



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 14th February 2018

In Attendance: Cllr Cater; Cllr Cooper; Cllr DeVeaux and Cllr Green.

Also, in Attendance: Cllr Buckley; Cllr Yasseen and Anne Marie Lubanski (Adult Care and Housing Strategic Director RMBC).

20/2018 Apologies: Cllr Baggaley; Cllr Healy; Cllr Marsh; Cllr Wilkinson and Cllr Lambert.

21/2018 Declarations of interest: None.

22/2018 Fifteen-minute public discussion period. One member of the public attended the meeting to report issues with cars parking along Rotherham Road and New Street at the start and end of the school day. Cars are obstructing vehicles from leaving New Street; parking on the grassed areas and also parking dangerously. Cllr Buckley advised that he would contact Mark Hill at RMBC regarding the issue. Cllr Yasseen introduced herself to the Council and advised that she has been tasked with developing the link between RMBC and Parish Councils. Cllr Yasseen advised that there is a charter in place along with a programme of activities. Cllr Cater advised that the Council were not aware of the charter and would like further details. Anne Marie Lubanski advised that she would ensure that a copy of the charter is sent to the Clerk. Council agreed to invite Cllr Yasseen to another Parish Council meeting once the charter had been received.

23/2018 To approve the minutes of the meeting held on Wednesday 10th January 2018: Council approved the minutes as a true record and Cllr Cater signed the minutes.

24/2018 Matters arising from the minutes: 06/2018 Cllr Buckley advised that cameras had been installed outside the Fairways Pub and on Grange Lane to deter anti-social behaviour. The cameras can be relocated if required. Cllr Cater advised that the following areas would benefit from the scheme: the layby close to the flash; Orgreave Road; Poplar Way; entrance to the allotments and Station Road.

25/2018 Borough Councillors Report: Cllr Buckley attended the meeting to report that the cabin located on Highfield View had been removed and the grassed area would be re-instated. The budget has been finalised and will be agreed by full Council in 2 weeks' time. The waste collection consultation has now ended; the results have shown a need for roadside plastic recycling; which will be built into the budget. The beacon outside the school has been repaired. Community Policing is to be re-introduced to the area. The bus station is due to close within the next few weeks for refurbishment; buses will be re-directed to Forge Island temporarily and several buses will be located on Corporation Street until the works are complete. Cllr DeVeaux advised that he had received complaints from residents with regards to the timing of the speed monitoring that recently took place; Cllr Buckley advised that Cllr Simpson was dealing with the speeding issues. Cllr DeVeaux questioned whether the Police would be attending Parish Council meetings; Cllr Buckley advised that Inspector Bakewell is attending the next Brinsworth PC meeting as a request was made for him to attend. Cllr Buckley urged the Council to invite the Police to meetings if they feel that there is a need to. Cllr DeVeaux advised that there 2 damaged dog waste bins that require replacing; the Clerk advised that she would report the issues.

26/2018 Community Governance Review: Cllr Cater advised that 3 drop in sessions have been arranged to enable members of the public to access further details of the review. The sessions have been arranged for:

28th February - 2pm to 7pm – AMP, Brunel Way, Catcliffe.

3rd March - 11am to 3pm – Orgreave, Multi Use Games Area, St James Walk, Orgreave.

17th March – 11am to 3pm – Catcliffe Memorial Hall, Old School Lane, Catcliffe.

27/2018 Newsletter Update: The Clerk advised that all the articles had been sent to the publisher and the proof magazine should be received within the next week along with pricing options.

28/2018 Defibrillator Update: The Clerk advised that the defibrillator has been installed outside the Post Office on Brinsworth Road.

29/2018 Meetings: None.

30/2018 Student Scholarship Scheme: Cllr Healy had sent an update via email to advise that he would be approaching local schools and colleges to promote the scheme further.

31/2018 Civic Service: Cllr Cooper advised that she thought it would be a good idea to start organising the event to ensure it is well publicised. Council agreed for the Clerk to contact David Bent and decide at the next meeting whether the event should take place.

32/2018 Bowling Club – Purchase of Cabin: Cllr Cater advised that the new portacabin has been ordered and is ready for delivery. A quote has been provided by KCM Waste to remove the current portacabin at a cost of £125.00 per tonne plus transport fees of £400 plus VAT. Cllr Cooper proposed to accept the quote and Cllr Cater seconded the proposal.

33/2018 Highways – Maintenance and Issues: No updates.

34/2018 Matter relating to recreational grounds:

- **Highfield View:** No updates.
- **Poplar Way:** No updates.
- **Recreational ground:** The Clerk made a suggestion to provide dog waste bags to encourage members of the public to clean up after their dogs and advised that she would provide further information at the next meeting.

