking	4pm to 11pm
5 th March	Waverley Residents	7pm to 8.30pm
9 th March	Coin and Medal Evaluation	9am to 4.30pm

Cllr Cooper advised that Friends of Catcliffe would be holding a tea party for the senior citizens on the 4th May and requested that the Council waive the hire fee as a contribution. Council voted all in favour of the request. Cllr Cooper also requested assistance with delivering the invitations, Council agreed to assist with Friends of Catcliffe, Cllr Baggaley advised that Well Rotherham could assist with the event.

- **Updates and maintenance issues:** The Clerk advised that a fire audit would take place on 6th March. Cllr Cooper advised that the hall floor requires polishing, Cllr Green advised that the buffer would improve the finish of the floor.
- **Purchase of outdoor storage:** Council agreed for the Clerk to request funding from RMBC.
- **Relief Caretaker:** Council resolved not to proceed due to cost reasons, Councillors to assist with locking and unlocking duties providing the Caretaker gives 2 weeks' notice.

35/2019 Planning:

- **To review and approve applications:**
 - RB2019/0166: 20 High Hazel Crescent:** Two storey front, side and rear extension over existing attached garage, creation of rooms in roof space with rear dormer windows single storey front extension and erection of front boundary wall.
 - RB2019/0145: 67 Bradfield Way, Waverley:** Single storey side and rear extension.
 - RB2019/0181: Unit 3 Brindley Way:** Display of externally illuminated fascia sign to rear.
 - RB2019/0220: Waverley New Community off High Field Spring:** Reserved matters application (details of appearance, landscaping, layout and scale) for the erection of 177 No. dwelling houses phase 2D (reserved by outline RB2017/0743).
- **To review planning determinations:**
 - RB2018/1924:** 1 Lescar Road, Waverley: Discharge of condition 16 imposed by planning application RB2017/0933: Granted.
 - RB2018/1998:** 11 Rowsley Drive, Waverley: Non-material amendment to application RB2011/1536 to amend the wording of condition 7 to allow the conversion of garages to ancillary living accommodation: Granted.
 - RB2018/1962:** 6 Tristford Close: Single storey side extensions: Granted conditionally.
 - RB2018/1525: Land off Highfield Lane, Waverley:** Reserved matters application (details of access, appearance, landscaping, layout and scale) for the erection of a primary school infrastructure including landscaping, car parking & provision of play pitches (reserved by outline RB2017/0743): Granted conditionally.

36/2019 Correspondence:

- RMBC: Details of Planning seminar.
- Keep Britain Tidy: Great British Spring Clean: Discussed under item 32.
- Rotherham South Neighbourhood Newsletter.
- YLCA: Training programme.
- RMBC: Review of polling stations: Council noted that there would be no changes for Catcliffe.
- South Yorkshire Police and Crime Commissioner: Newsletter.
- South Yorkshire Police: Details of surgeries to be held at Brinsworth.
- NALC: Chief Executive Bulletin's.
- YLCA: Yorkshire Day details.
- YLCA: Proposed review of the Localism Act, Model Code of Conduct and Transparency Codes.
- SYPTE: Rotherham bus service changes.
- The Mayors Charity Committee: Requesting a donation for the Easter Egg Raffle: Council agreed to donate an egg to the value of £10.00
- YLCA: White Rose Update.
- NALC: Open letter to Councillors.
- RMBC: Joint Working Group minutes from the meeting held on 4th December 2018.

37/2019 Staffing: To receive an update from the staffing committee: No updates.

38/2019 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements. Cllr Marsh raised concerns with the budget for 2019-2020 and advised that the reserve funds couldn't be used for the financial years ahead. The Council need to work towards increasing the income and reducing costs.
- **To approve the accounts for payment:** Council approved the following payments:

Online:	ALP Print	£425.00
Online:	Wages	£2,605.64
Online:	S Youngman	£54.99

Cllr Cooper agreed to authorise the online payments.

39/2019 Items for future agenda: No new items.

There being no further business the meeting closed at 8.20pm.