



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 8th November 2017

In Attendance: Cllr Cater; Cllr Cooper; Cllr DeVeaux; Cllr Marsh; Cllr Healy; Cllr Wilkinson and Cllr Baggaley.

1. **Apologies:** None.
2. **Declarations of Interest:** None.
3. **Fifteen Minute Public Discussion Period.** 3 members of the public attended the meeting. Mr. Birchley advised that he would like to highlight pollution issues which may be caused by Templeborough Biomass plant. The Council were provided with photographs of a fine ash which can be found on vehicles and a request was made for residents to record the date and wind direction when the dust is present. Cllr Cater advised that there are constant issues with dust in Catcliffe from several sites; therefore; it would be difficult to determine if the dust was the same type. Mr. Birchley advised that the issue has been raised with RMBC but they have been unable to clarify the source. Cllr Marsh provided Mr. Birchley with a contact who may be able to assist with the issue.
4. **To Approve the Minutes of the Meeting Held on Wednesday 11th October 2017:** Council approved the annual parish minutes as a true record and Cllr Cater signed the minutes. Cllr Marsh advised that Mr. Garbutt had offered to contribute 50% of the cost of a new porta cabin. Council agreed to note the amendment and Cllr Cater signed the minutes as a true record.
5. **Matters Arising from the Minutes:**
 - **Defibrillator:** The Clerk advised that the funding paperwork had been completed; once approved then the Council can order the unit and decide on a suitable location. Cllr DeVeaux suggested installing the defibrillator outside the Post Office.
 - **Roundabout on Main Street:** Cllr Baggaley advised that as part of the Waverley development; there are plans to remove the roundabout and install traffic lights.
 - **Electricity Supply to Kiln:** Cllr DeVeaux advised that himself and Cllr Cooper will be attending a meeting to discuss the funding of the project.
 - **Memorial Hall Garden:** The Clerk advised that Glyn Staves from South Yorkshire Community Rehabilitation Company will be inspecting the garden on Monday 13th November.
6. **Borough Councillors Report:** Cllr Simpson attended the meeting to advise that the lighting on Sheffield Lane had been reviewed but had not yet been fixed; there is funding available which could be used to fund extending of the pavements. Businesses within the village are to be provided with Christmas lights. Volunteers are required to work on the plan to light up the Kiln in 2018; Cllr DeVeaux invited Cllr Simpson to the next Friends of Catcliffe meeting to discuss the project. Cllr DeVeaux questioned if there was an update on the new cameras on Sheffield Lane; Cllr Simpson advised that he would chase up the matter. Cllr Healy questioned why there are no facilities to recycle plastic bottles; Cllr Simpson advised that the recycling scheme is under review and the new scheme will include the facility to recycle plastic. Cllr Marsh advised that residents are already concerned with the list of items that are not allowed to be disposed of in the waste bin.

7. **Councillor Vacancy Update:** The Clerk advised that two applications had been received; Council resolved to discuss the applications in private.
8. **Caretaker Recruitment Update:** Cllr Cater advised that a caretaker had been recruited and he had started work on 6th November.

9. **Finance:**

a) **To Approve the Monthly Budget Monitoring:** Council reviewed and approved the monthly budget.

b) **To Approve Accounts for Payment:** Council approved the following cheques for payment:

Online:	Rotherham Glass & Glazing Ltd	£150.00
Cheque 300261	The Rivers Team	£150.00
Cheque 300260	M Wolstenholme	£2,963.04
Online:	HMRC	£694.36
Online:	S Youngman	£1,761.31
Online:	T Downing	£267.10
Online:	P DeVeaux	£11.99
Online:	Viking	£30.44
Online:	S Trotter	£50.00
Online:	The Play Inspection Company	£138.00

c) **To Approve the Updated Bank Mandate:** All Council members completed the bank mandates to enable all members to be a signatory and access to the online banking system.

d) **To Discuss the Annual Return for 2016-2017:** No updates received.

e) **To Approve the Budget for 2018-2019:** Council reviewed the draft budget and approved to set the precept at £65,301.68 which is an increase of 1.329%.

