



**Catcliffe Parish Council
Catcliffe Memorial Hall
Old School Lane
Catcliffe
Rotherham
S60 5SP
01709 837550**

Minutes of the Meeting Held on Wednesday 11th April 2018

In Attendance: Cllr Marsh, Cllr Cooper, Cllr Wilkinson, Cllr Healy; Cllr Baggaley, Cllr Green and Cllr Lambert.

Also, in Attendance: Cllr Buckley.

60/2018 Apologies: None.

61/2018 Declarations of interest: None.

62/2018 Fifteen-minute public discussion period. None in attendance.

63/2018 To approve the minutes of the meeting held on Wednesday 14th March 2018: Council noted the following amendments: *Also, in attendance, Cllr Buckley did not attend the meeting and Cllr Simpson attended the meeting. Item 44/2018: The date of the minutes approved was amended to 14th February 2018.* Once amended the minutes were approved and signed by Cllr Marsh.

64/2018 Matters arising from the minutes: None.

65/2018 Borough Councillors Report: Cllr Buckley attended the meeting to report that he had received an email regarding the noise from the biomass site at Templeborough; the plant will be carrying out tests on Sunday mornings which will be audible in the area. A request has been made to Barratt Homes to attend a public meeting to discuss the development on Poplar Way. Barratt Homes have confirmed that they will consider comments via the RMBC planning portal or via the address on the consultation leaflet; all technical documents will be available to view via the RMBC planning portal. They are happy to attend a meeting with Borough Councillors. Concerns have been raised with regards to the change of use to allow a café to open at The Plough; there is already an issue with litter outside the shop which is the responsibility of the shop owner. Cllr Buckley advised that if the bins are full then residents should call Streetpride to empty them. Cllr Cooper raised an issue with a blue pipe protruding through the ground outside the shop, Cllr Buckley advised that he would look into the matter. Cllr Buckley provided a copy of the latest Police report; there were 924 crimes reported in January for the Rotherham South Area and 886 crimes reported in February. Cllr Cooper questioned whether the concrete works had closed; Cllr Buckley advised that he not received a definite answer. Cllr Wilkinson reported an issue with a car blocking the pavement on High Hazel Crescent; Cllr Buckley advised that the matter should be reported to the Police. Cllr Wilkinson also reported an issue with a resident who had a received an eviction notice on land that is being used as an allotment. Cllr Buckley advised that he would look into the matter. Cllr Healy reported an issue with litter and rubbish being left on High Hazel Crescent; Cllr Buckley advised that he would report the issue. Cllr Cooper reported missing bins along Orgreave Road and Sheffield Lane; rubbish is being dumped where the bins were previously located; there is also an issue with a damaged dog waste bin on Station Road; Cllr Buckley advised that he would report the issues. Cllr Cooper questioned whether an appeal had been made with regards to access to the rear of Blue Mans Way. Cllr Buckley advised that he thought that the application had been granted but he would check and confirm. Cllr Green

raised an issue with the garages on Orgreave Lane which look like they are being demolished; there are issues with rubble being left in the area; Cllr Buckley advised that he would look into the issue. A query was raised as to whether planning permission had been granted for the development of flats to the rear of the shop on Brinsworth Road. Cllr Buckley advised that he thought the development had been refused but he would check and confirm.

66/2018 Matters Relating to the Parish: Cllr Marsh raised an issue with flooding issues at the allotments on Station Road. The Clerk advised that the issue had been reported to Network Rail who had confirmed that they were unable to deal with the issue as it was due to the excessive rain. Cllr Marsh advised that a complaint had been received from a resident regarding the litter outside the Nisa supermarket on Main Street. Council resolved to write to the owner of the shop to remind them of their responsibility to keep the outside area of the shop clean and tidy. Cllr Marsh advised that he had spoken to a member of the fishing club who had advised that the pathway is unsuitable for mobility scooters. Council resolved to contact the Environment Agency to enquire about improving the surface of the pathway. Cllr Green reported an issue with quad bike users accessing the recreation field.

67/2018 Community Governance Review: Cllr Baggaley advised that a decision will be made by RMBC in May.

68/2018 Council Vacancy Update: The Clerk advised that there are currently 2 vacancies due to the resignation of Cllr DeVeaux. One vacancy can currently be filled by co-option; however, no applications have been received. A notice to notify the public about the 2nd vacancy will be displayed shortly and RMBC will confirm whether an election is required.

69/2018 Newsletter Articles: The Clerk advised that the next edition of the newsletter would be published in September and welcomed suggestions for articles. Council resolved to include the following articles: Church News, Fishing Club News, History Group Update, Bowling Club News, Jacks Theatre, Friends of Catcliffe, Parish Council financial matters and the constitution of a Parish Council.

70/2018 Website: The Clerk advised that Cllr DeVeaux previously managed the Parish Council website. The current web site provider is no longer providing services; the Clerk suggested producing a new website. Cllr Lambert agreed to produce a new website.

71/2018 GDPR: The Clerk advised that the General Data Protection Regulations will be implemented in May 2018. YLCA have advised that Parish Councils need to employ a Data Protection Officer, however; this cannot be the Clerk as this would create a conflict of interest. YLCA had confirmed that a Councillor could take on the role providing they met the criteria required and did not receive any payment for the duties. Cllr Lambert advised that he could assist with the Data Protection Officer duties.

