



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 14th November 2018

In Attendance: Cllr Marsh, Cllr Cooper, Cllr Wilkinson, Cllr Baggaley, Cllr Healy, Cllr Lambert, Cllr Green, Cllr Tideswell and Cllr Simpson.

Also, in Attendance: Colin Knight – RMBC Head of Service - Highways.

223/2018 Co-Option of Cllr's Simpson and Tideswell: The Clerk provided the new Councillors with acceptance of office forms. Cllr's Simpson and Tideswell signed the forms.

224/2018 Apologies: None.

225/2018 Declarations of interest: None.

226/2018 fifteen-minute public discussion period: None in attendance. Colin Knight from RMBC provided the Council with a presentation on the new code of practice for highway inspections, pothole defects and assessment criteria, winter weather preparations and the snow wardens scheme. Cllr Marsh advised that Whitehill Lane requires resurfacing; Mr. Knight advised that all roads are risk assessed before any resurfacing can take place. The Council raised an ongoing issue with the lighting on Rotherham Road, outside Catcliffe Primary School. Mr. Knight advised that he would arrange for the lighting in the area to be assessed. Councillors thanked Mr. Knight for the presentation and agreed to promote the Snow Warden Scheme on the Parish Council website and Facebook page.

227/2018 To approve the minutes of the meeting held on Wednesday 10th October 2018: The minutes were approved as a true record of the meeting and signed.

228/2018 Matters arising from the minutes: 209/2018: Cllr Healy advised that the shrub had not been removed. Cllr Cooper commented that the new fencing to the rear of the memorial hall looked impressive.

229/2018 Borough Councillors Report: Cllr Simpson attended the meeting to advise that he had attended a transport meeting and a ward meeting. Cllr Cooper requested an update on the access to the construction site on Sheffield Lane. Cllr Simpson advised that the construction traffic should be accessing the site from the top end of Sheffield Lane only, Cllr Cooper advised that the construction traffic is still using the whole of Sheffield Lane and wagons are parking on the lane in the mornings whilst waiting for access to the site, the issues with noise, vibrations and dust is still ongoing, workers from the site are also parking their vehicles on Sheffield which is causing issues, this will only worsen once the development progresses. Cllr Tideswell advised that he had witnessed a construction vehicle almost hitting an oncoming vehicle on Sheffield Lane. The Clerk advised that work is ongoing to arrange a meeting with Barrett Homes.

230/2018 To Discuss Matters Relating to the Parish and to Assign Ownership:

- Cllr Cooper reported an issue with a property on Sheffield Lane, the front area of the property is overgrown and full of brambles. Cllr Cooper agreed to confirm the address with the Clerk.

231/2018 To Discuss Open Matters Relating to the Parish:

- Nisa Supermarket litter issues: **Resolved:** The Clerk advised that RMBC had visited the supermarket owner and had advised that he had requested the owner to instigate a cleansing routine for the perimeter of the premises and to supply a litter bin.
- Poplar Way fly tipping issues: **Ongoing:** Cllr Green advised that tyres had been removed but the fly tipping has been left. Cllr Simpson advised that Streetpride are short-staffed.
- Waverley View Garages fly tipping issues: **Resolved:** Cllr Green advised that the fly tipping had been removed.
- Missing bins: **Ongoing:**
- Church Lane overgrown land: **Ongoing:** The Clerk advised that RMBC had inspected the site and reported that there are no safety issues with the overgrown vegetation. The land is unadopted therefore RMBC are not responsible for maintenance. The Clerk agreed to send the Caretaker to the site to tidy the area.
- Football Club Fees: **Ongoing:** The Clerk advised that the warrant of control to recover the money owed had been applied for.
- Orgreave Road overgrown land: **Resolved:** Cllr Green advised that progress had been made on site to tidy the area, the chain-link fence has been removed.

232/2018 Council Vacancy Update: The Clerk advised that all vacancies had now been filled via co-option.

233/2018 Meetings: Cllr Cooper advised that Friends of Catcliffe will be holding a carol service at the Kiln on the 19th December with St Mary's Church. RMBC have provided a permanent electricity supply.

234/2018 Website: Cllr Lambert advised that there are no issues with the website, the next project is to work on the Facebook page.

235/2018 Highways – Maintenance and Issues:

- Road Safety Issues: Rotherham Road: The Clerk advised that the area had been reviewed by RMBC who had confirmed that the zebra crossing outside the school is the correct form of crossing. If a pedestrian steps onto the zebra crossing and a vehicle fails to stop then the matter should be reported to the Police.