10. **Memorial Hall**

a) **To Approve Bookings:** Council approved the following bookings:

Tuesdays	6pm to 6.45pm	Zumba
Tuesdays	7pm to 9pm	Indoor Bowling
Thursdays	10am to 12pm	Active Regen
Thursdays	7pm to 8.30pm	Yoga
Fridays	4.30pm to 8.30pm	Chance to Dance
11 th November	1pm to 4pm	Children's party
18 th November	12pm to 2pm	Children's Party
24 th November	5pm to 6pm	Councillor Buckley
25 th November	5pm to 9pm	Christening
2 nd December	12pm to 2pm	Children's party
5 th December	7pm to 8.30pm	Waverley Residents Association
10 th December	9am to 4pm	Christmas Fayre

The Clerk advised that the Christmas fayre on the 10th December was being held by Helping Yorkshire Poundies. The organiser's had asked if dogs could be allowed in the hall; Council voted 4 against 3 to allow dogs into the hall.

Council approved the bookings.

b) **Maintenance Issues:** The Clerk advised that 2 quotes had been received for the purchase of blinds; a further quote would be available on Friday. The Council resolved for the Clerk to decide which supplier to use once all 3 quotes had been received. The Clerk advised that the trolley for the new tables is too large to maneuver out of the hall; the supplier had advised that it is possible to return the trolley. Council agreed for the Clerk to arrange the collection of the trolley. Cllr DeVeaux made a proposal to purchase a tree and Christmas lights to display outside the hall; Cllr Wilkinson seconded the proposal; Council resolved for Cllr Cater to purchase the tree and lights. Cllr DeVeaux advised that outside lighting is required at the side of the hall to enable the gates to be locked properly. Cllr Cater requested the Clerk to check the settings for

the lights and add the issue to the snagging list if they could not be switched on. Cllr Cooper made a proposal to keep the meeting room chairs; Cllr Marsh seconded the proposal; Council resolved to keep the meeting room chairs.

10. Highways: Cllr Healy questioned whether RMBC and South Yorkshire Police had replied to the request to reduce the speed limit on Brinsworth Road; the Clerk advised that no reply had been received.

11. Matter Relating to Recreational Grounds:

- a) **Highfield View:** Cllr Wilkinson advised that the safety matting which is beneath the zip wire requires replacing.
- b) **Poplar Way:** No updates or issues.
- c) **Recreational Ground:** The Clerk advised that all football teams had been written to with regards to the issues with retrieving footballs from the neighbouring gardens and parking vehicles on the field. The Clerk advised that one of the football team managers is keen to develop a positive relationship with the residents and had been visiting the houses to introduce himself and discuss the possibility of them providing telephone numbers to enable the teams to contact them to retrieve footballs. Cllr Cater advised that the junior goal posts required painting white and asked if the caretaker could carry out the work

12. Matters Relating to the Parish:

- a) **Improvement of Roundabout on Main Street:** No updates.

13. Meetings: No updates.

14. Student Scholarship Scheme: Cllr Healy explained the scheme to the members of the public and advised that he had contacted all of the successful applicants to invite them to a meeting to have photographs taken. Cllr Healy advised that he planned to contact the 6th form heads at the local schools to discuss the promotion of the scheme.

15. Planning:

a) **To Review and Approve Applications:**

RB2017/1538 - 21 Highfield View - Single storey extension with basement.

Cllr Healy raised concerns with a risk of damage to a private sewer which had been previously damaged.

RB2017/1570 – Land to the west of Blue Mans Way – Application to prune various trees protected by RMBC TPO No. 3 2016.

RB2017/1592 – Brinsworth Pavilion – Non-material amendment to application RB2016/0903 to include alterations and simplification of eaves detail.

b) **To Review Planning Determinations:**

RB2017/01277 – Formation of ramp access at Brinsworth social club – **Granted conditionally.**

RB2017/1494 – Non-material amendment to application RB2017/0021 to include alterations to service doors; glazing; additional signage zone and internal alterations at Unit 2 Brindley Way – **Granted.**

RB2017/0933 – Reserved matters application (details of appearance; landscaping and layout) for the erection of 44 dwelling houses reserved by outline RB2015/1460 at land to the north Lescar Road/Stephenson Way Waverley – **Granted conditionally.**

c) **Other Planning Matters:** None.

16. Correspondence:

- **Local Government Boundary Commission:** Electoral review of Rotherham; final recommendations.
- **YLCA:** GDPR – Advising that fees for 2018/19 onwards will be based on the size of individual Parish Councils.
- **RMBC:** Government technical consultation on the 2018/19 local government finance settlement.
- **VAR Email Bulletin:** An audience with South Yorkshire Police and Crime Commissioner; 21st November.
- **RMBC:** Town and Parish Council network meeting; 27th November.
- **VAR:** AGM scheduled for 17th November.

17. Items for Future Agenda: Newsletter

The meeting closed at 21:20.