



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 10th January 2018

In Attendance: Cllr Cater; Cllr Cooper; Cllr DeVeaux; Cllr Marsh; Cllr Baggaley; Cllr Wilkinson; Cllr Healy; Cllr Lambert and Cllr Green.

01/2018 Apologies: None.

02/2018 Declarations of interest: None.

03/2018 Fifteen-minute public discussion period. One member of the public attended the meeting.

04/2018 To approve the minutes of the meeting held on Wednesday 13th December 2017:

Council approved the minutes as a true record and Cllr Cater signed the minutes.

05/2018 Matters arising from the minutes:

- **Memorial Hall Clock:** Cllr Cooper advised that she had not found any funding to repair the clock. Council agreed to go ahead with the work and contact Smiths of Derby who had previously quoted £500 to carry out the work.

06/2018 Borough Councillors Report: Cllr's Buckley; Simpson and Carter attended the meeting. Cllr Carter reported that all residents have been written to with regards to a waste collection consultation which should be concluded by May. There is a camera available for the use of deterring fly tippers that could be installed in the area. Cllr Wilkinson questioned whether Cllr Carter had any updates with regards to the review of the boundary fencing on High Hazel Crescent; Cllr Carter advised that he will look into the matter. Cllr Buckley reported that a prolific fly tipper had been caught and several vehicles owned by the culprit had been impounded. There are no updates with regards to the member of public camping outside the entrance to the allotments; the matter has been investigated but no contact has been made. Cllr Marsh advised that the camper had received a letter to advise that the authority is looking into housing options in the Doncaster area. Cllr Buckley advised that the authority is trying to help with the matter but if the offer of housing is declined then nothing more can be done. Cllr Wilkinson questioned the purpose of the cabin on New Brinsworth Road and reported that the grass in the area is in a poor state; Cllr Buckley advised that he would look into the matter. Cllr Simpson thanked Cllr Cater for installing the Christmas lights along Rotherham Road; there will be a traffic consultation starting shortly; the Sheffield Lane sign is to be replaced and the lineage has been agreed. Cllr DeVeaux requested an update on the speed camera; Cllr Simpson advised that the camera will be available soon.

07/2018 Highways: Cllr Baggaley reported an issue with mud on the road on Stephenson Way from the contractor vehicles and there is also an issue with contractors parking on the pavements. The issues have been raised with the enforcement team at RMBC. The work on the path to Catcliffe has ceased as planning permission has not been granted.

08/2018 Matter relating to recreational grounds:

- **Highfield View:** Council agreed for the Clerk to obtain quotes to replace the matting beneath the cableway.
- **Poplar Way:** No updates.
- **Recreational ground:** No updates.

09/2018 Matters relating to the Parish:

- **Parish Boundary:** Cllr Cater reported that a meeting had taken place with RMBC; Orgreave Parish Council; Waverley Residents Association and himself. A public consultation is to be

held from 15th January to 16th April; 3 open days are to be arranged in Orgreave; Waverley and Catcliffe to allow members of the public to review the 4 proposals for the boundary of Waverley. Cllr Healy excused himself from the meeting. Council agreed to hold a vote on the boundary proposals. Cllr Baggaley abstained from voting due to his position within Waverley Residents Association. Council voted 4 to 3 to retain the Catcliffe Parish boundary. Council agreed for the Clerk to write to RMBC to recommend that the boundary of Catcliffe is not altered.

10/2018 Newsletter: The Clerk advised that Chameleon Publishing are in the process of providing a quote to print the newsletter which includes advertising and delivery throughout the Parish. Council agreed to work on the articles for the newsletter and discuss further at the next meeting.

11/2018 Defibrillator: The Clerk provided the Council with details of a fully automated defibrillator and cabinet at a cost of £1,299 plus VAT. Cllr Cater raised concerns with the strength of the cabinet as it is made from plastic. The Clerk advised that a metal cabinet is available at a cost of £1,349. Council approved the purchase of the defibrillator with the metal lockable cabinet at a cost of £1,349. The Clerk advised that the owners of the Post Office had agreed for the unit to be installed to the exterior wall of the shop.

12/2018 Meetings: Cllr Baggaley advised that he had attended a meeting to discuss the proposal of locating a Hope City Enterprise Centre on the Waverley development; a consultation is scheduled to commence shortly.