72/2018 Meetings: None.

73/2018 Student Scholarship Scheme: Cllr Healy advised that he had provided details of the scheme to all local colleges and sixth forms along with a list of the eligible addresses for applicants.

74/2018 Civic Service: Cllr Cooper advised that she met with David Bent who had confirmed that the Civic Service could take place on the 7th October; Cllr Cooper also confirmed that she would confirm the date with Steve Trotter.

75/2018 Acknowledgement of Service to Ex-Councillors: Council resolved to write to Cllr's Cater and Hughes to acknowledge their service to the Parish Council.

76/2018 Highways – Maintenance and Issues: Council resolved to report issues with potholes around Europa Link roundabout.

77/2018 Matter relating to recreational grounds:

- **Highfield View:** The Clerk advised that the safety matting had been purchased and once the weather improved the mats would be installed. The Clerk advised that the planning department had confirmed that there would not be any issues with a Parish Council noticeboard being installed on the land. The noticeboard currently located on Brinsworth Road requires moving as it is very difficult to access.
- **Poplar Way:** No updates.
- **Recreational ground:** The Clerk advised there were outstanding fees from Woodhouse Village Football Club. The team manager had advised that he would pay the balance of £1,300.00 on Monday 16th April. The Clerk advised that if the fees were not paid then the club would not be allowed access to the grounds. Council requested that the Clerk keep the Council updated on the matter.

78/2018 Matter relating to the Memorial Hall:

- **To approve bookings:** Council approved the following bookings:

Tuesdays	6pm to 6.45pm	Zumba
Tuesdays	7pm to 9pm	Indoor Bowling
Wednesdays	7.30pm to 10pm	Scottish Dancing
Thursdays	7pm to 8.30pm	Yoga
Fridays	4.30pm to 8.30pm	Chance to Dance
14th April	5pm to 11pm	Private Party
20th April	5pm to 6pm	Alan Buckley
28th April	2pm to 11pm	Private Party
1st May	7pm to 8.30pm	Waverley Residents Association
3rd May	7am to 10pm	RMBC Polling Station
3rd May	7pm to 9pm	Allotment Group AGM
- **Updates and maintenance issues:** The Clerk advised that Smiths of Derby did not provide a bi-annual service. The Community Rehabilitation Team could not maintain the garden area as they have a full schedule. Cllr Marsh advised that he would cut the grass.

79/2018 Planning:

- **To review and approve applications:**

RB2018/0496: Plough Hotel – Change of use of part of retail shop to café. Council resolved to object to the application on the basis that there is no requirement for another café in the area; there are ongoing issues with litter and the development would cause parking issues.

RB2018/0441: Land at Poplar Way – Erection of 85 dwelling houses with associated landscaping, on site open space, parking and access points. Council resolved to object to the application on the basis of the concerns with flooding and access issues on Sheffield Lane.

RB2018/0494: Land adjacent to AMRC Training Centre, High Field Spring – Expansion of car parking facilities to create an additional 70 spaces. No comments.
- **To review planning determinations:**

RB2018/0303: Land off High Field Springs – Erection of distribution substation - **Granted Conditionally.**

RB2018/0298: AMRC Training Centre, High Field Springs – Alterations to frontage – **Granted Conditionally.**

Other planning issues: None.

80/2018 Correspondence:

- Email from a resident to request information as to how the precept is spent. Council agreed for the Clerk to provide the resident with a copy of the year end accounts once approved and also include a copy in the next newsletter.

- South Yorkshire Police: Newsletter.
- Email from Cllr Simpson: Providing an update on the waste collection changes.
- Email from a resident complaining about the application for change of use at The Plough. Council discussed under item: 79/2018.
- Waverley Residents Association: Request for funding to enable the group to provide community events. Council were provided with a copy of the request for funding and a breakdown of the events planned for 2018-2019. Cllr Baggaley declared an interest in the item and did not participate in the discussion. Cllr Cooper proposed to grant a donation of £100, Cllr Wilkinson seconded the proposal.

81/2018 Finance:

- **To approve the monthly budget monitoring:** Council reviewed and approved the budget and corresponding bank statements.
- **To approve the accounts for payment:** Council approved the following payments:

Online:	HMRC	£1,325.38
Online:	S Youngman	£414.47
Online:	C Sheppard	£1,161.88
Online:	S Youngman	£1,005.53
Online:	T Downing	£34.85
Online:	T Downing	£221.50
Online:	Aqua Drain Solutions	£1,326.00
Online:	Chameleon	£900.00
Online:	CISWO	£89.07
Online:	Vulcana Gas	£415.20
Cheque 300269	Active Regen	£1,000.00
Cheque 300270	Waverley Residents Association	£100.00
- **To approve year end account for 2017-2018:** Council were provided with a copy of the accounts; Cllr Cooper proposed to approve the accounts; Cllr Healy seconded the approval and Cllr Marsh signed the accounts.

82/2018 Items for future agenda: None.

There being no further business the meeting closed at 8.10pm.