236/2018 Matter relating to recreational grounds:

- **Maintenance and repairs:** The Clerk advised that Mr. Garbutt had reported an issue with Japanese Knotweed growing close to the bowling green. RMBC had been informed and had agreed to treat the plant twice a year with a herbicide to prevent growth.
- **Tree planting: Poplar Way – To consider quotes:** Council were provided with quoted from 3 suppliers to purchase Poplar Trees:
Bowhayes Trees: £86.40 for 50, 120cm to 150cm White Poplars.
Barcham Trees: £2,320 for 40, 100cm to 120cm White Poplars.
Hedge Nursery: £975.00 for 50, 80cm to 100cm White Poplars. Council approved the quote from Bowhayes Trees and requested the Clerk to contact the resident who made the request for the new trees, to arrange for assistance with the planting.
- **Replacement of noticeboards – To consider quotes:** The Clerk advised that the notice boards located on Sheffield Lane and Brinsworth Road had been vandalized. Quotes have

been obtained to replace the noticeboards with weather proof and anti-vandal notice boards. Cllr Cooper requested the Clerk to check how much the boards in place cost before progressing any further.

- **Hedge maintenance: To consider quotes:** The Clerk advised that RMBC had carried out the work required.

237/2018 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Monday: Baby Weighing Clinic 9.45am to 11.45am.

Tuesday: Baby Assessment Clinic 9am to 12pm

Indoor Bowling 7pm to 9pm

Wednesday: Scottish Dancing 7.30pm to 10pm

Thursday: Active Regen 10am to 12pm

Yoga 7pm to 8.30pm

Friday: Chance to Dance 4.30pm to 8.30pm

Other bookings:

4th December Waverley Residents 7pm to 8.30pm.

8th December Helping Yorkshire Poundies Christmas Fayre 9am to 4pm.

Council approved the request to allow a pony in the rear garden for this event. The Clerk advised that a request had been received from National Careers Service to hold an information event in the meeting room – free of charge. Council voted 6 in favour and 1 against to the group holding the event in the meeting room on a Monday or Wednesday.

- **Updates and maintenance issues:** None.
- **To review quotes received:** Panelling of main hall: Deferred until new financial year.
- **Christmas arrangements:** Council requested the Clerk to contact JTF Warehouse to see if they could donate an outdoor tree. Cllr Simpson advised that the local shops would need help installing their lights. The Clerk agreed for the caretaker to assist.

238/2018 Planning:

- **To review and approve applications:**

RB2018/1644: Unit 6 A-D Brunel Way Catcliffe: Display of 2 No. non-illuminated fascia signs.

RB2018/1600: Morrisons, Poplar Way, Catcliffe: Siting of retail pod.

RB2018/1585: Land West of Brunel Way Catcliffe: Discharge of condition 08 imposed by planning application RB2017/1257 (*Prior to the occupation of the first unit, a biodiversity mitigation & enhancement strategy, including all measures in Paragraph 7 of the AES Ltd. Extended Phase 1 Habitat Survey report (06 February 2017), a schedule for implementation and long-term maintenance plans shall be submitted*).

RB2018/1677: JTF Warehouse Poplar Way Catcliffe: Placement of storage container on concrete base, with northwest glazed elevation and interior lighting to be used for display purposes.

No objections raised by Council.

- **To review planning determinations:**

RB2018/1675: Land at Whittle Way Catcliffe: Non-material amendment to application RB2017/0404 to include additional fire escape door, perimeter fence height, louvers added, omission of service yard canopy, addition of car parking barriers and amendment to car parking layout. **GRANTED.**

RB2018/1503: Junction of Whittle Way/Brunel Way Catcliffe: Non-material amendment to application RB2017/1257 to include alterations to landscaping plan and retention of retaining wall. **GRANTED.**

RB2018/1493: AMP Technology Centre Morse Way Catcliffe: Installation of 5 No. roof mounted ventilation louvres. **GRANTED CONDITIONALLY.**

239/2018 Correspondence:

- YLCA: Subscription fee increase form 2019-2020.
- South Yorkshire Police and Crime Commissioner: October newsletter.
- RMBC: Building Stronger Communities Small Grants Scheme.
- YLCA: November training events.
- South Yorkshire Police: November update.
- NALC: Chief Executive's Bulletin.

240/2018 Staffing: To receive an update from the staffing committee: Cllr Marsh advised that a meeting with the caretaker would take place on Wednesday 19th November at 3.30pm.

241/2018 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements.

- **To approve the accounts for payment:** Council approved the following payments:

Online:	S Youngman	£156.33
Online:	KCM Waste	£114.00
Online:	The Play Inspection Co	£180.00
Online:	C Sheppard	£1,378.81
Online:	T Downing	£221.30
Online:	S Youngman	£1,005.33

Cllr Cooper agreed to authorise the online payments.

242/2018 Items for future agenda: No new items identified.

There being no further business the meeting closed at 8.45pm.