13/2018 Student Scholarship Scheme: Deferred.

14/2018 New Councillor training: The Clerk advised that Cllr's Baggaley and Lambert would be attending a training event on 15th January at Silkstone.

15/2018 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Mondays	7pm to 8pm	Judo
Tuesdays	6pm to 6.45pm	Zumba
Tuesdays	7pm to 9pm	Indoor Bowling
Wednesdays	7.30pm to 10pm	Scottish Dancing
Thursdays	7pm to 8.30pm	Yoga
Fridays	4.30pm to 8.30pm	Chance to Dance
13th January	7pm to 11pm	Family Party
20th January	12pm to 6pm	40th Birthday Party

The Clerk advised that the party booked for 6th January had been a no show; Cllr Cater questioned whether a deposit had been paid; the Clerk confirmed that no deposit had been paid. Council discussed amending the memorial hall terms and conditions to include a non-refundable deposit to cover the costs of unlocking the hall.

- **Updates and maintenance issues:** The Clerk advised that three window panels had been intentionally broken. The incident had been reported to the Police who had advised that they will alert the PCSO's and request that they carry out extra patrols in the area. Council agreed to purchase CCTV to deter any further incidents. The Clerk advised that a quote had been received to carry out a survey on the drains at a cost of £380.0 plus VAT; Council agreed to accept the quote and the Clerk to arrange the survey.
- **Purchase of Stage:** Deferred.

16/2018 Planning:

- **To review and approve applications:**

RB2018/0007: Display of 3 No. illuminated fascia signs: McLaren Composites Technology Centre; Unit A3 Seldon Way.

RB2017/1835: Erection of a distribution substation: Land off High Field Spring.

RB2017/1838: Installation of new security features to include replacement barriers and bollards' creation of new security compound to rear with palisade security fencing; new security lighting and 2 no. anti-vehicle bunds to be forms along the boundary adjacent to main access road: Castings Technology International; Brunel Way.

RB2017/1805: Extension to rear: Nikken Innovation Centre Europe; Bindley Way.

No issues raised by Council.

To review planning determinations:

RB2017/1570: Application to fell and prune various trees protected by RMBC TPO No. 3 2016: **Granted conditionally.**

- **Other planning issues: Land off St Mary's Drive:** Ongoing.

17/2018 Correspondence:

- YLCA advising that the government have decided to postpone the referendum principles for Town and Parish Councils for three years.
- RMBC providing an update on the Rotherham Local Plan.
- SYPTE promoting the launch of the Sheffield City Region Transport Strategy Consultation.
- YLCA advising of the consultation on a review of park home legislation.
- YLCA providing an update on the general data protection regulation. The Clerk advised that NALC are working on a plan to develop a data protection officer service due to Clerk's being unable to take on the role.

18/2018 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements.
- **To approve the accounts for payment:** Council approved the following payments:

Online:	Viking	£38.78
Online:	S Youngman	£1,670.05
Online:	C Sheppard	£1,138.68
Online:	T Downing	£221.30
Cheque 300266	NPower	£690.81
Cheque 300265	YLCA	£90.00
Cheque 300264	Friends of Catcliffe	£120.00
Cheque 300263	Findlays Electrical	£328.80
Cheque 300262	Rotherham MBC	£50.00
- **To review the budget for 2018-2019:** Council reviewed the amended budget and approved to increase the precept to £68,581.68 which equates to an increase of 1.97% for all band D properties. Cllr Cater made the proposal to accept the budget and Cllr DeVeaux seconded the proposal.
- **Funding Update – Catcliffe Bowling Club:** Cllr Cater reported that the application for funding for a new porta cabin had been unsuccessful. Mr. Garbutt from Catcliffe Bowling Club attended the meeting and advised that there is a refurbished cabin available from Pasuda Buildings at a cost of £3,100 including delivery. Mr. Garbutt advised that he could make a donation providing the Parish Council will arrange for the old cabin to be removed and order the new cabin. The new cabin is required to be in place by the end of February. Council agreed for the Clerk to deal with the purchase of a new cabin; empty the current cabin and hire a skip for the contents and thanked Mr. Garbutt for the donation of £3,100.

19/2018 Items for future agenda: None.

There being no further business the meeting closed at 21:15.