35/2018 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Mondays	7pm to 8pm	Judo
Tuesdays	6pm to 6.45pm	Zumba
Tuesdays	7pm to 9pm	Indoor Bowling
Wednesdays	7.30pm to 10pm	Scottish Dancing
Thursdays	7pm to 8.30pm	Yoga
Fridays	4.30pm to 8.30pm	Chance to Dance
Saturday 3rd March	12pm to 3pm	Children's party.

The Clerk advised that there had been an issue with the event held on the 13th January; the guests were still in the process of serving food at 10.40pm and were refusing to leave at the agreed time of 11pm. The caretaker managed to clear the hall by 11.20pm. Council agreed to monitor the situation with future bookings and review the booking policy if further issues occur.

- **Updates and maintenance issues:** The Clerk advised that there is an issue with the heater in the office; the construction company are aware of the fault and the matter is being dealt with. Aqua Drains Solutions had carried out a survey of the drains; which had highlighted several fractures and an issue with a build of silt and debris. The cost to patch the fractures with resin patches and clear the drain is £1,105 plus VAT. Cllr Green questioned how long the patch repair would last and Cllr Cater asked the Clerk to confirm how the works would be carried out. The Clerk advised that the clock had been repaired and Smiths of Derby had provided a quote to service the clock annually at a cost of £184.00 plus VAT. Council requested the Clerk to find out if the company could provide the service bi-annually.
- **Purchase of Stage:** Deferred.

36/2018 Planning:

- **To review and approve applications:**

RB2018/0079: Waverley New Community High Field Spring Catcliffe: The engineering operations and earthworks to form Central Park including the laying out and installation of play equipment, the laying out of informal play areas including soft and hard landscaping and the provision of boundary treatments including fencing and access gates.

- **To review planning determinations:**

RB2017/1154: Waverley New Community High Field Spring Catcliffe: Retrospective use of land for siting of temporary sales marketing suite: **Granted.**

RB2017/1683: Unit 7B Brunel Way Catcliffe: New transformer housing: **Granted conditionally.**

RB2018/0094: Unit 7B Brunel Way Catcliffe: Display of no.2 non-illuminated fascia signs: **Granted.**

RB2017/1775: Rolls-Royce Advance Blade Casting Facility Brunel Way Catcliffe: Installation of two air handling units; three air conditioning condenser units and one dust collection/filtration unit: **Granted conditionally.**

RB2017/1805: Nikken Innovation Centre Europe Brindley Way Catcliffe: Extension to Rear: **Granted conditionally.**

RB2017/1723: Morrisons Poplar Way: Siting of retail pod: **Refused.**

RB2017/1835: Land off High Field Spring Catcliffe: Erection of distribution substation: **Granted conditionally.**

RB2017/1753: 16 Main Street Catcliffe: Demolition of existing conservatory and erection of single storey rear extension: **Granted conditionally.**

RB2018/0007: McLaren Composite Technology Centre Unit A3 Seldon Way Catcliffe: Display of 3 No. illuminated fascia signs: **Granted.**

Other planning issues: Land off St Mary's Drive: The Clerk advised that RMBC have established that they own the land and the matter has been passed onto the estates team to investigate.

37/2018 Correspondence:

- RMBC: Invitation to tour the waste treatment facility at Manvers on 24th of April.
- SYPTE: Invitation to the Strategic Transport Plan Consultation Event on 21st March at Doncaster Sheffield Airport.
- YLCA: Notification of South Yorkshire branch meeting taking place at Askern Town Hall on 24th March.
- South Yorkshire Police: Invitation to an evening with South Yorkshire Police to discuss new community initiatives on 22nd February at The Spectrum.
- Barton Willmore to advise of the proposal to develop a Hope City Enterprise Centre at Waverley; consultation events will be taking place on 20th February at AMP.
- The Mayor's Charity Committee: Requesting donations of a gift or Easter egg for the annual East Egg Raffle. Cllr Cater advised that he would donate an Easter egg.

38/2018 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements.

- **To approve the accounts for payment:** Council approved the following payments:

Cheque: 300268	RMBC	£500.00
Cheque: 300267	RMBC	£180.00
Online:	Smiths of Derby	£594.00
Online:	Rotherham Glazing	£732.00
Online:	The Play Inspection Co	£126.00
Online:	RDG Electrical	£200.00
Online:	Aqua Drain Solutions	£456.00
Online:	Viking	£49.46
Online:	ROSPA	£312.00
Online:	S Youngman	£2,662.89
Online:	A Cater	£37.92
Online:	C Sheppard	£1,219.78
Online	T Downing	£221.30
Online:	Pasuda Buildings	£3,600.00 – Paid 22/01/18

39/2018 Items for future agenda: Following the completion of all business; Cllr Cater provided the Clerk with his resignation.

There being no further business the meeting closed at 8pm.